### COMMISSIONER'S JOURNAL

# Monday

## Regular

October 29, 2018

The Coshocton County Commissioners met in Regular session on Monday, October 29, 2018 with Mr. Dane R. Shryock, Mr. D. Curtis Lee and Mr. Gary L. Fischer. Also in attendance was Mrs. Mary Beck, Administrator/Clerk.

#### Approve Minutes

Mr. Lee made a motion, seconded by Mr. Fischer to approve the minutes of the Wednesday, October 24, 2018 meeting as presented.

Vote: Shryock

Lee

yea

Fischer

yea

### Change Order #1 – City of Coshocton North End Street Improvements

Mr. Fischer made a motion, seconded by Mr. Lee to sign Change Order No. 1 for the City of Coshocton North End Street Improvements Project to add additional paving on 4th Street adding \$29,346.32 to the contract and deducting \$23,250.00 item 100-manholes adjusted to grade for a new contract amount of \$210,449.12.

Vote: Shryock

yea

Lee

yea

Fischer

yea

### Commendation - Willa Hamersley

Mr. Lee made a motion, seconded by Mr. Fischer to sign a Commendation for Willa Hamersley for her 31 years of exemplary service to the Coshocton County Health Department and wishing her well in her retirement.

Vote: Shryock

yea

Lee Fischer

yea

yea

### Public Defender Commission – William Given

Mr. Fischer made a motion, seconded by Mr. Lee to appoint Mr. William Given to serve the unexpired term of Mr. Jim McClure on the Public Defender Commission. His term will begin immediately and end on November 24, 2019.

Vote: Shryock

Fischer

yea

Lee

yea yea

## Personnel Policy Manual Amendment

Mr. Fischer made a motion, seconded by Mr. Lee to amend the Personnel Policy Manual Section 4.4, Pay Day, E, to the following: If an employee is overpaid or underpaid, at no fault of the county, the adjustment will be made in the next paycheck after the matter is resolved. If the error is on the part of the county, the employee will be given the option of waiting until the next paycheck or receiving payment immediately once the matter is resolved.

Vote: Shryock

yea

Lee

yea

Fischer

yea

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## Transfer/Additionals/Reductions

Mr. Lee made a motion, seconded by Mr. Fischer to approve the following Transfers/Additionals/Reductions which have been certified by the County Auditor.

## Transfer – Hopewell

TO 080-0100-5260.01 080-0100-5300.00 080-0100-5400.02	Utilities Travel Oth. Exp. Waiv.	FROM 080-0100-5200.00 080-0100-5200.00 080-0100-5200.00	Supplies Supplies Supplies	AMOUNT \$4,600.00 \$9,000.00 \$16,000.00		
		Additional – DJ	FS			
090-0100-5820.00 030-0100-5260.00	Grants Cont. Services	Unappropriated Fundappropriated Fundappropriated		\$164,000.00 \$16,000.00		
Additional – Commissioners						
110-0100-5260.00	Cont. Serv. Sen.	Unappropriated Fun	nd Balance	\$899.00		
${\bf Transfer-Sheriff}$						
001-0612-5110.00	PERS Chld Vict	.001-0612-5102.00	Salaries	\$1,000.00		
150-0100-5210.07	Equip. Comp.	150-0100-5113.00	H/D/L	\$500.00		
Transfer – Clerk of Courts						
001-0250-5210.00	Equipment	001-0250-5400.01	Microfilm	\$4,600.00		
${\bf Transfer-EMS}$						
120-0100-5102.00 120-0100-5102.00 120-0100-5110.00 120-0100-5115.00 120-0100-5200.01 120-0100-5200.02 120-0100-5250.01 120-0100-5250.01 120-0100-5250.01	Salaries Salaries OPERS Medicare Tax Supplies – Pt. C Supplies Fuel Cont. Rep. Cont. Rep. Cont. Rep.	120-0100-5113.00 120-0100-5210.01 120-0100-5113.00 120-0100-5113.00 120-0100-5200.00 120-0100-5200.00 120-0100-5400.00 120-0100-5113.00 120-0100-5200.03	H/D/L Equipment H/D/L H/D/L Supplies Supplies Other Expense H/D/L Supplies – Uniforms Total  Vote: Shryock Lee Fischer	\$2,000.00 \$34,000.00 \$5,050.00 \$550.00 \$4,000.00 \$2,000.00 \$2,500.00 \$4,000.00 \$5,000.00 \$59,100.00 yea yea		

### Then and Now Certificate

Mr. Fischer made a motion, seconded by Mr. Lee to approve the following Then and Now Certificate which has been certified by the County Auditor.

<u>VENDOR</u>	ACCOUNT NUMBER	AMOUNT	DEPARTMENT
General Aviation Consult.	001-0510-5400.01	\$1,193.00	Airport
		Vote: Shryo Lee Fische	yea

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### 2019 Health Benefits Renewal

Mr. Lee made a motion, seconded by Mr. Fischer to sign the proposal for the 2019 Health Benefits Renewal. The Commissioners are selecting Mutual Health Services as their Third Party Administrator and IOA Re and our Stop Loss Insurance Carrier for the 2019 Plan year with no increase over 2018.

Vote: Shryock

yea

Lee Fischer yea yea

## Addendum to the Existing Contract with Head Start

Mr. Ken Smailes and Ms. Susan Craddock, Head Start attended the meeting to update the Commissioners on a request for an addendum to the lease agreement that the Commissioners have with Head Start. Mr. Smailes stated that back in May they updated the Commissioners that after they finished their renovation there would be Federal Interest in the building. He stated with that being said, they will now need to have an addendum to the lease to add the Federal Interest to the lease. He presented the Commissioners with the Addendum and stated that they intend to sign this in their next meeting. Mr. Shryock asked if in 10 years Head Start wanted to move to a different building, then would the County be responsible for paying the Federal Interest. Mr. Smailes stated that they do not know the answer to this question. He feels it would follow the lease which makes Head Start responsible for paying the monies back. Mr. Shryock stated that in speaking with the Prosecutor on this addendum, he stated that the only thing he thought the Commissioners need to be aware of is the inability to mortgage the property in the next 15 years. The Commissioners stated that they do not have an issue with this and it will be on the agenda as soon as we get the signed document from Head Start. Mr. Smailes stated that as they move forward they are trying to be very clear in the future as to what constitutes a major renovation and what does not. He stated that they do have money awarded to them to update the package plant and replace the roof and they want to make certain that this will not constitute major renovations. The Commissioners thanked them for their update.

### Meetings Attended

Mr. Shryock, Mr. Lee and Mr. Fischer attended the Quarterly Chamber Luncheon and Meet the Candidates on October 25th and the Mr. Lee had a Family Services Planning Meeting on October 25th, and all three Commissioners attended the CFLP Solid Waste District Meeting and the CFLP Policy Meeting on October 26<sup>th</sup>.

Adjourn

At 12:00 p.m. Mr. Shryock adjourned the meeting.