

# COMMISSIONER'S JOURNAL

**Monday**

**Regular**

**December 30, 2019**

The Coshocton County Commissioners met in Regular session on Monday, December 30, 2019 with Mr. D. Curtis Lee, Mr. Gary L Fischer and Mr. Dane R. Shryock. Also in attendance was Mrs. Mary Beck, Administrator/Clerk.

## Approve Minutes

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the minutes of the Monday, December 23, 2019 meeting as presented.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Approve Bills

Mr. Fischer made a motion, seconded by Mr. Shryock to approve bills per computer printout dated 12/30/19.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## 2020 Blanket Meeting Request – Auditor

Mr. Shryock made a motion, seconded by Mr. Fischer to approve a Blanket Meeting Request for the County Auditor and Office Staff to attend meetings that are directly related to the Auditor's Office for 2020.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Employee Hired – CCCTA

Mr. Fischer made a motion, seconded by Mr. Shryock to hire John Clark as a full time driver for CCCTA, effective January 6, 2020 at the request of Valerie Shaw, CCCTA Director.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Purchase of Service Agreement – CCCTA

Mr. Shryock made a motion, seconded by Mr. Fischer to sign a 2020-2021 Purchase of Service Agreement for Title III & Senior Community State Block Grant Services funded by Area Agency on Aging Region 9, Inc. for the sum of \$26,894.00, commencing January 1, 2020-December 31, 2021, at the request of Valerie Shaw, CCCTA Director.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Purchase of Transportation Services

Mr. Fischer made a motion, seconded by Mr. Shryock to sign a Contract for the Purchase of Transportation Services between Coshocton County Board of Commissioners, by and through the CCCTA and Driver James G. Shivers to provide transportation services for the period of January 1, 2020- December 31, 2020.

Vote: Lee	yea
Fischer	yea
Shryock	yea

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## Dog Wardens Report

Received the Dog Wardens Report for the week ending December 23, 2019 with 3 dogs picked up by the warden, 1 dog brought in as a stray, 0 dogs euthanized, 19 dog licenses sold, 4 dogs sold, 0 dogs redeemed, 2 dogs per owner surrender, \$0 in boarding fees collected, 6 citations issued, 25 calls handled for a total of \$318.00 in fees collected.

## Purchase of Transportation Services – CCCTA

Mr. Shryock made a motion, seconded by Mr. Fischer to sign a Contract for the Purchase of Transportation Services between the Coshocton County Coordinated Transportation Agency and Sharon Cummings for the period of January 1, 2020 through December 31, 2020 to provide transport services as described within the contract at the request of Valerie Shaw, CCCTA Director

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

## Purchase of Transportation Services – CCCTA

Mr. Fischer made a motion, seconded by Mr. Shryock to sign a Contract for the Purchase of Transportation Services between the Coshocton County Coordinated Transportation Agency and Sarah Wolford for the period of January 1, 2020 through December 31, 2020 to provide transport services as described within the contract at the request of Valerie Shaw, CCCTA Director.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

## Transfers/Additional/Reductions

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the following Transfer/Additional/Reductions which have been certified by the County Auditor.

### Reduction of Appropriations-Sheriff

To	From	Amount
	316-0100-5400.00 oth. Expense	\$125.00
	315-0100-5400.00 oth. Expense	<u>\$700.00</u>
	Total	\$825.00

### Reduction of Appropriations- Small Cities

220-0561-5260.00 City CDBG admin	\$8,750.00
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### Reduction of Appropriations- DJFS

030-0100-5400.04 Co Transportation	\$3,000.00
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### Reduction of Appropriations- DJFS

380-0100-5400.00 oth. Expense	\$120.01
380-0100-5402.00 Salaries	\$221.34
380-0100-5300.00 Travel	\$1029.07
380-0100-5262.00 Purchase of serv	\$12824.81
380-0100-5115.00 Medicare Tax	\$103.80
380-0100-5400.01 Shared trans to PA fund	<u>\$5256.49</u>
Total	\$19,555.52

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## Reduction of Appropriations- DJFS

030-0101-5102.00	Salaries	\$1188.40
030-0100-5260.01	Utilities	\$890.27
030-0100-5260.00	Cont. Services	\$1161.55
030-0100-5100.02	Misc Tanf. Cont.	\$22192.85
030-0101-5300.00	Travel	\$2300.66
030-0100-5400.04	Co Transp/Misc	\$10326.70
030-0100-5400.01	Oth. Expense P.R.C	\$1038.62
380-0100-5400.01	Oth. Exp. PRC	\$3,882.39
030-0100-5200.00	Equipment	\$315.28
030-0100-5400.00	Oth. Expense	\$3501.02
030-0101-56400.00	Social Serv. Cont.	\$2218.35
030-0100-5111.00	Workers Comp.	\$1310.00
030-0100-5250.00	Contracts Repair	<u>\$13.00</u>
	Total	\$50,339.09

## Reduction of Appropriations- Small Cities

220-0546-5260.01	Sewer Fac. Imp. City	\$42,670.00
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## Reduction of Appropriation- Engineer

050-0300-5400.99	Issue II/ODOT D.P	\$108,664.00
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## Transfer – Engineer

050-0100-5400.05	Natural Gas	050-0100-5400.04	Electric	\$300.00
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## Transfer – BOE

001-0310-5101.00	Salaries	001-0310-5102.00	Salaries-Dir/Dept	\$1,000.00
001-0310-5102.00	Salaries	001-0310-5102.01	Salaries Pt. Time	\$1,000.00

## Transfer – Common Pleas

001-0221-5102.00	Salaries	001-0221-5110.00	OPERS	\$0.08
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## Transfer – Coroner

01-0260-5115.00	Medicare Tax	001-0260-5102.01	Salaries- Asst Coroner	\$17.91
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## Transfer – Juv/Probate

010-0230-5400.00	Attorney Fees	001-0232-5400.02	Oth. Exp.- Placement	\$5,000.00
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## Transfer – Treasurer

403-0100-5115.00	Medicare Tax	403-0100-5113.00	Health Insurance	\$10.00
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## Transfer – Treasurer

403-0100-5102.00	Salaries- Emp.	403-0100-5113.00	Health Insurance	\$100.00
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## Transfer – Common Pleas

001-0222-5115.00	Medicare	001-0222-5210.00	Equipment	\$2.64
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## Transfer – DJFS

030-0100-5102.00	Salaries	030-0101-5102.00	Salaries	\$39.51
030-0100-5115.00	Medicare Tax	030-0101-5102.00	Salaries	\$717.43
030-0101-5115.00	Medicare Tax	030-0101-5102.00	Salaries	<u>\$387.59</u>

Total	\$1,144.53
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## Transfer – DJFS

090-0100-5300.00 Travel	090-0100-5400.00 Other Expense	\$1350.00
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## Transfer – Commissioners

001-0420-5102.00 Salaries Emp.	001-0420-5110.00 OPERS	\$2,558.71
001-0420-5102.00 Salaries Emp.	001-0420-511500 Medicare Tax	<u>\$91.82</u>
	Total	\$2,650.53

## Transfer – EMS

120-0100-5210.01 Equip- Vehicle	120-0100-5113.00 Health/Life/Dent Ins	\$700.00
120-0100-5210.01 Equip -Vehicle	120-0100-5115.00 Med.Tax-Empl Share	\$300.00
120-0100-5210.01 Equip- Vehicle	120-0100-5110.00 OPERS	\$3000.00
120-0100-5210.01 Equip- Vehicle	120-0100-5300.00 Travel	\$466.00
120-0100-5210.01 Equip- Vehicle	120-0100-5270.00 Advertising	\$691.00
120-0100-5210.01 Equip- Vehicle	120-0100-5112.00 Unemploy. Compen.	\$900.00
120-0100-5210.01 Equip- Vehicle	120-0100-5400.04 Oth. Exp- Indirect Costs	\$342.00
120-0100-5210.01 Equip- Vehicle	120-0100-5200.03 Supplies –Uniforms	\$1000.00
120-0100-5210.01 Equip- Vehicle	120-0100-5400.01 Oth. Exp- Cont Ed.	\$650.00
120-0100-5210.01 Equip- Vehicle	120-0100-5102.00 Salaries	\$26500.00
120-0100-5210.01 Equip- Vehicle	120-0100-5260.06 Oth. Ambulance Serv	\$5045.00
120-0100-5210.01 Equip- Vehicle	120-0100-5200.02 Supplies- Fuel	\$990.00
120-0100-5210.01 Equip- Vehicle	120-0100-5260.04 Billing Serv. Contract	<u>\$3286.00</u>
	Total	\$43,870.00

## Transfer – Litter

200-0100-5400.07 Reimbursement	200-0100-5270.00 Advertising	\$1620.00
200-0100-5400.07 Reimbursement	200-0100-5400.01 Training	\$788.00
200-0100-5400.07 Reimbursement	200-0100-5400.05 Awards	\$816.49
200-0100-5400.07 Reimbursement	200-0100-5400.03 Other Special Event	\$200.00
200-0100-5400.07 Reimbursement	200-0100-5260.01 Disposal Fees	\$3190.00
200-0100-5400.07 Reimbursement	200-0100-5400.08 Memberships	\$50.00
200-0100-5400.07 Reimbursement	200-0100-5200.00 Supplies	\$3457.28
200-0100-5400.07 Reimbursement	200-0100-5210.03 Signs	\$6550.40
200-0100-5400.07 Reimbursement	200-0100-5200.01 Postage	\$400.00
200-0100-5400.07 Reimbursement	200-0100-5101.00 Salaries-Officials	\$2096.60
200-0100-5400.07 Reimbursement	200-0100-5400.02 Vehicle Expense	\$3812.67
200-0100-5400.07 Reimbursement	200-0100-5113.00 Health Insurance	\$7633.20
200-0100-5400.07 Reimbursement	200-0100-5210.00 Equipment	\$10396.95
200-0100-5400.07 Reimbursement	200-0100-5111.00 Workers Comp	\$2243.56
200-0100-5400.07 Reimbursement	200-0100-5110.00 OPERS	\$378.64
200-0100-5400.07 Reimbursement	200-0100-5115.00 Medicare	<u>\$112.62</u>
	Total	\$43,746.41

## Additional – CCCTA

088-0100-5102.00 Salary	Unappropriated Fund Balance	\$1,366.84
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## Additional – Engineer

050-0200-5400.99 Issue II/ODOT	Unappropriated Fund Balance	\$391,046.00
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## Transfer-Airport

001-0510-5400.00 Oth Expense	001-0510-5102.00 Salaries	\$1,600.00
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## Transfer-Juv/Probate Court

001-0230-5400.000 Attorney fee	001-0232-5400.00 Oth expense	\$8,000.00
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Vote: Lee	yea
Fischer	yea
Shryock	yea

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## Then and Now Certificates

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the following Then and Now Certificate which has been certified by the County Auditor.

Vendor	Account	Department	Amount
Election Systems & Software	0001-0310-526000	BOE	\$1,248.10

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Request for Payment

Mr. Shryock made a motion, seconded by Mr. Fischer to approve a Request for Payment for grant BX-18-1AP-1 in the amount of \$82,170 at the request of Hannah Diewald, CDC of Ohio.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Subordination Agreement – Susan A. Trimmer

Mr. Fischer made a motion, seconded by Mr. Shryock to sign a Subordination Agreement to Home Loan Savings Bank for the holder of the Mortgage, Susan A. Trimmer, in reference to the property located at 21368 SR 751, West Lafayette, Ohio and recorded in the Coshocton County Recorder's Office, Volume 540, pages 934-936.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## CCCTA Policies and Procedures Manual

Mr. Shryock made a motion, seconded by Mr. Fischer to sign the Coshocton County Transportation Agency 2020 Driver Policies and Procedures Manual at the request of Valerie Shaw, CCCTA Director.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Resignation – Kathryn Helphrey

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the resignation of Kathryn Helphrey as an Intermittent Part- Time Paramedic effective December 18, 2019 at the request of Todd Shroyer, EMS Director.

Vote: Lee	yea
Fischer	yea
Shryock	yea

## Termination – Benjamin Lumbatis

Mr. Shryock made a motion, seconded by Mr. Fischer to terminate the employment of Intermittent Part- Time EMT, Benjamin Lumbatis at the request of Todd Shroyer, EMS Director.

Vote: Lee	yea
Fischer	yea
Shryock	yea

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## Terminate Employment

Mr. Shryock made a motion, seconded by Mr. Fischer to terminate the employment of Mr. Brad Gibson as an Intermittent Part-time Paramedic with the Coshocton County Emergency Medical Services at the request of Mr. Todd Shroyer, EMS Director.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

## CCEMS – Bargaining Unit Agreement

Mr. Fischer made a motion, seconded by Mr. Shryock to sign the Coshocton County Emergency Medical Services Collective Bargaining Agreement effective January 1, 2020-December 31, 2022 at the request of Todd Shroyer, EMS Director.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

## Auditor's Certificate

Received the Amended Certificate of Estimated Resources No. 14, dated December 26, 2019 from the Budget Commission.

## Amended Certificate

Received the Certificate of County Auditor that the Total Appropriations from Each Fund Does Exceed the Official Estimated of Resources dated December 26, 2019 from the County Auditor, Christine Sycks.

## Executive Session – Personnel Compensation

At 9:37 a.m. Mr. Shryock made a motion, seconded by Mr. Fischer to go into executive session with Mr. Todd Shroyer and Ms. Kayla Chapman to discuss personnel compensation. All vote aye. At 9:42 a.m. Mr. Lee returned the meeting to regular session. The following action was taken:

## Resolution 2019-081

Mr. Shryock made a motion, seconded by Mr. Fischer to sign Resolution 2019-081 to establish the non-bargaining unit employees of Coshocton County Emergency Medical Services wages and additional benefits for 2020.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

## Ambulance Purchased – Finley Fire Equipment

Mr. Fischer made a motion, seconded by Mr. Shryock to sign a Purchase Agreement with Finley Fire for the purchase of a 2018 ambulance in the amount of \$180,000.00 as requested by Mr. Todd Shroyer, EMS Director.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

## Employee Termination – Airport

Mr. Shryock made a motion, seconded by Mr. Fischer to terminate Mrs. Randi Latham effective 12/20/2019 as requested by the Regional Airport Authority.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

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Adjourn

At 2:15 p.m., Mr. Lee adjourned the meeting.

  
D. Curtis Lee

  
Gary L. Fischer

  
Dane R. Shryock

  
Administrator/Clerk