

Monday

Regular

June 22, 2015

The Coshocton County Commissioners met in Regular session on Monday, June 22, 2015 with Mr. Dane R. Shryock, Mr. Gary Fischer and Mr. D. Curtis Lee. Also in attendance was Mrs. Robin Schonauer, Budget Director and Ken Smailes, WTNS.

Approve Minutes

Mr. Fischer made a motion, second by Mr. Lee to approve the minutes for the Wednesday, June 17, 2015 meeting as presented.

Vote:	Shryock	abstain
	Fischer	yea
	Lee	yea

Sign Notice to Award, Contract and Notice to Proceed

Mr. Lee made a motion, second by Mr. Fischer to sign Notice to Award, Contract and Notice to Proceed with William Albert, Inc., Coshocton, Ohio for the PY 2014 CDBG Project, Coshocton County Fairgrounds Handicap Parking Lot Project for an amount not to exceed \$56,354.00 with work to be completed in 60 days after contract signing.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

Transfers /Additional/Reductions

Mr. Fischer made a motion, second by Mr. Lee to approve the following Transfers /Additional/Reductions which have been certified by the County Auditor.

Transfer/Commissioners

FROM	TO	AMOUNT
Unappropriated funds	001-041-5210.01 Proceed of Notes-direct pay	\$7,075.87

Transfer/Sheriff

001-0610-5260.00 Contract Services	001-0610-5210.00 Equipment-Range	\$3,000.00
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Transfer/Board of Elections

001-0310-5113.00 HDL	001-0310-5260.00 Contract Services	20,000.00
001-0310-5113.00 HDL	001-0310-5103.00 Ins. Bonus	400.00
001-0310-5210.00 Equip	001-0310-5260.00 Contract Services	5,000.00
001-0310-5200.00 Supplies	001-0310-5260.00 Contract Services	4,885.00

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Then and Now Certificate Resolutions

Mr. Lee made a motion, second by Mr. Fischer to approve the following Then and Now Certificate Resolutions which have been certified by the County Auditor.

PAYEE	AMOUNT	DEPARTMENT	ACCOUNT
Water Safety Prod	\$1,141.50	Park District	318-0300-5400.00
Figure the Odds	\$1,536.00	Park District	318-0300-5200.00

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

On Call Hours-DJFS

Mrs. Mindy Fehrman attended the meeting to discuss On Call hours and compensation for Children Services staff and supervisors. Currently Social Workers are paid to be on call at a rate of \$225 per week and for a holiday week the compensation is \$250 per week. She would like to offer the Supervisors \$200 per month to be on call. They are on call for one month at a time from 4 p.m. - 8 a.m. and weekends. They will need to be available by phone for consultation for the social workers. The supervisors will rotate being on call monthly. Mr. Lee asked if this would only affect three supervisors at the agencies. Mrs. Fehrman said yes that was correct. Mrs. Fehrman also presented an updated pay table for the DJFS employees. She is recommending adding a Budget Director and will be eliminating the titles of Unit Support Worker 2, Clerical Specialist 3, Fiscal Specialist, and Eligibility/Referral Specialist 2/Quality Control Reviewer. The Commissioners thanked her for attending.

Resolution 2015-37 Pay Table DJFS

Mr. Fischer made a motion, second by Mr. Lee to sign Resolution 2015-37 to revise classification assigned Pay Ranges effective June 22, 2015 for the County Department of Job and Family Services employees at the request of Ms. Melinda Fehrman, DJFS Director.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

Children Services On-Call Procedure

Mr. Lee made a motion, second by Mr. Fischer to approve the new Children Services On Call procedure which was presented by Ms. Melinda Fehrman, DJFS Director.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

Board of Elections Update

Ms. Stephanie Slifko attended the meeting to give an update on the Board of Elections office. The Election board met on June 10th and they voted to go into a partnership with Ballot on Demand, this will eliminate manual error and be a cost savings. House bill 64 will assist in mailing applications for state ballots which will be a cost savings to the county. The Ballot on Demand will be a one step process not a three step process like our current system. The cost to mail the old ballot was \$1.40 and the new system will be cut in half to mail the new ballots due to the size of the ballot. The smaller ballot will also reduce the cost for the voter down to one stamp to return. Ms. Slifko stated that she has transferred funds to use their current 2015 budget to pay for the new

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system. Ms. Slifko stated that they would be receiving 20 voting machines from Belmont County at no cost. They purchased 13 refurbished machines last year so this should help them get through the presidential election. Mr. Lee asked about the ballots the Secretary of State was providing funding to mail; were they only the states ballot application. She stated that this was correct. Ms. Slifko said that the Board of Elections would like to look into getting Electronic Poll books. This would save poll workers time looking up a voter, the new books would allow the poll worker to look up by the voters name or swipe their driver's licenses. House bill 64 would offer funding a percentage of the funding for all 88 counties to purchase the Electronic Poll books. The county would only need to pay 15% of the cost. The cost is approximately \$1,500 for each unit. If they were to purchase 50 units the county match would be \$12,000 plus a software service agreement for maintenance. This would also eliminate cost prior to the election as the employees are going through many pages of voters and comparing signatures, this new book will allow this process to be done in approximately 2 hours. Ms. Slifko is pushing for on line voter registration this year. The Commissioners thanked her for attending.

April-May 2015 Treasurer's Portfolio/Bank Statements

Mr. Fischer made a motion, seconded by Mr. Lee to receive and review the April-May 2015 Treasurer's Portfolio and Bank Statements as presented by Mrs. Doris Frank, Coshocton County Treasurer's Office.

Underground Storage Tank

Mr. Fred Wachtel and Mr. Andrew Jones attended the meeting to discuss underground storage tank issues. Mr. Wachtel stated that they had properly removed underground storage tanks in 1993 located their property on State Route 621. When the tanks were removed they properly excavated and completed and filed all the proper paper work. Mr. Andrew Jones stated that when the report was filed they were notified and asked to do additional excavating and that was done at that time. They received a letter from BUST (Bureau of Underground Storage Tanks) 4 years after the original report was filed. The letter stated that there was still contamination on the property. At that time the Prosecutor sent them a letter stating he felt too much time had lapsed and we felt everything had been completed. Mr. Jones and Mr. Wachtel wanted guidance from the Commissioners on what the next step should be. Mr. Jones stated he had received 2 quotes from environmental companies and the estimated cost for an environmental assessment of the property would be approximately \$9,000. Mr. Shryock asked if clean-up was needed would the Engineers office be able to do the work. Mr. Jones stated that yes the clean-up could do done by the Engineers office but they would have to hire out the environmental assessment. The Commissioners recommended that they discuss the situation with the Prosecutor, Jason Given and they also recommended that we have the environmental assessment completed and if issues were still present we should address them.

Executive Session

At 10:50 a.m. Mr. Lee made a motion, seconded by Mr. Fischer to go into executive session with Mr. Fred Wachtel and Mr. Andrew Jones to discuss compensation. All vote aye. At 11:00 a.m. the meeting was returned to regular session. No action taken.

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Adjourn

At 12:00 p.m. Mr. Shryock adjourned the meeting.


Dane R. Shryock


D. Curtis Lee


Gary L. Fischer


Administrator/Clerk