COMMISSIONER'S JOURNAL

Monday Regular June 24, 2024

The Coshocton County Commissioners met in regular session on Monday, June 24, 2024 at 8:30 a.m. with Mr. Dane Shryock, Mr. Gary Fischer and Mr. Rick Conkle. Also, in attendance was Mrs. Brooke Alverson, Clerk, Mrs. Mary Beck, County Administrator and Mr. Bob Bigrigg.

Approve Minutes

Mr. Conkle made a motion, seconded by Mr. Fischer to approve the minutes from last meeting as presented.

Vote: Shryock yea Fischer yea Conkle yea

Employee Hire, Mr. Thomas Knepper II, CCCTA

Mr. Fischer made a motion, seconded by Mr. Conkle to hire Mr. Thomas Knepper II as a Part-Time Driver/Operator with the Coshocton County Coordinated Transportation Agency effective June 24, 2024, as requested by Ms. Valerie Shaw, CCCTA Director.

Vote: Shryock yea Fischer yea Conkle yea

Dog Wardens Report

Received the Dog Wardens Report for the week ending June 17, 2024 with 2 dogs picked up by the warden, 2 dogs brought in as strays, 5 dogs licenses sold, 4 dogs sold, 1 dog redeemed, 1 dog surrendered per owner, 7 citations issued and 40 calls handled for a total of \$180.00 in fees collected.

Port Authority, Second Half-Payment of 2024

Mr. Conkle made a motion, seconded by Mr. Fischer to approve second half payment to the Coshocton Port Authority annual appropriation in the amount of \$31,900.00 at the request of Mrs. Robin Schonauer, Budget Director

Vote: Shryock yea Fischer yea Conkle yea

Resignation, Mr. Troy Cole, EMS

Mr. Fischer made a motion, seconded by Mr. Conkle to accept the resignation of Troy Cole as Deputy Director Coshocton County EMA. Mr. Cole's last day will be July 5, 2024

Vote: Shryock yea Fischer yea Conkle yea

Revised Spectrum Contract

Mr. Conkle made a motion, seconded by Mr. Fischer to sign revised contract with Spectrum to change the 5Gb ELAN at 318 Main St to 1Gb and reducing the cost from \$910 / month to \$750 / month.

Vote: Shryock yea Fischer yea Conkle yea

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Certificate of Cost Allocation Plan for CCCTA

Mr. Fischer made a motion, seconded by Mr. Conkle to sign a Certificate of Cost Allocation Plan for CCCTA. Cost included in this proposal June 20,2024 to establish cost allocations or billings for SFY 2025 are allowable in accordance with the requirements of Subpart #-Cost principles of Part 200 and the Federal Award to which they apply at the request of Valerie Shaw, Director CCCTA.

Vote: Shryock yea Fischer yea Conkle yea

Letter of Support, Coshocton County Engineers Office

Mr. Conkle made a motion, seconded by Mr. Fischer to sign a letter of support for the Coshocton County Engineers office to apply for funding for a flood mitigation study to develop a coordinated plan to manage surface drainage and stormwater in Lafayette and Oxford Township with the MWCD Partners in Watershed Management.

Vote: Shryock yea Fischer yea Conkle yea

Amended Certificate of Estimated Resources

Received the Amended Certificate of Estimated Resources #6 from the Budget Commission.

Certificated of County Auditor

Receive the Certificate of County Auditor that the total appropriation from each fund do not exceed the official estimated of resources from Grant Daugherty, County Auditor.

Notice of Tax-Exempt Bond funding Easement Interest for the Board of Coshocton County Commissioners

Mr. Fischer made a motion, seconded by Mr. Conkle to sign Notice of Tax-Exempt Bond funding Easement Interest for the Board of Coshocton County Commissioners for the easement of land located in Tuscarawas Township, Coshocton, Ohio CR 1 A. Easement was recorded with the Coshocton County Recorder, Vol. 798, page 555-560 for the Capital Improvement Community Recreation and Conservation Project Grant # COSH-003C administered by ODNR, as requested by Mrs. Robin Schonauer, Budget Director.

Vote: Shryock yea Fischer yea Conkle yea

Notice of Tax-Exempt Bond funding Easement Interest for the Board of Coshocton County Commissioners

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Vote: Shryock yea Fischer yea Conkle yea

COMMISSIONER'S JOURNAL Regular

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Change Orders for Granger Construction, Justice Center Project

Mr. Fischer made a motion, seconded by Mr. Conkle to approve the following change orders for Granger Construction. All of the change orders below were funded from the CM Contingency, Allowances or are deducts from the subcontracts. There is a zero-dollar impact to the GMP.

PCO 003 DUCTILE IRON PIPE CHANGEPCO

PCO 004 BUILDING PERMIT AND FEES

PCO 007 FUND GRANGER VDC PROFESSIONAL SERVICES AGREEMENT

PCO 009 FUND PSI INTERTEK WITH TESTING ALLOWANCE

PCO 011 SHROCK ADDITIONAL AGGREGATE

PCO 012 WCC GT - INSTALL DETENTION WINDOW FRAMES

PCO 014 DEDUCT MICHELS UNUSED ALLOWANCE ADD TO OWNER USE

ALLOWANCE

PCO 015 DEDUCT FROM SHROCK - PAY CITY OF COSHOCTON WATER & SANITARY CONNECTION

PCO 016 DEDUCT FROM PAULY AND MCNAUGHTON MCCAY ADD TO OWNER USE ALLOWANCE

PCO 019 DEDUCT PRECAST DECK - FLUID APPLIED WATERPROOFING IN LIEU OF EPDM MEMBRANE ADD TO OWNER USE ALLOWANCE

PCO 020 PSI - INTERTEK- FUND MATERIAL TESTING AND INSPECTIONS FROM ALLOWANCE

PCO 021 SHROCK TELEBELT FOR DIST GRAVEL AREAS B & C FOR VAPRO MITIGATION

PCO 022 BULLETIN 4 CHANGES -2024-01-17

PCO 023 BULLETIN 5 CHANGES STRUCTURAL STEELPCO 034 VALENTINE MASONRY OT DEC & JAN

Vote: Shryock

yea

Fischer

yea

Conkle

yea

Active Members to the CCEMS Auxiliary

Mr. Conkle made a motion, seconded by Mr. Fischer to approve the following active member list for the CCEMS Auxiliary, at the request of Mr. Todd Shroyer, EMS Director.

- Andrew Akers
- Christopher Menapace
- Terry Cichon-Shroyer
- Carole Starcher

Vote: Shryock

yea

Fischer

yea

Conkle

yea

Transfers/Additionals/Reduction

Mr. Fischer made a motion, seconded by Mr. Conkle to affirm the following Transfers/Additionals/Reductions that were approved by County Administrator Mary Beck and certified by the County Auditor.

FROM ACCOUNT	TO ACCOUNT	AMOUNT	APPROVED	AFFIRMED
350 0400 500000 / 10 1	TRANSFER- Commissioners			
250-0100-520000 (supplies)	250-0100-526000 (cont. serv)	\$14.00	6/21/2024	6/24/2024
	Additional- Commissioners 001-0270-550100 (Jurors Fees)	\$1,500.00	6/21/2021	6/24/2024
Unappropriated	Additional- JFS 030-0100-521000 (equipment)	\$4,000.00	6/21/2021	6/24/2024

Vote: Shryock

yea

Fischer

yea

Conkle

yea

COMMISSIONER'S JOURNAL Monday

Regular

June 24, 2024

Personnel-Mr. Robbie McMaster

At 9:00 a.m. Mr. Robbie McMasters attended the Commissioners meeting to discuss personnel hiring with the resignation of Mr. Troy Cole. Mr. McMasters began stating he would like to hire a new deputy director to replace Mr. Cole, as this would be a second person to assist the office with all EMA needs. Mr. Shryock stated that he had Mrs. Beck reach out to other counties like/similar to Coshocton to find out how their EMA office is staffed in employees/hours/jobs. Mr. Shryock wondered if hiring a parttime administration assistant would be sufficient as this time? Mr. McMasters stated a fulltime person would be optimum, however a parttime administrative assistant would also offer great help with paper that is needed with CORSA, LEPC Grant funding, etc. Mr. McMasters also stated that Muskingum County EMA is able to help cover all EMA needs in Coshocton County with his upcoming summer vacations. Mr. Bigrigg asked what the qualifications were for EMA, to which Mr. McMasters stated pursuant to Ohio Revised Code (ORC) counties are responsible to have an EMA, however there are no guidelines for an employee of the EMA. Mr. Shryock stated he would like to advertise for a part-time administration assistant, and see how that is moving forward with the work load and possibly re-evaluate at a later time. Mr. McMasters is feels comfortable with this path and will work with Mrs. Beck for advertisement of the job.

Meetings Attended

On Tuesday, June 18th Mr. Shryock attended the Muskingum Watershed Conservatory District (MWCD) meeting at Dawes Auditorium to discuss planning/funding. On Wednesday, June 19th Mr. Shryock along with Mrs. Beck meet with Mr. Robert Simpson and Mr. Dewey Thompson at Skips Landing to examine the progress that has been made in that area as well as to talk about future development in the area. Thursday, June 20th Mr. Shryock attended the Airport meeting and then the Coshocton County Coordinated Transportation Agency (CCCTA) quarterly advisory meeting. Lastly, on Friday, June 21st Mr. Shryock was in attendance at the CCCTA Survey Meeting Results Presentation, for discussion and recommendation needs in the area.

Adjourn

Mr. Shryock adjourned the meeting at 12:00 p.m.