

COMMISSIONER'S JOURNAL

Monday

Regular

March 10, 2025

The Coshocton County Commissioners met in regular session on Monday, March 10, 2025 at 8:30 a.m. with Mr. Dane Shryock, Mr. Robert Bigrigg and Mr. Gary Fischer. Also, in attendance was Mrs. Brooke Alverson, Clerk, Mrs. Mary Beck, County Administrator, Mr. Chuck Selders and Mr. Leonard Hayhurst, Tribune.

Approve Minutes

Mr. Bigrigg made a motion, seconded by Mr. Fischer to approve the minutes from last meeting as presented.

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| Vote: Shryock | yea |
| Fischer | yea |
| Bigrigg | yea |

Court Square Request-Coshoctonians for Peace and Equality

Mr. Fischer made a motion, seconded by Mr. Bigrigg granting permission to Coshoctonians for Peace & Equality use of the Court Square on Thursday, June 19, 2025, from 3:30 p.m. until 9:00 p.m. for the annual Juneteenth Celebration.

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| Vote: Shryock | yea |
| Fischer | yea |
| Bigrigg | yea |

Contract Extension between CPT and Sharon Cummings

Mr. Bigrigg made a motion, seconded by Mr. Fischer to sign the Contract Extension between the Coshocton County Board of Commissioners, by and through Coshocton Public Transit (CPT,) and Sharon Cummings, Driver, to provide transportation services through February 28, 2026, at the request of Ms. Valerie Shaw, CPT Director.

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| Vote: Shryock | yea |
| Fischer | yea |
| Bigrigg | yea |

Court Square Request-Bob Gwinn

Mr. Fischer made a motion, seconded by Mr. Bigrigg granting permission to Mr. Bob Gwinn use of the Court Square on March 15, 2025, from 12:00 p.m. until 1:00 p.m. to hold a Rally Gathering, "We Are Not Alone-Stronger Together."

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| Vote: Shryock | yea |
| Fischer | yea |
| Bigrigg | yea |

Certificate of County Auditor

Received the Certificate of the County Auditor that the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources dated March 7, 2025.

Amended #2 Official Certificate

Received Amended Certificate #2 of the Official Certificate of Estimated Resources dated March 7, 2025, from the Coshocton County Budget Commission.

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Community Room Rental-Mike Kohman

Mr. Bigrigg made a motion, seconded by Mr. Fischer granting permission to Mike Kohman, County Employee use of the Commissioners' Community Room on June 21, 2025, all day for a baby shower.

Vote: Shryock yea
 Fischer yea
 Bigrigg yea

Employee Termination, Michelle Horst- EMS

Mr. Fischer made a motion, seconded by Mr. Bigrigg to approve the termination of Michelle Horst from her position as a Part-time EMT with Coshocton County Emergency Medical Services, effective January 20, 2025, as requested by Mr. Todd Shroyer, EMS Director.

Vote: Shryock yea
 Fischer yea
 Bigrigg yea

Employee Hire, Kalei Nelson-EMS

Mr. Bigrigg made a motion, seconded by Mr. Fischer to hire Kalei Nelson as an Intermittent Part-time EMT with Coshocton County Emergency Medical Services. Her first day of employment will be the first day she is scheduled to work, as requested by Mr. Todd Shroyer, EMS Director.

Vote: Shryock yea
 Fischer yea
 Bigrigg yea

Employee Hire, Blaine Watts-EMS

Mr. Fischer made a motion, seconded by Mr. Bigrigg to hire Blaine Watts as an Intermittent Part-time Advanced EMT with Coshocton County Emergency Medical Services His first day of employment will be the first day he is scheduled to work, as requested by Mr. Todd Shroyer, EMS Director.

Vote: Shryock yea
 Fischer yea
 Bigrigg yea

Transfers/Additional/Reductions

Mr. Bigrigg made a motion, seconded by Mr. Fischer to affirm the following Transfers/Additional/Reductions, which were approved by County Administrator Mary Beck and certified by the County Auditor.

| FROM ACCOUNT | TO ACCOUNT | AMOUNT | APPROVED | AFFIRMED |
|---|-------------------------------------|-------------|-----------|-----------|
| | Transfer-CCC | | | |
| 250-0100-540000 (Other Expense- Sponsored) | 250-0100-526000 (Contract Services) | \$2,000.00 | 3/5/2025 | 3/10/2025 |
| | Transfer-CCC | | | |
| 001-0110-540000 (OTHER EXPENSE) | 001-0110-521000 (Equipment) | \$1,000.00 | 3/6/2025 | 3/10/2025 |
| | Additional-Sheirff | | | |
| | 154-0100-540000 (LETF-OTHER) | \$20,000.00 | 3/7/2025 | 3/10/2025 |
| | Transfer-Treasurer | | | |
| 001-0130-540000 (OTHER EXPENSE) | 001-0130-526000 (CONTRACT SERVICE | \$2,540.00 | 3/10/2025 | 3/10/2025 |
| | Transfer-Treasurer | | | |
| 001-0130-510200 (SALARIES - EMPLOYEES) | 001-0130-526000 (CONTRACT SERVICE | \$1,588.13 | 3/10/2025 | 3/10/2025 |

Vote: Shryock yea
 Fischer yea
 Bigrigg yea

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Letter of Authorization with SpyGlass

Mr. Fischer made a motion, seconded by Mr. Bigrigg to sign the Letter of Authorization/Consultant Non-Disclosure and Confidentiality Agreement with SpyGlass Group LLC for the purpose of providing and performing telecom management billing analysis in connection with the AT&T services and accounts as provided.

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| Vote: Shryock | yea |
| Fischer | yea |
| Bigrigg | yea |

Community Room Rental-OSU

Mr. Bigrigg made a motion, seconded by Mr. Fischer granting permission to OSU Extension use of the Commissioners Community Room on March 11, 2025 from 8:00 a.m. until 12:00 p.m. for a Pesticide Recertification class.

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| Vote: Shryock | yea |
| Fischer | yea |
| Bigrigg | yea |

Community Room Rental-OSU Extension

Mr. Fischer made a motion, seconded by Mr. Bigrigg granting permission to OSU Extension use of the Commissioners Community Room on March 13, 2025 from 5:30 p.m. until 9:30 p.m. for a Pesticide Recertification class.

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| Vote: Shryock | yea |
| Fischer | yea |
| Bigrigg | yea |

Sheriff Walters

At 9:00 a.m. Sheriff Walters and Mr. Eric DeMattio, Chief Deputy-Coshocton County Sheriff's Office attended the Commissioners meeting to discuss their new gym facility at the Justice Center. Sheriff Walters would like to have a separate line item in their budget for the \$200.00 in funds waived by the union members that will be donated into the gym facility fund. The initial equipment for the gym has been bought with Equitable Sharing Agreement & Certification (ESAC) monies, the yearly \$200.00/per union employee will help purchase cleaning supplies as well as additional equipment. Mr. Shryock stated he sees no issue with this, Mrs. Beck, County Administrator stated that it is the Auditor's responsibility to make the resolution for the special line item to send for Commissioners Approval. Sheriff Walters will work with Mr. Daugherty to get this complete. Mr. Shryock thanked the gentlemen for their time.

Annual Library Report-2024

At 10:00 a.m. Mrs. Jennifer Austin, Coshocton County Library Director presented the Commissioners with the 2024 Annual Library Report. In 2024 365,222 items were borrowed from the library, with 248,232 of those items being physical items and 116,990 being digital materials. In-person visitors to the library were 115,194 with 4,069 digital visitors, the physical visitors number was down 5% from the previous year. Mrs. Austin stated that she believes the 5% decrease in physical visitors was due to HVAC issues that both libraries experienced in 2024. Thankfully, Standard Power was able to donate some big fans to help move air around while the HVAC system was down. Currently the library has 13,351 card holders. Internet sessions in 2024 were at 7,533 with 12,218 wireless internet users as well. Program Attendance for all age groups were at 12,201 with 714 programs offered, the use of the Commissioners Community Room has really helped with those larger program groups. 124 homebound deliveries were made last year, with 507 Bookmobile stops as well. A new service in 2024 was the Tony Box rental for both the box or the Tony figures for the box, this service was funded through a grant from Kiwanis. Continued projects for 2025 will be to finish the HVAC project as well as the façade reconstruction. The library is looking for funding opportunities for capital project, such as theses ones, however it is a challenge to find grant funds for the library. Mr. Shryock thanked Mrs. Austin for her presentation.

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Executive Session, Personnel/Compensation/BWC

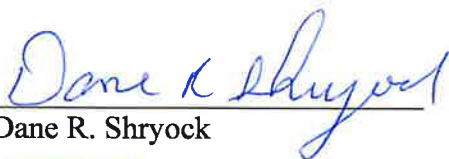
At 10:30 a.m. Mr. Bigrigg made a motion, seconded by Mr. Fischer to go into executive session to discuss Personnel/Compensation/BWC with Mr. Todd Shroyer, EMS Director, Ms. Kayla Chapman, Assistant Chief of Administration and Mr. Joe Hunt, Assistant Chief. All vote aye. At 11:15 a.m. Mr. Shryock returned the meeting to regular session. No action taken.

Meetings Attended

Mr. Bigrigg and Mr. Shryock attended the COTC Town Hall meeting on Wednesday, March 5th. Mr. Bigrigg also meet with Mr. Frederick T. Wachtel last Friday, March 7th to discuss grant questions for the Village of West Lafayette, additionally, Mr. Bigrigg attend Breakfast on the Farm on Saturday morning, March 8th.

Adjourn

Mr. Shryock adjourned the meeting at 12:00 a.m.


Dane R. Shryock


Robert W. Bigrigg


Gary L. Fischer


Clerk