

# COMMISSIONER'S JOURNAL

**Wednesday**

**Regular**

**December 15, 2010**

The Coshocton County Commissioners met in Regular session on Wednesday, December 15, 2010 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. D. Curtis Lee. Also in attendance was Mr. Ken Smailes, WTNS and Mrs. Mary Beck, Administrator/Clerk.

## Minutes

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the minutes of the Monday, December 13, 2010 meeting.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Approve Bills

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the bills per computer printout dated December 15, 2010.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Resolution 2010-64

Mr. Shryock made a motion, seconded by Mr. Fischer to sign Resolution 2010-64 granting Melinda Fehrman the authority to sign JFS agency contracts valued at \$10,000.00 and under.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Resolution 2010-65

Mr. Fischer made a motion, seconded by Mr. Shryock to sign Resolution 2010-65 to Rename Clark Township Road 49 to Clark Township Road 321 at the request of the County Engineer and the Clark Township Trustees.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Resolution 2010-66

Mr. Shryock made a motion, seconded by Mr. Fischer to sign Resolution 2010-66 to Rename Clark Township Road 46B to Clark Township Road 26 at the request of the County Engineer and the Clark Township Trustees.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

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## Resolution 2010-67

The following motion was tabled until further information can be gathered. Request a motion to sign Resolution 2010-67 to Rename Clark Township Road 62A to Clark Township Road 62 at the request of the County Engineer and the Clark Township Trustees.

## Resolution 2010-68

Mr. Shryock made a motion, seconded by Mr. Fischer to sign Resolution 2010-68 declaring the Coshocton County Commissioners 3-COM VOIP Phone System and the remaining parts obsolete and donating those remaining parts to River View Local School District or the Coshocton County Career Center.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Then and Now Certificates

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the following Then and Now Certificates which have been certified by the County Auditor.

<u>PAYEE</u>	<u>AMOUNT</u>	<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>
Cosh. Co. Health District	\$1,518.86	DJFS	090-0100-400.04
COTC #010-12-10	\$5,800.00	DJFS	035-0100-260.00
Ohio Fed. Of Soil & Water	\$2,615.66	Soil & Water	060-0100-450.00

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Home Loan Modification Agreement

Mr. Shryock made a motion, seconded by Mr. Fischer sign Home Loan Savings Bank Loan Modification Agreement to extend the date of maturity on the county loan with Home Loan until February 23, 2011.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Resignation/Appointment – Prosecuting Attorney

Mr. Shryock made a motion, seconded by Mr. Fischer to accept the resignation of Robert Batchelor, Coshocton County Prosecutor effective 11:59 p.m. December 31, 2010 and appointing Mr. Jason Given, Coshocton County Prosecutor effective 12:00 a.m. January 1, 2010 to fulfill the term until the appointment of the Republican Central Committee is made.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

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## Transfers/Additional/Reductions

Mr. Fischer made a motion, seconded by Mr. Shryock to approve the following Transfers/Additional/Reductions which have been certified by the County Auditor.

### Auditor – Transfer

FROM		TO	AMOUNT
001-0120-5113.00	H/L/D Ins.	001-0120-5200.00 Supplies	\$330.00

### REA – Transfer

040-0100-5113.00	H/D/L Ins.	040-0100-5200.00 Supplies	\$375.00
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### Sheriff – Transfer

200-0400-5113.00	H/D/L/ Litter	200-0400-5115.00 Medicare – Litter	\$86.13
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### Sheriff's Rotary – Transfer

150-0100-5102.00	Salaries	150-0100-5210.00	\$1,123.00
150-0100-5102.00	Salaries	150-0100-5400.01	<u>\$2,500.00</u>
Total			\$3,623.00

### Transfer – Formula

220-0544-5110.00	PERS	220-0544-5102.00 Salaries	\$ 2.96
220-0544-5260.00	Cont. Service	220-0544-5102.00 Salaries	\$285.12
220-0544-5260.00	Cont. Service	220-0544-5115.00 Medicare	<u>\$ 10.00</u>
Total			\$298.08

### Transfer – Water & Sewer

356-0100-5113.00	Ins.	356-0100-5102.00 W & S Salaries	\$193.50
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### Additional – Water & Sewer

Unappropriated Fund Balance	356-0100-5260.02	Issue II Direct Pay	\$22,879.25
	356-0200-5102.00	Salaries	\$ 5,412.67
	356-0200-5110.00	PERS	\$ 200.00
	356-0200-5115.00	Medicare	\$ 100.00
	356-0200-5260.00	Contract Services	\$ 4,388.19

Vote: Lee	yea
Shryock	yea
Fischer	yea

### Appoint Thomas Leech – Regional Planning

Mr. Fischer made a motion, seconded by Mr. Shryock to appoint Mr. Thomas Leech to serve as the Citizens Membership - Attorney on the Regional Planning Commission. The term will be effective January 2011– December 2014.

Vote: Lee	yea
Shryock	yea
Fischer	yea

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## Appoint Brandy Burchett – Regional Planning

Mr. Shryock made a motion, seconded by Mr. Fischer to appoint Ms. Brandy Burchett to serve as the Citizens Membership – Banker on the Regional Planning Commission. The term will be effective January 2011- December 2014.

Vote: Lee	yea
Shryock	yea
Fischer	yea

## Appoint Alan Brinker – Regional Planning

Mr. Shryock made a motion, seconded by Mr. Fischer to appoint Mr. Alan Brinker to serve as the Citizens Membership – Chamber Member on the Regional Planning Commission. The term will be effective January 2011- December 2014.

Vote: Lee	yea
Shryock	yea
Fischer	yea

## Award Bid – 2011 Fuel

Mr. Fischer made a motion, seconded by Mr. Shryock to award the bid for 2011 Fuel to Hahn Oil, Inc., as this bid was the only bid and meets all specifications as recommended by Mr. Fred Wachtel, County Engineer.

Vote: Lee	yea
Shryock	yea
Fischer	yea

## Award Bid 2011 Aggregate

Mr. Shryock made a motion, seconded by Mr. Fischer to award the 2011 Aggregate Bid. Upon the recommendation of the County Engineer, all bids will be accepted. All purchase decisions will be based upon the distance the material will be hauled and the availability of the material.

Vote: Lee	yea
Shryock	yea
Fischer	yea

## 2011 Scrap Bid

Mr. Fischer made a motion, seconded by Mr. Shryock Upon the request of the County Engineer to award the bid for 2011 Scrap Steel on a monthly basis upon the prices submitted to the Coshocton County Engineer's Office on or before the 25<sup>th</sup> of the month proceeding the month in which the prices are to be valid.

Vote: Lee	yea
Shryock	yea
Fischer	yea

## Award Bid – 2011 Tires

Mr. Shryock made a motion, seconded by Mr. Fischer to award the bid for 2011 Tires to Coshocton Tire and Retreading as recommended by Mr. Fred Wachtel, County Engineer.

Vote: Lee	yea
Shryock	yea
Fischer	yea

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## Discussion – Fresno/Pearl Sanitary Sewer

Mr. Brain Winkler attended the meeting to discuss Pay Request #13. Mr. Lee stated that we have been contacted by William Albert and they have not received payment for Pay Request 12 yet. Mr. Winkler stated that there were several issues with that request. He said that OPWC did request additional information and he sent that to them yesterday. He stated that OWDA needed additional signatures and he got those to them yesterday as well. He is still waiting to talk to John Cleek about the CDBG monies. He also has requested a lien waiver/affidavit for the William Albert invoices last week. He still has not received those to date. Mrs. Schonauer asked when Mr. Cleek was contacted about the CDBG monies. Mr. Winkler stated that he first contacted him a month ago, then a couple weeks ago and today. After talking to OWDA today, they should have the payment processed this week. They will pay William Albert directly and send the remaining to us. Mrs. Schonauer stated that the first Mr. Cleek had heard from Mr. Winkler was last week. Mr. Winkler stated that he did send him an e-mail over a month ago. Mrs. Schonauer stated that when these pay requests are signed in our office on November 8<sup>th</sup>, why are they not being submitted until almost a month later. Mr. Winkler stated that he sent the information in and they are usually sent in within a day or so. Mrs. Schonauer stated that OPWC told her they did not receive the request until December 3<sup>rd</sup>. Mr. Shryock stated that if it was not sent in until December 3<sup>rd</sup>, why is that. Mr. Winkler stated that he submitted these forms on November 18<sup>th</sup>. Mr. Shryock then asked about the CDBG monies and why they were not requested. Mr. Winkler stated he has sent the information Mr. Cleek will need to make the drawl. Mrs. Schonauer stated that he has requested \$568,000 for CDBG and there is only \$500,000 available for him to drawl. Mr. Winkler stated that we can go ahead and invoice the monies and just move them around. As long as we show that we have billed a certain amount from the line items it will be fine. Mrs. Schonauer reviewed his pay request #12 and he stated that those numbers are in error. She asked if the Commissioners approved part of this request in Pay request #12. Mr. Winkler stated that William Albert has two invoices. One for Fresno and one for Pearl, out of those invoices some are for CDBG and some for OPWC and some for EPA/ARRA. Mrs. Schonauer stated that the CDBG monies should have been requested back in November when he received those invoices. Mr. Winkler stated that he is still waiting on the payment of liens before he can get the monies for the CDBG. Mr. Shryock asked how do we get our local contractor paid on time. Mr. Winkler stated that this paperwork will be sent in to OWDA today to get payment. As for the CDBG monies, it will be requested from John Cleek today. Mr. Shryock asked when we can get the monies from CDBG. Mrs. Schonauer stated that she feels the earliest they will get their CDBG monies will be the end of January.

**Pay Request #13 – Fresno/Pearl Sanitary Sewer/Change Order No. 4, Fresno & Pearl**

Mr. Fischer made a motion, seconded by Mr. Shryock to sign Pay Request #13 with the following breakdown: William Albert – Pay App. #11- \$170,070.69, William Albert – Pay App. #7 - \$27,628.93, Brian Simmons - \$3,980.96, Mid East Bldg. Dept. - \$339.90, Change Order No. 4, Fresno - \$53,819.67 and Change Order No. 4, Pearl - \$5,431.56 as requested by Mr. Brian Winkler, GGC Engineers.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Employee/Employer Relations

Mr. Doug Schonauer and, Mrs. Cheryl Smailes attended the meeting. Minutes from the last meeting were read and approved. Mr. Lee asked for concerns and Mrs. Smailes stated that the hawk or falcon is back and they would like to remind maintenance to make certain the sidewalks are cleaned. Mr. Schonauer asked if the Commissioners were going to do a health day next year. Mrs. Beck stated that it still has not been determined yet. He also commended the maintenance staff on the good job that they do. He thanked the Commissioners for the floor contract to keep the marble floors looking good. He stated that they are in the final stages of installing their new camera

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## Employee/Employer Relations Continued

security system. He stated that they are looking at decreasing their detention facility contract by approximately 5% next year. They are in the final stages of adopting a Court Handbook which will be an addendum to the County Personnel Policy Manual. They have also begun a mentoring program in the last month. Their goal is to have 30 mentors matched with probationers. That being all, the next meeting will be held on Wednesday, March 9, 2010 at 10:00 a.m.

## EMS – Salary Increases/Part-time Employees

Mr. Todd Shroyer and Mr. Bernie Minet attended the meeting to discuss the issue of determining part-time employment hours. In the revised code is where the 520 number came from. Mr. Minet stated that rethinking the whole process, he can leave everything as it is and still meet the county policy. The Commissioners are alright with this decision.

## Executive Session


At 10:49 a.m. Mr. Shryock made a motion, seconded by Mr. Fischer to go into executive session with Mr. Bernie Minet and Mr. Todd Shroyer to discuss personnel compensation. All vote aye. At 11:06 a.m. the meeting was returned to regular session. No action taken.

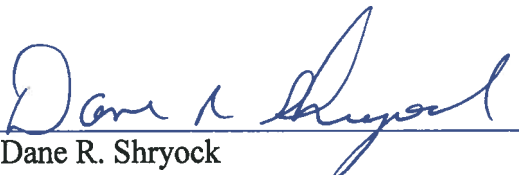
## Recess

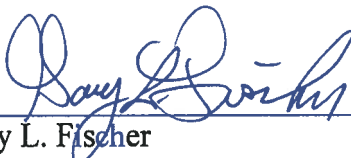
At 11:59 a.m. Mr. Lee moved the meeting to recess. At 1:13 p.m. the meeting was returned to regular session.

## Adjourn

At 2:33 p.m. Mr. Lee adjourned the meeting.

  
D. Curtis Lee

  
Dane R. Shryock

  
Gary L. Fischer

  
Administrator/Clerk