

COMMISSIONER'S JOURNAL

Wednesday

Regular

May 18, 2016

The Coshocton County Commissioners met in Regular session on Wednesday, May 18, 2016 with Mr. D. Curtis Lee, Mr. Gary Fischer and Mr. Dane R. Shryock. Also in attendance was Mrs. Beth Scott, The Beacon and Mrs. Mary Beck, Administrator/Clerk.

Approve Minutes

Mr. Fischer made a motion, second by Mr. Shryock to approve the minutes for the Monday, May 16, 2016 meeting as presented.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

Employee Hired – JFS

Mr. Shryock made a motion, seconded by Mr. Fischer to hire Ms. Beth Cramer as Intake Screener – Sacwis Coordinator effective May 31, 2016 at the Department of Job and Family Services as requested by Mrs. Melinda Fehrman, DJFS Director.

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

Dog Wardens Report

Received the Dog Wardens Report for the week ending May 16, 2016 with 5 dogs picked up by the warden, 3 dogs brought in as strays, 5 dogs destroyed, 10 citations issued, 27 calls handled, 14 dog licenses sold, 7 late fees paid, 5 dogs sold, 3 dogs redeemed, 6 dogs per owner surrender, \$20.00 in boarding fees collected for a total of \$547.00 in fees collected.

Then and Now Certificates

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the following Then and Now Certificates which have been certified by the County Auditor.

<u>PAYEE</u>	<u>AMOUNT</u>	<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>
US Bank Equipment Finance, Inc.	\$2,123.91	CCCTA	088-0100-5260.00
Coshocton County CSEA	\$15,000.00	DJFS	030-0100-5400.02
Straitline Structures	\$6,593.73	EM	353-0100-5210.00

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

Transfers/Additional/Reductions

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the following Transfers/Additional/Reductions which have been certified by the County Auditor.

Additional – Engineer

TO	FROM	AMOUNT
050-0200-5210.00	Equipment	\$20,000.00
050-0200-5400.01	Veh. Maintenance	\$80,000.00
	Total	\$100,000.00

Vote:	Lee	yea
	Fischer	yea
	Shryock	yea

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Settlement Statement – 719 and 719 ½ Walnut Street

Mr. Fischer made a motion, seconded by Mr. Shryock to sign the Settlement Statement for the purchase of the property located at 719 and 719 ½ Walnut Street, Coshocton Ohio in the amount of \$46,989.33.

Vote: Lee	yea
Fischer	yea
Shryock	yea

EOP Plan – Departmental Meeting

Mr. Rob McMasters, Ms. Janet Mosier, Mr. Ike Reger, Mr. Steve Lonsinger, Mr. Frederick T. Wachtel, Deputy Jim Priest, Mr. Barry Ackerman, Lt. Dean Hettinger, Mrs. Stephanie Slifko, Mrs. Kirsten Ross, Mrs. Sheila Reger, Mrs. Susan Turner, Mrs. Nicole Shaw, Mr. Mike LaVigne, Mr. John Tanner, Lt. Jim Crawford, Ms. Christine Sycks, Mrs. Cheryl Smailes, Mrs. Camila Graham, Mrs. Breanne Smith, Mr. Jim Barstow, Mrs. Jinni Bowman, Mrs. Melinda Fehrman, Mr. Jed McCoy and Mr. Jason Given attended the meeting at the request of the Commissioners. Mr. Lee stated that we have been working on updating our Emergency Operations Plan and what we have come up with is a basic plan that every department can utilize. Mr. Shryock stated that it is important that we have this plan in place and the plan we have presented today is generic and our hope is that each department will work with EMA to make it individualized for their department. Mr. Fischer stated that we are looking for input from departments today and hope that each department will contact EMA for the individualization of the plan. Mr. McMasters then reviewed the plan. He explained that this is pretty much a cookie cutter plan, but certain aspects of the plan will need to be individualized for each department as rally points and evacuation spots will be different for each office. He explained that this is a working document and it can be changed at any time for each individual office. He then explained that in the past we had a citizens response team and he is looking at rejuvenating this program for our public employees to become utilized in case in the future we would have a disaster need for these trained people. Mr. Lee then asked for input from the departments and Mrs. Fehrman stated that she felt the locations of AED's in the buildings would be a good addition. Mr. Lee then reviewed the panic button procedure and how it should be utilized. Mr. Lee then stated that we thought we would meet every year on this plan and review and update the plan as needed as well as practice some of these policies. There was then discussion on the County's procedures for testing the fire alarms which is done annually. Mr. Shryock then added that if there were a disaster or something were to happen, we do have an IT Department and all our systems are backed-up daily. The Commissioners thanked everyone for attending.

Request for Payment

Mr. Shryock made a motion, seconded by Mr. Fischer to sign a Request for Payment and Status of Funds Report for Grant B-C-15-1AP-1 and B-C-15-1AP-2 and S-C-15-1AP-1 for a total of all three requests in the amount of \$86,630.00 as requested by Mr. John Cleek, CDC of Ohio.

Vote: Lee	yea
Fischer	yea
Shryock	yea

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Adjourn

At 12:00 p.m. Mr. Lee adjourned the meeting.


D. Curtis Lee


Gary L. Fischer


Dane R. Shryock


Administrator/Clerk