

COMMISSIONER'S JOURNAL

Monday

Regular

December 23, 2024

The Coshocton County Commissioners met in regular session on Monday, December 23, 2024 at 8:30 a.m. with Mr. Dane Shryock and Mr. Gary Fischer. Also, in attendance was Mrs. Brooke Alverson, Clerk, Mrs. Mary Beck, County Administrator, Mr. Bob Bigrigg and Mr. Leonard Hayhurst, Tribune.

Approve Minutes

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the minutes from last meeting as presented.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Resolution 2024-076, Setting the Temporary Appropriations for 2025

Mr. Shryock made a motion, seconded by Mr. Fischer to sign Resolution 2024-076, Setting the Temporary Appropriations for calendar year 2025 for the following: General Fund at 50% and Non-General Fund at 100% of the current 2024 budget as temporary amounts.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Board of DD Appointment-Jami Hammersley

Mr. Fischer made a motion, seconded by Mr. Shryock to appoint Ms. Jami Hammersley to another term on the Board of DD. Her new term will expire on December 31, 2028

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Board of DD Appointment, Melissa Snyder

Mr. Shryock made a motion, seconded by Mr. Fischer to appoint Mrs. Melissa Snider to serve on the Board of DD. Her term will begin January 1, 2025 and end on December 31, 2028

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Board of DD Appointment, Beverly Foster

Mr. Fischer made a motion, seconded by Mr. Shryock to appoint Mrs. Beverly Foster to serve on the Board of DD. Her term will begin January 1, 2025 and end on December 31, 2028

Vote: Shryock	yea
Fischer	yea
Conkle	absent

December 23, 2024

4th Quarter Activity Report, Coshocton County Litter Control

Received the 4th Quarter Activity Report for the Coshocton County Litter Control with following items collected and disposed of: 28 bags of trash, 105 tires collected, 3 water closets, 7 mattress, 3 recliners, 1 truck load of carpet, 1 TV and 3 chairs, by Mr. Michael E. Carroll, Litter Collection Supervisor.

Community Room Rental, Muskingum Watershed Conservancy District

Mr. Shryock made a motion, seconded by Mr. Fischer granting permission to Muskingum Watershed Conservancy District use of the Commissioners Community Room on January 28, 2025 from 5:30 pm until 6:30 pm for the Walhonding River Water Trail public engagement meeting.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Community Room Rental, Kelly McCorkle

Mr. Fischer made a motion, seconded by Mr. Shryock granting permission to Kelly McCorkle use of the Commissioners Community Room on April 2, 2025 from 6:00 pm until 9:00 pm for a Library Program.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Community Room Rental, Kelly McCorkle

Mr. Shryock made a motion, seconded by Mr. Fischer motion granting permission to Kelly McCorkle use of the Commissioners Community Room on March 26, 2025 from 6:00 pm until 9:00 pm for a Library Program.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

2025 Coshocton Public Transit Driver Policy Manual

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the 2025 Coshocton Public Transit Driver Policy Manual at the request of Mr. Jay Kittell, Operations Manager.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Blanket Meeting Request, Clerk of Courts

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the 2025 Blanket Meeting Request for the Coshocton County Clerk of Courts staff to attend meetings, conferences and seminars throughout the 2025 calendar year.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

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Approve Bills

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the bills per computer printout dated December 23, 2024.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Change Order #1, Veterans Memorial Plaza

Mr. Shryock made a motion, seconded by Mr. Fischer to approve Change Order #1 for the Veterans Memorial Plaza Project to extend the contract by 60 days due to weather delays that have impacted the pouring of the concrete pad and the back order of the lights, as requested by Mrs. Jillian Flowers, CDC of Ohio.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Certificate of County Auditor

Received the Certificate of County Auditor that the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources dated December 18, 2024.

Amended Certificate #15 of the Official Certificate of Estimated Resources

Received the Amended Certificate #15 of the Official Certificate of Estimated Resources dated December 18, 2024 from the Coshocton County Budget Commission.

Then and Now Certificate

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the following Then and Now Certificates which have been certified by the County Auditor.

Coshocton County Board of Commissioners	001-0910-567001	\$3,668.65 Veterans
Maple & Sons Construction Inc	220-0549-526000	\$10,750.00 CCC
		<u>\$14,418.65</u>

Vote: Shryock	yea
Fischer	yea
Conkle	absent

Transfers/Additional/Reductions

Mr. Shryock made a motion, seconded by Mr. Fischer to affirm the following Transfers/Additional/Reductions which were approved by County Administrator Mary Beck and Certified by the County Auditor.

<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>	<u>AMOUNT</u>	<u>APPROVED</u>	<u>AFFIRMED</u>
	Transfer-CPT			
088-0100-526002 (CS- Purchased Transp (5101))	088-0100-526005 (CS- Phone (5040))	\$1,000.00	12/17/2024	12/23/2024
	Transfer-Auditor			
010-0200-520000 (Supplies)	010-0200-540000 (Other Expense)	\$497.69	12/17/2024	12/23/2024

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Transfers/Additional/Reductions-continued

Mr. Shryock made a motion, seconded by Mr. Fischer to affirm the following Transfers/Additional/Reductions which were approved by County Administrator Mary Beck and Certified by the County Auditor.

FROM ACCOUNT	TO ACCOUNT	AMOUNT	APPROVED	AFFIRMED
	Additional-FCFC 084-0100-511500 (Medicare Tax - Employer)	\$55.00	12/17/2024	12/23/2024
	Additional-FCFC 084-0400-511500 (MEDICARE)	\$50.00	12/17/2024	12/23/2024
	Additional-FCFC 084-0700-510200 (Salaries- Employees)	\$900.00	12/17/2024	12/23/2024
	Additional-FCFC 084-0700-511500 (Medicare)	\$25.00	12/17/2024	12/23/2024
	Additional-DJFS 030-0100-511300 (HEALTH/LF/DENTAL INS)	\$5,587.45	12/17/2024	12/23/2024
050-0100-526000 (CONTRACTS SERVICES)	Transfer-Engineer 050-0100-521000 (EQUIPMENT)	\$810.00	12/17/2024	12/23/2024
001-0110-521000 (Equipment)	Transfer-CCC 001-0110-510200 (SALARIES - EMPLOYEES)	\$700.00		
001-0110-521000 (Equipment)	001-0110-511500 (MEDICARE TAX-EMPLOYER)	\$344.00		
001-0110-540000 (OTHER EXPENSE)	001-0110-511500 (MEDICARE TAX-EMPLOYER)	\$400.00		
		\$1,444.00	12/17/2024	12/23/2024
010-0200-520000 (Supplies)	Transfer-Auditor 010-0200-510200 (Auditor D & K Salaries)	\$1,463.00	12/17/2024	12/23/2024
	Transfer-EMS			
120-0100-510200 (Salaries)	120-0100-521001 (Equipment - New Vehicles)	\$115,000.00		
120-0100-511000 (OPERS)	120-0100-521001 (Equipment - New Vehicles)	\$18,000.00		
120-0100-511200 (Unemployment Compensation)	120-0100-521001 (Equipment - New Vehicles)	\$500.00		
120-0100-511300 (Health/Life/Dental Insurance)	120-0100-521001 (Equipment - New Vehicles)	\$68,000.00		
120-0100-511500 (Medicare Tax-Employer Share)	120-0100-521001 (Equipment - New Vehicles)	\$1,500.00		
120-0100-520002 (Supplies - Fuel)	120-0100-521001 (Equipment - New Vehicles)	\$15,000.00		
120-0100-520003 (Supplies - Uniforms)	120-0100-521001 (Equipment - New Vehicles)	\$13,500.00		
120-0100-526004 (Billing Service Contract)	120-0100-521001 (Equipment - New Vehicles)	\$6,000.00		
120-0100-526006 (Other Ambulance Services)	120-0100-521001 (Equipment - New Vehicles)	\$1,700.00		
120-0100-530000 (Travel)	120-0100-521001 (Equipment - New Vehicles)	\$2,300.00		
120-0100-540001 (Other Exp - Continuing Education)	120-0100-521001 (Equipment - New Vehicles)	\$5,000.00		
120-0200-525001 (Contracted Repairs- Vehicles)	120-0100-521001 (Equipment - New Vehicles)	\$1,000.00		
120-0200-540000 (Other)	120-0100-521001 (Equipment - New Vehicles)	\$1,500.00		
120-0200-540001 (Continuing Education Expenses)	120-0100-521001 (Equipment - New Vehicles)	\$1,000.00		
		\$250,000.00	12/18/2024	12/23/2024
	Transfer-Litter			
200-0100-540002 (VEHICLE EXPENSE)	200-0100-510100 (SALARIES - OFFICIALS)	\$2,000.00	12/18/2024	12/23/2024
	Additional-FCFC 084-0100-511500 (Medicare Tax - Employer)	\$3.00	12/18/2024	12/23/2024
222-0100-526000 (Contract Services)	Transfer-CCC 222-0100-521000 (Equipment)	\$41,523.73	12/18/2024	12/23/2024
	Transfer- Sheriff			
001-0611-540001 (Training)	001-0611-521003 (Jail Uniforms)	\$4,300.00		
001-0611-525000 (CONTRACT REPAIR - JAIL)	001-0611-521003 (Jail Uniforms)	\$750.00		
001-0610-510200 (SALARIES - EMPLOYEES)	001-0610-521000 (EQUIPMENT)	\$11,946.00		
001-0610-540002 (OTHER EXP-GASOLINE)	001-0610-521000 (EQUIPMENT)	\$1,619.00		
150-0100-510200 (SALARIES)	150-0100-521000 (EQUIPMENT)	\$17,500.00		
150-0100-540002 (OTHER EXPENSE - GASOLINE)	150-0100-520000 (SUPPLIES)	\$2,500.00		
001-0610-521001 (EQUIPMENT - NEW CRUISERS)	001-0610-521000 (EQUIPMENT)	\$ 2,385.00		
001-0610-521006 (EQUIPMENT - RANGE)	001-0610-521000 (EQUIPMENT)	\$ 915.00		
		\$41,915.00	12/19/2024	12/23/2024
001-0220-510200 (SALARIES - EMPLOYEES)	Transfer- Common Pleas 001-0220-511500 (MEDICARE TAX-EMPLOYER)	\$3.88		
001-0237-510200 (Salaries)	001-0237-511500 (Medicare)	\$3.84		
		\$7.72	12/19/2024	12/23/2024
	Transfer-Common Pleas			
001-0220-510200 (SALARIES - EMPLOYEES)	001-0220-511000 (OPERS)	\$1,270.51		
001-0236-510200 (Salaries)	001-0236-511000 (OPERS)	\$613.04		
001-0237-510200 (Salaries)	001-0237-511000 (OPERS)	\$254.93		
		\$2,138.48	12/20/2024	12/23/2024
	Additional-EMS			
	120-0100-521001 (Equipment - New Vehicles)	\$350,000.00	12/20/2024	12/23/2024
	Transfer-Clerk of Courts			
012-0100-530000 (TRAVEL)	012-0100-511000 (OPERS)	\$359.66	12/20/2024	12/23/2024

Vote: Shryock yea
Fischer yea
Conkle absent

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Mr. Fischer made a motion, seconded by Mr. Shryock to turn over the bids to Mr. Todd Shroyer, Ms. Kayla Chapman and Mr. Joe Hunt for their review and recommendation.

Vote: Shryock	yea
Fischer	yea
Conkle	absent

At 9:15 a.m. Mr. Shryock made a motion, seconded by Mr. Fischer to go into executive session with Mr. Todd Shroyer, EMS Director, Ms. Kayla Chapman, Assistant Chief of Administration and Mr. Joe Hunt, Assistant Chief to discuss the EMS Non-Bargaining Unit Compensation. Also, in attendance was: Mr. Bob Bigrigg, Commissioner-Elect and Mrs. Mary Beck, County Administrator. All vote aye. At 9:30 a.m. Mr. Shryock returned the meeting to regular session. No action taken.

At 10:00 a.m. a general discussion about delinquent bed taxes in Coshocton County was held during the Commissioners meeting with the following people present: Mr. James Skelton, County Assistant-Prosecutor, Mr. Grant Daugherty, County Auditor, Mrs. Mindy Brems, Coshocton Visitors Bureau (CVB), Mrs. Mary Beck, County Administrator and Mr. Bob Bigrigg-Commissioner-Elect. Currently Coshocton County has over 125 transit lodging, this type of lodging is considered anything with 30 days or less of lodging. Ms. Brems stated that these lodges are great assets to our community as Coshocton County only has 80 hotels rooms to offer lodgers. If Coshocton County wants to increase number of travelers within the county, there needs to be a good supply of lodging. Additionally, the increase of lodgers is seen with sporting events held at Kids America. Ms. Brems is relying of Keydata, to supply the CVB with updated-accurate lodging reports in the county, as well as addresses and owner names. Once, new lodging is available, the CVB sends a Welcome Package in the mail with the needed forms as to how to remit the 3% lodging tax that is due to the county. Many lodging owners believe that on-line services such as Airbnb collects the 3% tax and pays it as well, this however is not the case. It is the owner's responsibility to collect and remit the lodging tax to the County Auditor. The lodging tax that is collected is one of the ways CVB is funded to help pay for personnel and promote the county. Ms. Brems stated that she believes there are roughly 20-25 lodging businesses that are not reporting. Additionally, multiple letters have been sent to those who are not reporting or remitting the tax to the auditor's office with no response. Ms. Brems would like follow-up letters to be sent by the Prosecutor or Commissioners at this point now. Another note Ms. Brems stated was the forms still need to be complete from the lodging businesses even if no lodgers stayed during the time-frame. Mr. Shryock questioned the amount owed on the current delinquent list. Ms. Brems said, currently \$30,000.00 is owed. Mr. Skelton stated that you cannot prosecute those who have not paid as this is not a crime. Mr. Skelton stated per the Lodging Tax Resolution, a letter stating if the amounts owed are not paid in 30 days that those amounts will be accessed on their property taxes the following year. Mr. Daugherty questioned who should send the letter. Mr. Skelton will draft a letter for the CVB/Commissioners Office to send out, via certified mail, once the 30 days is up the clerk will give that information to the Auditors office to have the property tax accessed. Mr. Shryock stated in closing he is sympathetic to both the CVB and the lodging owners. Ms. Brems thanked everyone for their time.

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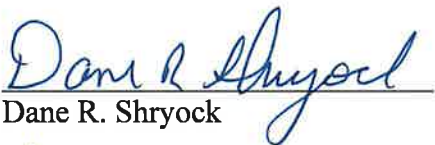
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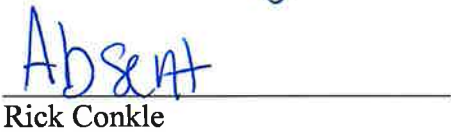
Meetings Attended

On Thursday, December 19th Mr. Fischer attended the Airport meeting, also on Thursday, December 19th Mr. Shryock attended the Coshocton Public Transit Quarterly meeting.

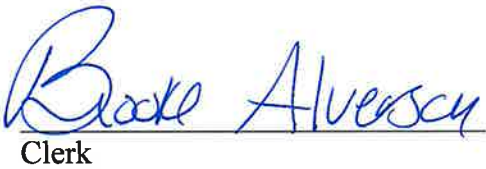
Adjourn

Mr. Shryock adjourned the meeting at 12:00 p.m.


Dane R. Shryock


Rick Conkle


Gary Fischer


Clerk