

COMMISSIONER'S JOURNAL

Wednesday

Regular

November 13, 2019

The Coshocton County Commissioners met in Regular session on Wednesday, November 13, 2019 with Mr. D. Curtis Lee, Mr. Gary L Fischer and Mr. Dane R. Shryock. Also in attendance was Mr. Leonard Hayhurst, The Tribune, Mrs. Beth Scott the Beacon, Mr. Ken Smailes, WTNS and Mrs. Mary Beck, Administrator/Clerk.

Approve Minutes

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the minutes of the Wednesday, November 6, 2019 meeting as presented.

| | |
|-----------|-----|
| Vote: Lee | yea |
| Fischer | yea |
| Shryock | yea |

Mr. Danny Brenneman – Discussion

Mr. Danny Brenneman, DJFS Director and Mr. Jed McCoy attended the meeting to discuss several things. He is requesting the Commissioners sign the Commitment to the Local Obligation for Children Services, sign-off on the Maintenance of Effort and sign Resolution 2019-074 for a change to their PRC Plan. Mr. Brenneman stated that with the PRC Plan they have a couple significant updates that need to be taken care of. One is childhood kinship. He explained the necessity for the change. This will increase the length of time they can continue with PRC Plan Funds for child care. Another change is a Food for Kids Program. This will provide meal bags on the weekend for the local school kids. They are partnering with Family and Children First Council for this program. The Commissioners thanked him for attending.

Resolution 2019-074

Mr. Fischer made a motion, seconded by Mr. Shryock to sign Resolution 2019-074 for a change to the Prevention Retention and Contingency Plan for the Coshocton County Department of Job and Family Services as requested by Mr. Danny Brenneman, DJFS Director.

| | |
|-----------|-----|
| Vote: Lee | yea |
| Fischer | yea |
| Shryock | yea |

Closing Documents – 550 Main Street Property

Mr. Shryock made a motion, seconded by Mr. Fischer to sign the Closing Paperwork for the property purchased by Grason Properties located at 550 Main Street, Coshocton, Ohio Parcel Numbers 043-00004180-00, 043-00004179-00, 043-00004178-00 in the amount of \$401,000.00.

| | |
|-----------|-----|
| Vote: Lee | yea |
| Fischer | yea |
| Shryock | yea |

Dog Wardens Report

Received the Dog Wardens Report for the week ending November 11, 2019 with 7 dogs picked up by the warden, 2 dogs brought in as strays, 1 dog euthanized, 9 dog licenses sold, 1 late fee paid, 8 dogs sold, 4 dogs redeemed, 10 dogs per owner surrender, \$5.00 in boarding fees collected, 14 citations issued, 40 calls handled for a total of \$425.00 in fees collected.

COMMISSIONER'S JOURNAL

Wednesday

Regular

November 13, 2019

Approve Bills

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the bills per computer printout dated November 13, 2019.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

Court Square

Mr. Shryock made a motion, seconded by Mr. Fischer granting permission to Our Town Coshocton the use of the Court Square on November 22, 2019 for the Miracle on Main Street Parade.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

Prisoner Food Costs

Received the Prisoner Food Cost Report for the month of October 2019 for the Coshocton County Justice Center from Sheriff Timothy Rogers.

Employee Hired – Jayson Kittell

Mr. Fischer made a motion, seconded by Mr. Shryock to hire Mr. Jayson Kittell as a Full-time Driver Manager effective November 19, 2019 for the Coshocton County Coordinated Transportation Agency as requested by Ms. Valerie Shaw, CCCTA Director.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

Employee Hired – Rodney Norman

Mr. Shryock made a motion, seconded by Mr. Fischer to hire Mr. Rodney Norman as a Part-time Driver effective November 19, 2019 for the Coshocton County Coordinated Transportation Agency as requested by Ms. Valerie Shaw, CCCTA Director.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

Resolution 2019-073

Mr. Fischer made a motion, seconded by Mr. Shryock to sign Resolution 2019-073 authorizing an advance from the general fund to the QIC grant Fund in the amount of \$15,500.00.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

Request for Release of Funds

Mr. Shryock made a motion, seconded by Mr. Fischer to sign the State of Ohio Development Services Agency Request for Release of Funds and Certification (RROF) for Federally Funded State Projects: Grants B-C-19-1AP-1, B-C-19-1AP-2, Home P. Income, B-C-17-1AP-1 and S-C-19-1AP-1.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

COMMISSIONER'S JOURNAL

Wednesday

Regular

November 13, 2019

PY 2019 Environmental Review

Mr. Fischer made a motion, seconded by Mr. Shryock to sign the Environmental Review Documentation and Certification form General Administration, Fair Housing and Planning for the PY 2019 Community Housing Improvement Program (CHIP) as requested by Mr. John Cleek, CDC of Ohio.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

VPODF Appointment

Mr. Shryock made a motion, seconded by Mr. Fischer to appoint Ms. Christine Sycks and Sheriff Timothy Rogers as the Coshocton County Commissioners appointments to the Coshocton County Volunteer Peace Officers Dependents Fund (VPODF) for the period January 1, 2020 through December 31, 2020.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

PY 2019 Administration Contract – CDC of Ohio

Mr. Fischer made a motion, seconded by Mr. Shryock to sign the Coshocton County PY 2019 Community Development Block Grant Contract with CDC of Ohio for Administration of the PY 2019 CDBG Allocation Program.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

2020 Aetna Documents – Health Plan

Mr. Shryock made a motion, seconded by Mr. Fischer to sign all pertinent paperwork/contracts with Aetna pertaining to the Coshocton County Commissioners Health and Welfare Plan year beginning January 1, 2020 and ending December 31, 2020 for Aetna to provide the Third Party Administration of the plan and network and IAORE as the plans reinsurance carrier.

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

Then and Now Certificates

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the following Then and Now Certificates which have been certified by the County Auditor.

| <u>VENDOR</u> | <u>ACCOUNT NUMBER</u> | <u>AMOUNT</u> | <u>DEPARTMENT</u> |
|-----------------------------|-----------------------|---------------|-------------------|
| Hilcher-Clarke Electric | 120-0100-5250.00 | \$1,700.00 | EMS |
| Quill Corp. | 001-0610-5210.00 | \$1,063.70 | Sheriff |
| Motorola Solutions, Inc. | 150-0100-5260.00 | \$8,730.00 | Sheriff |
| Motorola Solutions, Inc. | 001-0610-5260.00 | \$6,984.00 | Sheriff |
| Prob. & Juv. Court of Cosh. | 380-0100-5262.00 | \$5,293.98 | DJFS |
| Fishel Downey Albrecht & R | 120-0100-5260.00 | \$1,337.50 | EMS |
| Prob. & Juv. Court of Cosh. | 380-0100-5262.00 | \$3,056.90 | DJFS |

| | | |
|-------|---------|-----|
| Vote: | Lee | yea |
| | Fischer | yea |
| | Shryock | yea |

COMMISSIONER'S JOURNAL

Wednesday

Regular

November 13, 2019

Transfers /Additional/Reductions

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the following Transfers/Additional/Reductions which have been certified by the County Auditor.

| TO | | Transfer – Engineer | | FROM | AMOUNT |
|-------------------------------|------------------|-----------------------------|----------------------|------|--------------------|
| 050-0200-5202.06 | Fuel | 050-0200-5265.04 | Chip/Seal/Asph. Res. | | \$22,000.00 |
| 362-0100-5400.03 | Oth. Ep Fresno | 362-0100-5111.00 | Workers Comp. | | \$169.80 |
| 362-0200-5400.03 | Utilities Fresno | 362-0200-5260.00 | Cont. Services | | \$1,320.00 |
| 362-0200-5400.03 | Utilities Fresno | 362-0200-5400.02 | Oth. Exp. Misc. | | \$143.99 |
| 362-0200-5400.03 | Utilities Fresno | 362-0200-5260.05 | WL Fac. Cont. Serv. | | <u>\$1,950.59</u> |
| Total | | | | | \$25,584.38 |
| Transfer – Sheriff | | | | | |
| 001-0610-5400.03 | Oth. Exp. Tires | 001-0610-5260.00 | Contract Services | | \$3,000.00 |
| Additional – DJFS | | | | | |
| 380-0100-5400.00 | Other Exp. | Unappropriated Fund Balance | | | \$1,000.00 |
| Additional – Treasurer | | | | | |
| 403-0100-5110.00 | OPERS | Unappropriated Fund Balance | | | \$350.00 |
| Transfer – Commissioners | | | | | |
| 001-0420-5110.00 | OPERS | 001-0110-5102.00 | Sal. Emps. | | \$1,500.00 |
| 001-0420-5115.00 | Medicare Tax | 001-0110-5102.00 | Sal. Emps. | | <u>\$500.00</u> |
| Total | | | | | \$2,000.00 |
| 001-0420-5102.00 | Sal. Emps. | 001-0110-5101.00 | Sal. Off. | | \$10,000.00 |
| 001-1400-5110.00 | OPERS | 001-1400-5102.00 | Salaries | | <u>\$400.00</u> |
| Total | | | | | \$10,400.00 |
| 001-0430-5110.00 | OPERS | 001-0430-5102.00 | Salaries | | \$600.00 |
| Additional – Engineer | | | | | |
| 361-0100-5260.00 | Cont. Serv. | Unappropriated Fund Balance | | | \$12,000.00 |
| Additional Common Pleas | | | | | |
| 001-0226-5300.00 | Travel/Train | Unappropriated Fund Balance | | | \$6,000.00 |
| 001-0225-5260.00 | Cont. Serv. | Unappropriated Fund Balance | | | \$6,000.00 |
| 001-0226-5210.00 | Equipment | | | | \$13,000.00 |
| 001-0226-5400.00 | Oth. Exp. | | | | <u>\$12,500.00</u> |
| Total | | | | | \$31,500.00 |
| 001-0225-5102.00 | Salaries | Unappropriated Fund Balance | | | \$21,185.00 |
| Transfer – Public Defender | | | | | |
| 001-0630-5200.00 | Supplies | 001-0630-5400.00 | Other Exp. | | \$410.00 |
| 001-0630-5200.00 | Supplies | 001-0630-5400.00 | Other Exp. | | \$31.00 |
| 001-0630-5200.00 | Supplies | 001-0630-5400.00 | Other Exp. | | <u>\$100.00</u> |
| Total | | | | | \$541.00 |
| Transfer – Common Pleas Court | | | | | |
| 001-0226-5260.00 | Cont. Serv. | 001-0226-5210.00 | Equipment | | \$1,000.00 |

Vote: Lee yea
Fischer yea
Shryock yea

COMMISSIONER'S JOURNAL

Wednesday

Regular

November 13, 2019

Bids Opened – DJFS Janitorial

At 9:00 a.m. bids for the DJFS Janitorial Contract were opened with Mr. Stacy Young, Clene-Rite, Mr. Jed McCoy and Mr. Danny Brenneman, DJFS in attendance. We received one bid: Clene-Rite, Conesville, Ohio with a bid of \$51,900.00 annually billed monthly at \$4,325.00.

Mr. Shryock made a motion, seconded by Mr. Fischer to turn over all bids for the Department of Job and Family Services Janitorial bid to Mr. Danny Brenneman, DJFS Director for his review and recommendation.

| | |
|-----------|-----|
| Vote: Lee | yea |
| Fischer | yea |
| Shryock | yea |

Discussion – Repeater – Ridgewood Schools

Mr. Mike Masloski and Mr. Ed Huff, Ridgewood Schools, Mr. Dana Kelly, Bear Com and Mr. Rusty Dreher attended the meeting. Mr. Masloski stated that they are interested in putting a repeater on the Bakersville Tower in order to have better ability to reach their bus drivers. Mr. Kelly explained what they will need and Mr. Dreher stated that he felt that we do have some analog stuff available that they can use. Mr. Kelly said he would need to look into this but feels it will work for them. The Commissioners stated that they are glad to allow them on any tower they need if there is space available. Mr. Dreher stated that the equipment that is there is no longer being utilized and if the Commissioners would like to, they could give that to the school district. He would also like to make certain that the fire paging system is at the highest part on the tower. The Commissioners stated that they are welcome to the obsolete equipment if it will work for them. Mr. Masloski thanked the Commissioners for letting them utilize the tower and the gift of the equipment that the Commissioners are no longer using. The Commissioners thanked them for attending.

Metropolitan Housing Environmental (CMHA) Review

Mr. Tim Cowans, Legal Counsel for CMHA, Ray Nowak, BJAAM Environmental, Ms. Jodi Stipes, and Mrs. Lisa Mowery, CMHA attended the meeting to explain the requirements for the County Commissioners to sign-off on their environmental reviews and the liability that holds. Mr. Cowan stated that they are here to give us an overview of where they are and the process of what is expected. The Board of Commissioners are the designated entity with the jurisdiction over the properties and we receive and review the environmental reports on these properties. This is then sent to Housing and Urban Development (HUD). The properties in question are routinely monitored. However, there has been a new development. HUD interjected to Metropolitan Housing and stated that they would not approve the review unless it contained air quality testing. There was some concern based on area land uses of the ground and that there was no hazardous vapor coming into those properties. They did a Phase I and it was fine. They were then informed that they would be required to do a limited Phase II. They complied with this as well. Because of the sensitivity of the devices used, there were some vapors that were identified. The conclusion that was reached determined that the vapors were coming from inside the unit and not hazardous vapors migrating from the surface. HUD then stated that the explanation was not sufficient and they required them to do additional testing. They then questioned HUD as this would have been an inconvenience for the residents and the interior units would have still had the residual vapors from cleaning, smoking, etc. This housing facility feels that these residences are good quality housing and they then requested a reconsideration of the final request from HUD. HUD heard the reconsideration and had a conference call with many individuals including the Commissioners sitting in. The call ended with Metropolitan Housing stating that they will meet with the Commissioners and inform them of the process and background of what is going on and then proceed. It remains their contention that these units are safe and follow all the guidelines required. CMHA feels that they have done everything they need to do and are satisfied with the information they forward to the Commissioners to sign-off on. Mr. Lee asked if any other Metropolitan Housing Entities have this type of issue. Mr. Cowan stated that he does not believe there are, but he does not know for certain. Mr. Lee asked if where these specific sites were located. Mrs. Mowery stated that the

COMMISSIONER'S JOURNAL

Wednesday

Regular

November 13, 2019

sites are all over the city, but the specific ones we are talking about are on the north end of 2nd Street. Mr. Lee then questioned the parts per million limit. Mr. Nowak stated that the parts per million limits are very low and we are below that. They do continue to monitor the situation however. Mr. Shryock asked if any residents that have expressed concerns. Mrs. Mowery stated that they have all signed letters stating they do not want to move. Mr. Cowans stated that they are aware that they are doing testing however, they are not aware of HUDS requests. Mr. Shryock asked if any of the persons on the conference call was on site here. Mrs. Mowery stated that there has been at least one person from HUD down and they stated that they should just get rid of it. Mr. Shryock asked if we sign the environmental review, what will HUD then require of us. Mrs. Mowery stated that they will make us do more environmental testing. Mr. Shryock is there any reason in the testing results that the Commissioners should not sign this report? Mr. Nowak stated that BJAAM will certify that there is no issue with the environmental results. The Commissioners stated that if the review comes back in 30 days and everything is ok, they do not have an issue signing it. The Commissioners thanked them for attending.

Meeting Attended

Mr. Lee, Mr. Fischer and Mr. Shryock participated in the Kiwanis Pancake Day on November 7th, Mr. Lee and Mr. Shryock attended the Veterans Day Ceremony on November 11th, Mr. Lee and Mr. Shryock attended the LEPC Meeting on November 12th.

Adjourn

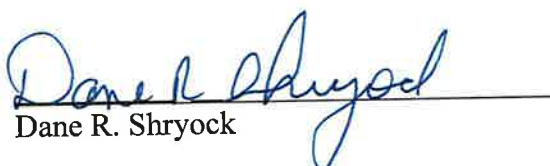
At 2:00 p.m., Mr. Lee adjourned the meeting.



D. Curtis Lee



Gary L. Fischer



Dane R. Shryock



Administrator/Clerk