

300

**COMMISSIONER’S JOURNAL**

**Wednesday**

**Regular**

**January 20, 2010**

The Coshocton County Commissioners met in Regular session on Wednesday, January 20, 2010 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. D. Curtis Lee in attendance. Also present was Ken Smailes and Jessie Marcincavage WTNS, Ms. Valerie Boateng, The Tribune and Mrs. Mary Beck, Administrator/Clerk.

**Minutes**

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the minutes of the Wednesday, January 13, 2010 meeting.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

**Court Square**

Mr. Fischer made a motion, seconded by Mr. Shryock granting permission to Women of Witness the use of the Court Square on Thursday, May 6, 2010 for National Day of Prayer from 6 p.m. to 9 p.m.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

**Hammontree Agreement**

Mr. Shryock made a motion, seconded by Mr. Fischer to sign an agreement with Hammontree and Associates to complete the County Bridge Inspections Program as required by federal and state statutes.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

**Blanket Meeting Request – Sheriff**

Mr. Fischer made a motion, seconded by Mr. Shryock to approve a blanket meeting request for the Sheriff’s Office to attend Trainings, Meetings, or Educational Seminars for the 2010 calendar year.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

**Labor Relations Consultant – Sheriff**

Mr. Shryock made a motion, seconded by Mr. Fischer granting permission to the Sheriff’s Office to utilize Downes, Fishel, Kim and Haas to represent the Sheriff’s Office in labor relations for the 2010 calendar year.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

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## Temporary Additional

Mr. Fischer made a motion, seconded by Mr. Shryock motion to approve the following Temporary Additional Appropriations which have been certified by the County Auditor.

### Additional - CSEA

TO AMOUNT	FROM		
Unappropriated Fund Balance	380-0100-5112.00	Unemployment Comp.	\$3,000.00

### Additional – JFS

Unappropriated Fund Balance	030-0101-112.00	Unemployment Comp.	\$3,000.00
	035-0200-400.02	ARRA Stim-GR-Rapid Res.	\$6,115.00

### Commissioners – CDBG

Unappropriated Fund Balance	220-0551-5260.01	Admin CDBG	\$2,000.00
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Vote: Lee	yea
Shryock	yea
Fischer	yea

## Resolution 2010-06

Mr. Shryock made a motion, seconded by Mr. Fischer to sign Resolution 2010-06 accepting the final abandonment of a section of relocated County Road 105, Oxford Township, Coshocton County, Ohio constructed with COS-36-27.69 from the Ohio Department of Transportation and then assigning the road as Township Road 2105, Oxford Township. The Oxford Township Trustees did inform the Commissioners of their willingness to accept the road as an Oxford Township Road.

Vote: Lee	yea
Shryock	yea
Fischer	yea

## 2010 Departmental Budget Meeting

Mr. Andrew Jones, Mr. Doug Schonauer, Ms. Deb Biggelow, Mrs. Jill Lahna, Mrs. Anne Hartsock, Mr. Jim Crawford, Mayor Jack Patterson, Mr. Jim VanHorn, Mrs. Patti Dilly, Mr. Dave Dilly, Mrs. Sandra Corder, Mrs. Michelle Darner, Mrs. Terry Miller, Ms. Chris Sycks and Mrs. Robin Schonauer attended the meeting to go over the 2010 budgets. Mr. Lee opened the meeting and thanked everyone for attending. He stated that we have approximately \$200,000 less than last year to appropriate. We intend to fund all the mandated departments at the rate of the June 2009 budgets. At this time, we have determined to cut OSU Extension to \$25,000.00 to fund the first educator as well as in-kind funds amounting to approximately \$68,000.00. We realize this will be difficult to run your offices at the rate of last year. We are keeping \$250,000.00 in the unappropriated fund balance. He stated that they feel everyone has looked closely at their 2010 projected revenue income and we will continue to look at it as well as the budget commission throughout the year. Mr. Shryock stated that because we acted so quickly last year and made the necessary cuts, we are not as bad off as some neighboring counties. Mr. Fischer stated that we will continue with the in-kind services to OSU Extension and this is something other counties do not do. Mr. Lee stated that we have also decided not to let OSU Extension go on the ballot in May as there may be a school levy on the ballot and we don't want to jeopardize that levy. If we choose to let it go on the ballot at a later date, it will be at a reduced level. Mrs. Darner stated that she would like to thank the Commissioners for getting the numbers to the departments in a timely manner. Mr.

302

# COMMISSIONER'S JOURNAL

**Wednesday**

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**January 20, 2010**

## Budgets Continued

Fischer stated that he would like to thank all the departments for their diligence in working within their budgets and returning funds at the end of 2009 as this is what has helped in setting the 2010 budgets. Mr. Crawford asked what the outlook on the revenue for 2010 is. Mr. Lee stated that it is roughly \$300,000 less than last year. Mr. Shryock stated that we work with the County Auditor in looking at the Sales Tax Monthly and we may have to reduce that number if we are not collecting the amount estimated, but if we have a good year and collect more than estimated, that number could increase as well. Mr. Lee asked everyone to see Robin on their way out to get their budget sheets.

## Apiary Agreement

Mr. Fischer made a motion, seconded by Mr. Shryock to sign an Agreement with Mr. Anton Hash to provide apiary services to Coshocton County for the 2010 calendar year. Mr. Hash will receive payment in an amount not to exceed \$700.00.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Humane Society 2010 Payment

Mr. Shryock made a motion, seconded by Mr. Fischer to approve the 2010 monthly payment to the Humane Society in the amount of \$1,085.00 per month for the operation of the Animal Shelter.

Vote:	Lee	yea
	Shryock	yea
	Fischer	yea

## Hopewell/EMS IT

Mr. Mike LaVigne, Mrs. Jill Lahna, Mrs. Robin Schonauer, Mr. Conrad Yoder, Mr. Todd Shroyer and Mr. Bernie Minet attended the meeting. Mr. Lee turned the meeting over to Mr. LaVigne. He stated that its time to renew the contract on the fiber. We were going to save some monies and he asked that the Commissioners re-invest the monies in the network. We are now in a layer two network and we will need to go to a layer three in order to initiate Hopewell and EMS coming on to our network with fiber. This is a very big job and AT&T stated that they will send engineers in to work with us over a long holiday weekend, thus allowing us to shut down our network without affecting anyone. There is a cost of \$4,105.00 for the engineer's to come in and help with this upgrade. Mr. Shryock asked if we don't bring Hopewell and EMS on do we need to upgrade. Mr. LaVigne stated that no we don't need to have the upgrade. Mr. Shryock asked the entities if they are interested in paying the additional charge to increase their megs. Mr. Minet stated that they will have to discuss this as they are not certain they can pay the additional amounts. Mr. Yoder stated that he feels 10 megs would be sufficient to their needs at Hopewell. Mr. Shryock then asked if Hopewell or EMS are willing to help pay for the AT&T engineers to come. Ms. Lahna stated that she will talk to her superintendent and get back with the Commissioners. She stated that they do have stimulus funding to help with the upgrade and she feels that we can use these monies for this purpose.

## West Lafayette – ARC Funding Request

Mayor Jack Patterson, Mr. Dave Kadri, Mr. Mike Carder, and Mr. Bill Newton attended the meeting to discuss West Lafayette's ARC funding request. Mr. Lee stated that we are aware that they are applying for funding and the Commissioners would like to offer a letter of support in hopes that it will enhance their ability to get the funding. Mr. Kadri stated that they appreciate the Commissioners willingness to do this and they feel it will help their request succeed. Mr. Carder

# COMMISSIONER'S JOURNAL

Wednesday

Regular

January 20, 2010

## West Lafayette Continued

stated that they would also like to ask for support with Senator Voinovich's Office as well as Congressman Space's Office. Mr. Shryock stated that we also applied for Issue I funding through the loan side as to keep the grant side open for West Lafayette. The Commissioners then presented the Village with a letter of support for their ARC funding request. They thanked them for attending.

## Conference Call – Woda Olde Hickory Subdivider Agreement

Mr. Glenn Schultz, Mr. John Tanoury and Mrs. Tiffany Swigert attended the meeting to discuss the Woda Olde Hickory Subdivider Agreement. Mr. Tanoury stated that they had met previously and one of the main items was to get the subdivider agreement signed. At that time we also discussed funds to maintain the road as well as the storm sewer. Woda authorized a \$30,000 offer. He broke that down to \$12,000 and \$18,000 for the trustees for maintenance cost. Mr. Lee stated that we talked with Glenn a couple weeks ago and he explained that the Commissioners have no problem with \$30,000 and it would be for the road. The Storm Water System is a separate issue and they will accept the storm water system if Woda signs off on the sole benefitting ground waiver so that no properties outside the WODA Development will be assessed. If they sign-off on this then the Commissioners have no issue with the agreement. Mr. Schultz asked how the assessment would be determined. Mr. Shryock stated that the County Engineer will come up with a Storm Water assessment figure and that will then be divided among the residents. Mr. Lee stated that some other communities are charging approximately \$4-6 dollars. He is not certain the size of the complexes but that was just an estimate. Mr. Shryock stated that we understand that we are under statutory obligations to accept the road, but there is none to accept the storm sewer. Mr. Tanoury stated that they want to avoid doing the sidewalks and they are wondering if they can make that a trade-off and not do the sidewalks. Mrs. Swigert stated that the sidewalks must be required for the safety, health and welfare of the community and they are responsible for the care and upkeep of the sidewalks. Sidewalks are a requirement and it must be maintained by the development. Mr. Schultz asked how long it will take for the engineer to determine the assessment amount. Mr. Shryock stated that we will get with him today and see if he can come up with something as soon as possible. Mrs. Swigert stated that they are also requiring a fence around the retention pond. Mr. Schultz stated that they will probably do a 6' chain link fence for that area. Mr. Tanoury stated that he will take these requirements back to Woda and get back with the Commissioners.

## Recess

At 11:57 p.m. Mr. Lee moved the meeting to recess. Meeting resumed at 1:30pm

## OSU Extension 2010 Budget

Mr. Jack Kerrigan, OSU Extension, Mr. Bob Buxton, Mr. Jerry Lower, Mr. Jason Massy, Mr. Jim McClure, Fair board members, Rhoda Crown, citizen, all attended the meeting to discuss the OSU Extension 2010 Budget. Mr. Lee made introductions of all in attendance and thanked everyone for attending. He stated that after much consideration and communication with the public the Commissioners have decided to give OSU Extension \$25,000 for the first educator, plus they would continue their in kind services which amount to almost \$68,000. They will not allow them to put this levy back on the ballot in May, due to the Coshocton City Schools putting a levy on the ballot for a new elementary school and they would not want to jeopardize their levy. Mr. Shryock also stated that the Commissioners have had many discussions regarding the levy and do not want to put the levy on the ballot in the primary election. They understand that OSU feels it may fair better in the primary but they do not want to jeopardize the chances of the Coshocton City Schools levy. The Commissioners are the taxing authority for the county and it is their responsibility to do what is in the best interest of the county. Mr. Shryock understands that this may be a hardship for OSU Extension. He also stated that since 2007 the Commissioner's office has never received documentation regarding the county's responsibility to provide the support staff for OSU Extension. The Commissioners would like the monies that they have given OSU Extension to be used for the

## COMMISSIONER'S JOURNAL

Wednesday

Regular

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OSU Continued

4-H program. They feel that it is a very viable program for the youth of Coshocton County and would like for the program to continue. Mr. Fischer stated that the Commissioners have been up front and honest with Mr. Kerrigan on where the Commissioners stand with their budget issues and they would need to make cuts to non-mandated departments. Mr. Lee asked where are we with 4-H in Coshocton County. Mr. Kerrigan stated that there would be a minimal program this year with the funding from the Commissioners. Mr. Kerrigan asked where the Commissioners stood with funding OSU in the future and would they be able to fund at this same level next year. Mr. Fischer stated that we would not be able to answer that question because of the uncertainty of budgeting and financing, and the revenue was 300,000 less for 2010 than in 2009. Mr. Lee stated that it could be less in 2011, but the Commissioners would consider putting the levy back on in November with the request of reduced millage. Mr. Lee asked about the possibility of the creation of a "Current Use Development Fund"- donations that are tax deductible. How can one be set-up? Mr. Kerrigan stated that the local director would need to set this fund up with the OSU office and that it is a very simple process. Mr. Lee asked if this could generate very much revenue. Mr. Kerrigan said that he knew of two counties Paulding and Allen County that have this fund and that it has raised some funds but not enough to fund the support staff. He stated that with only \$25000 for one year it would be a struggle to bring in an educator. They would need a 3 year commitment. Mr. Shryock stated that 4-H is a viable function for the youth of Coshocton County, and the impact is very big for Coshocton County. They would look at the OSU budget with an open mind every year. He stated that he has never seen a letter from OSU Extension stating that they needed a 3 year commitment. Is that something from the University? Mr. Kerrigan said that has never been sent out in writing, but the University feels it is needed to bring in an educator. Mr. Shryock asked how much of OSU Extensions' budget was spent at the county level. Mr. Kerrigan stated he did not have that number in front of him but he would get it to them. Mr. Shryock then stated that in 2008 the County gave OSU 283,000 plus the in kind services and last year's budget was 209,000 plus in kind services, is all of this for support staff or does the University fund a portion of the support staff. Mr. Kerrigan stated that the university does not fund any of the support staff. Mr. Kerrigan stated that the University pays for things like benefits and the difference of the educator's salary and provides infrastructure that helps with HR issues, the financing, specialist time in the county, providing direct services and developing programs for the county. Mr. Shryock asked if in 2007 when the University had a short fall in funding they asked the counties to increase their county budgets. Then the University gave pay increases and at that time they downsized educators from 270 to 260. Did anyone in the upper management get cut? Mr. Kerrigan stated that yes they did but OSU Extension was only a line item in the state budget and were not funded directly from the University. Mr. Kerrigan asked the Commissioners if he had understood that the Commissioners will provide a commitment to support a levy in November. Mr. Lee stated that yes they would possibly allow the levy in November with reduced millage. Mr. Buxton asked if the levy is passed would the funds start in 2011 or would they have to wait a year. Mr. Lee stated that if it was worded correctly they could start collecting it in 2011. Mr. Jim McClure asked Mr. Kerrigan if they would indeed have funds to get through the 2010 fair and how will this affect the staff. Mr. Kerrigan said yes but it would be at a reduced level of staff but, he did not know how reduced the staff would be until he spoke with the finance office. Mr. McClure asked if they could support 3 staff with the minimal funding. And how does this affect the program staff. Mr. Kerrigan stated that they would have to look into to the programs and was not sure if they could fund all the staff. Mr. McClure then stated that they are all fair board members and they need to send the fair books to press in April. How soon would the fair board know if they could get ready for the fair? Mr. Kerrigan stated he would know in one week after he spoke to the finance office. Mrs. Rhoda Crown asked how the severance package worked. Mr. Kerrigan said it worked on 2/3<sup>rd</sup>, 1/3<sup>rd</sup> ratio. The staff member would work 2/3<sup>rd</sup> of the time and 1/3<sup>rd</sup> of the time they would be off work so it would be gradual. Mr. McClure asked who Mr. Kerrigan would be informing as to the County Fair. Mr. Kerrigan stated that he will contact Mr. Mark Mechling and he could notify the fair board. Mr. Shryock asked Mr. Kerrigan and OSU Extension if they wanted the monies and in-kind services

# COMMISSIONER'S JOURNAL

Wednesday

Regular

January 20, 2010

OSU Continued

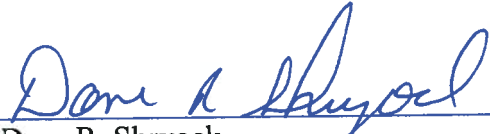
offered. Mr. Kerrigan stated yes they did and thank you very much. Mr. Fischer stated that this has been a very difficult decision for the Commissioners and it wasn't easy making the cuts and finding the 25,000 so that 4-H would continue in Coshocton. Mr. McClure asked if the \$25,000 would be used for the 4-H program and Mr. Kerrigan stated yes they would use it for 4-H. Ms. Boateng, the Tribune, asked Mr. Kerrigan what the carry-over was. Mr. Kerrigan stated it was around \$150,000. Mr. Lower asked who makes up the budget; Mr. Kerrigan stated the he only directs 31 county directors and not the budget. Ms. Boateng asked who makes the decision on the OSU Programs. Mr. Kerrigan stated that they are not permitted to have a 4-H program only. They are mandated to provide a county with pesticide applicator training. A meeting would be held with the Extension Advisory Committee to see what programs were needed in Coshocton County. Mr. Lee thanked everyone for attending.

Adjourn

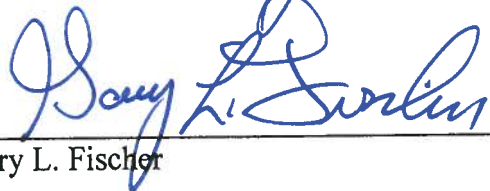
At 3:23 p.m. Mr. Lee adjourned the meeting.



D. Curtis Lee



Dane R. Shryock



Gary L. Fischer



Administrator/Clerk