

# COMMISSIONER'S JOURNAL

**Monday**

**Regular**

**January 8, 2018**

The Coshocton County Commissioners met in Regular session on Monday, January 8, 2018 with Mr. Gary L. Fischer, Dane R. Shryock and Mr. D. Curtis Lee. Also in attendance was Mrs. Mary Beck, Administrator/Clerk.

## Approve Minutes

Mr. Lee made a motion, seconded by Mr. Shryock to approve the minutes for Wednesday, January 3, 2018 as presented.

Vote: Fischer	yea
Shryock	yea
Lee	yea

## Appoint President – 2018

Mr. Fischer made a motion, seconded by Mr. Lee to appoint Mr. Dane R. Shryock as President of the Board of Coshocton County Commissioners for calendar year 2018.

Vote: Shryock	yea
Lee	yea
Fischer	yea

## Appoint Vice President – 2018

Mr. Shryock made a motion, seconded by Mr. Fischer to appoint Mr. D. Curtis Lee as Vice-President of the Board of Coshocton County Commissioners for calendar year 2018.

Vote: Shryock	yea
Lee	yea
Fischer	yea

## Appoint Administrator/Clerk – 2018

Mr. Lee made a motion, seconded by Mr. Fischer to appoint Mrs. Mary Beck to serve as Administrator/Clerk of the Board of Coshocton County Commissioners for calendar year 2018.

Vote: Shryock	yea
Lee	yea
Fischer	yea

## Appoint Budget Director – 2018

Mr. Fischer made a motion, seconded by Mr. Lee to appoint Mrs. Robin Schonauer to serve as Budget Director to the Board of Coshocton County Commissioners for calendar year 2018.

Vote: Shryock	yea
Lee	yea
Fischer	yea

## 2018 Travel/M meal Daily Expenditure

Mr. Lee made a motion, seconded by Mr. Fischer to set the daily travel/meal expenditure at \$50.00 for the 2018 calendar year.

Vote: Shryock	yea
Lee	yea
Fischer	yea

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## Mileage Reimbursement – 2018

Mr. Fischer made a motion, seconded by Mr. Lee to set the mileage reimbursement for the 2018 calendar year to the established rates as set by the Internal Revenue Service and can be located at [www.irs.gov.taxpros](http://www.irs.gov.taxpros).

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## Resolution 2018-01

Mr. Lee made a motion, seconded by Mr. Fischer to sign Resolution 2018-01 for the Force Account for Frederick T. Wachtel, County Engineer, the maintenance, repairs and construction of roads, bridges and culverts in Coshocton County during 2018.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## Resolution 2018-02

Mr. Fischer made a motion, seconded by Mr. Lee to sign Resolution 2018-02 to designate the official representative and alternate for the purpose of voting at the Annual Meeting of the County Commissioners Association of Ohio in 2018.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## Resolution 2018-03

Mr. Lee made a motion, seconded by Mr. Fischer to sign Resolution 2018-03 to set the salary schedule for Mr. David Dilly as a member of the Coshocton County Veterans Service Commission.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## Blanket Meeting Request – EMA

Mr. Fischer made a motion, seconded by Mr. Lee to approve a Blanket Meeting request for the employees of the Emergency Management Agency to attend meetings, seminars and training classes that are required or needed to carry out the EMA function not to exceed the budgeted line-item.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## LEPC Application

Mr. Lee made a motion, seconded by Mr. Fischer to sign the Local Emergency Planning Committee (LEPC) Application of LEPC appointments for multiple members as requested by Mr. Robbie McMasters, EMA Director.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

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## Excess Reinsurance Application

Mr. Fischer made a motion, seconded by Mr. Lee to sign the Application to Companion Life Insurance Company for Aggregate and Specific Excess Loss Insurance for the 2018 Coshocton County Commissioners Health and Welfare Plan as well as Addendum No. 1 to the Application for Excess Loss Insurance.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## Administrative Services Agreement – Mutual Health Services

Mr. Lee made motion, seconded by Mr. Fischer to sign an Administrative Service Agreement with Mutual Health Services, a Division of Medical Mutual Services, LLC to provide Administrative Services for the Coshocton County Health and Welfare Plan for the 2018 Plan Year.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## COBRA Administrative Service Agreement

Mr. Fischer made a motion, seconded by Mr. Lee to sign a COBRA Administration Service Agreement with Mutual Health Services, a Division of Medical Mutual Service, LLC to provide the Administration of the Coshocton County Commissioners Health and Welfare COBRA Plan for the 2018 Plan Year.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## Business Associate Agreement – Mutual Health Services

Mr. Lee made a motion, seconded by Mr. Fischer to sign a Business Associate Agreement with Medical Mutual of Ohio on behalf of its subsidiaries and affiliates to ensure that Medical Mutual will establish and implement appropriate safeguards for Protected Health Information that Medical Mutual may receive, create, use or disclose in connection with the functions, activities and services that Medical Mutual performs for Coshocton County Commissioners.

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## Temporary Additional

Mr. Fischer made a motion, seconded by Mr. Lee to approve the following Temporary Additional Appropriations which have been certified by the County Auditor.

## Temp. Additional – Common Pleas Ct.

TO	FROM	AMOUNT
001-0233-5111.00 W. Comp.	Unappropriated Fund Balance	\$104.37
001-0223-5115.00 Medicare	Unappropriated Fund Balance	\$75.67
001-0223-110.00 OPERS	Unappropriated Fund Balance	\$730.62
001-0223-5102.00 Salaries	Unappropriated Fund Balance	\$5,218.72

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

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## Dog Wardens Report

Received the Dog Wardens Report for the week ending January 3, 2017 with 9 dogs picked up by the warden, 7 dogs brought in as strays, 2 dogs destroyed, 49 dog licenses sold, 12 dogs sold, 7 dogs redeemed, 13 dogs per owner surrender, \$40.00 in boarding fees collected, 3 citations issued, 26 calls handled for a total of \$1,248.00 in fees collected.

## Then and Now Certificates

Mr. Lee made a motion, seconded by Mr. Fischer to approve the following Then and Now Certificates which have been certified by the County Auditor.

<u>VENDOR</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>DEPARTMENT</u>
E. Marie Seiber	001-0230-5400.00	\$12,044.00	Juv./Prob. Ct.
Sivic Solutions Group LLC	030-0100-5400.00	\$6,500.00	DJFS
Jetta Mencer	001-0230-5400.00	\$4,181.95	Juv./Prob. Ct.
Coshocton Co. Commiss.	030-0100-5400.03	\$2,304.15	DJFS
Public Child. Serv. Assn. of	030-0100-5400.00	\$2,630.00	DJFS

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

## 2018 Commissioners Boards

Mr. Fischer made a motion, seconded by Mr. Lee to assign the Coshocton County Commissioners 2018 Board Appointments as follows:

**Eastern Ohio Development Alliance (EODA)**  
Gary Fischer, Commissioner

**Family Services Planning**  
Curtis Lee, Commissioner

**Local Emergency Planning Commission (LEPC) Board**  
Dane Shryock, Commissioner  
Curtis Lee, Commissioner  
Gary Fischer, Commissioner

**County Investment Policy**  
Dane Shryock, Commissioner  
Curtis Lee, Commissioner

**Homeland Security – Threat Risk Needs**  
All Three Commissioners

**County Insurance Committee**  
All Three Commissioners

**Transportation Advisory Committee Capacity**  
Dane Shryock, Commissioner

**OUS Extension - Advisory**  
All Three Commissioners

**Workforce Investment Act (WIA)**  
Curtis Lee, Commissioner

**Emergency Food and Shelter Program (EFSP)**  
Gary Fischer, Commissioner

**Ohio Mid-Eastern Governments Association (OMEGA) Commission**  
Dane Shryock, Commissioner  
Curtis Lee, Commissioner  
Port Authority Director  
Gary Fischer, Commissioner – Alternate

**Regional Planning**  
All Three Commissioners

**Coshocton/Fairfield/Licking/Perry Solid Waste District (CFLP)**  
All Three Commissioners  
Dane R. Shryock, Commissioner – Policy Committee\*

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Commissioners Boards Continued

**Airport – Advisory Capacity  
Committee**

Gary Fischer, Commissioner

**Regional Planning Executive**

Dane Shryock, Commissioner

**Family Children First  
(FEMA)**

Curtis Lee, Commissioner

**Fed. Emerg. Manag. Agency**

Gary L. Fischer, Commissioner

**Convention & Visitors Bureau (CVB)**

Curtis Lee, Commissioner

\* Board Presidents Responsibility

Vote:	Shryock	yea
	Lee	yea
	Fischer	yea

**Clerk of Courts Monthly Pay-In Report**

Received the Clerk of Courts Monthly Pay-In Report for the month of December 2017 from Ms. Camila Graham, Clerk of Courts.

**Prisoner Maintenance Report**

Received The Prisoner Maintenance Report for the month of December 2017 for the Coshocton County Justice Center as submitted by Sheriff Timothy Rogers.

**Executive Session – Personnel Compensation**

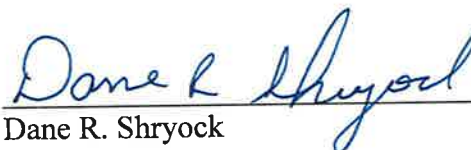
At 9:41 a.m. Mr. Lee made a motion, seconded by Mr. Shryock to go into executive session with Mr. Nic Carey to discuss personnel compensation. All vote aye. At 10:07 a.m. Mr. Shryock returned the meeting to regular session. No action taken.

**Adjourn**

At 12:00 p.m. Mr. Fischer adjourned the meeting.



Gary L. Fischer



Dane R. Shryock



D. Curtis Lee



Administrator/Clerk