

COMMISSIONER'S JOURNAL

Wednesday

Regular

June 3, 2009

The Coshocton County Commissioners meet in Regular session on Wednesday, June 3, 2009 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. D. Curtis Lee in attendance. Also present was, Mr. Ken Smailes, WTNS, Ms. Kathie Dickerson, The Tribune, and Mrs. Mary Beck, Administrator/Clerk.

Minutes

Mr. Lee made motion, seconded by Mr. Fischer to approve the minutes of the Monday, June 1, 2009 meeting.

Vote:	Shryock	yea
Fischer	yea	
Lee	yea	

Village Of Warsaw – Commendation

Mr. Fischer made a motion, seconded by Mr. Lee to sign a Commendation for the Village of Warsaw on the very prestigious event of their 175th anniversary.

Vote:	Shryock	yea
Fischer	yea	
Lee	yea	

Monthly Pay-In Report

Received the Clerk of Courts Monthly Pay-In Report for the month of May 2009 from Ms. Janet Mosier, Clerk of Courts.

Monthly Food Costs

Received the Monthly Food Costs for the month of May 2009 from the Coshocton County Sheriff, Timothy Rogers.

Transfers/Additionals

Mr. Lee made a motion, seconded by Mr. Fischer to approve the following Transfers/Additionals which have been certified by the County Auditor.

Additional – EMS

FROM	TO	AMOUNT
Unappropriated Fund Balance	120-0100-5400.02 ODPS Train & Equip G	\$1,000.00

Vote:	Shryock	yea
Fischer	yea	
Lee	yea	

Dog Warden's Report

Received the Dog Warden's Report for the week ending May 26, 2009 with 35 dogs left in the box, 17 dogs picked-up by the warden, 23 dogs per owner surrendered, 13 dogs brought in as strays, 30 dogs destroyed, 28 warnings issued, 16 citations issued, 27 tags sold, 5 late fees paid, 14 dogs sold, 4 puppies sold under 90 days old, 10 dogs or puppies sold to rescue, \$15.00 in boarding fees collected, 8 dogs redeemed for a total of \$665.00 in fees collected.

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Monthly Mortgage Report

Received the Monthly Mortgage Report for the month of May 2009 from Mr. David Dilly, Coshocton County Recorder.

Request for Payment

Mr. Fischer made a motion, seconded by Mr. Lee to sign a Request for Payment and Status of Funds Report for grant B-C-07-016-1 and B-C-07-016-2 in the amount of \$123,317.00 as requested by Mrs. Robin Schonauer, Budget Director.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

Board Appointment

Mr. Fischer made a motion, seconded by Mr. Shryock to appoint Mr. D. Curtis Lee to serve on the Kno-Ho-Co Community Action Board effective immediately. The term is indefinite.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

Employee Hired – Transportation

Mrs. Tracy Haines attended the meeting to request the hiring of Mrs. Bobbi Marlatt. Mrs. Marlatt has been a temporary full-time employee for the past six months and she would like to request that she be made a full-time permanent employee. Mrs. Marlatt has become an intricate part of their office daily routine and she feels the office would not be able to run without her. Mr. Lee made a motion, seconded by Mr. Fischer to hire Mrs. Bobbi Marlatt as full-time county employee effective June 1, 2009.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

ARC Grant Projects

Mr. T. J. Justice attended the meeting to discuss the ARC Projects. Mr. Justice stated that OMEGA is taking pre-applications for grant funding. Our most recent funding was the Broadband Initiative. He is requesting that the Commissioners come up with some projects that they would like to complete and he will present that request to OMEGA. The Regional Airport Authority has requested monies for the runway extension. However, until the FAA approves their portion of the grant funding, OMEGA will not give them the requested monies. He is here today to see if they have any requests for funding. Mr. Fischer stated that OMEGA does do a lot of sewer and water grants, maybe there is something in that arena that could help the county. Mr. Justice stated that the Commissioners need to remember that there are in-kind monies attached to these grants. He suggested that they possibly apply for some grant funding for the Fresno project that has not been covered by the stimulus monies. Mr. Shryock stated that we could possibly extend the water line across the river to CR 495 and around the Twp. Rd 74 loop. Another project would be to put a master meter in at the water tower on CR 55. This would allow us to continue the extension of the water line out SR 541 west. Mr. Lee questioned if we would be able to utilize this funding to buy capacity from the City of Coshocton. Mr. Justice stated that they fund hard assets. So, he does not believe they would be able to do this. Mr. Shryock stated that another project would be in Canal Lewisville and they could extend water around the Evans Drive loop and pick-up around 20 some homes. Mr. Fischer asked if OMEGA doesn't normally lean toward projects that are water and

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ARC Projects Continued

sewer. Mr. Justice stated that normally between 50 and 60% are water and sewer projects that are funded. Mr. Shryock asked if we could utilize these monies for existing projects such as the Three Rivers Fire Department. Mr. Justice stated that this sounds like it could be a viable project depending on the timing. That being all, they thanked Mr. Justice for attending.

Budget Meeting – 2010 Estimated Budgets

Mr. Jim Crawford, Mr. Doug Schonauer, Mrs. Sherry Landaker, Mrs. Jill Lahna, Judge Richard Evans, Mrs. Sara Jane Lindsay, Mrs. Sue Vance, Mrs. Robin Schonauer, Mrs. Tracy Haines, Mrs. Chris Sycks, Mrs. Sandra Corder, Mr. Todd Shroyer, Mr. Bernie Minet, Mrs. Michelle Darner, Mrs. Teresa Bradford, Mr. Danny Brenneman, Mr. Jeff Mullens, Mr. Terry Miller, Mr. Fred Wachtel, Mrs. Janet Mosier, and Mr. Matt Lingo attended the meeting. Mr. Shryock welcomed everyone and stated that due to the nature of the economy, the Commissioners are asking that all departments be very consistent in the estimations for revenue and to also be very conservative with their expense requests. The State of Ohio is struggling as well as the county. We are pretty close to our target number for revenue in the general fund. A couple concerns are that the sales tax actually showed a little improvement, but interest income is really struggling and there is nothing on the horizon to show that this will change any. This coming year we may see somewhat of an increase. He stated that our county has had considerable layoffs and we are struggling. We as a board are asking that departments be as accurate as possible when estimating revenue. The Commissioners are charged with setting a budget and that budget is determined by the estimates from the department and the Auditor's estimates as well. Again we are on target for what was estimated for 2009, but we do not anticipate any large increases in revenue. Mrs. Darner stated that due to fluctuating maturity dates the estimates for interest income are not accurate. Mr. Wachtel asked for budgeting purposes, should we shoot for 2009 budget amounts. Mr. Shryock stated that our best hope at this time is to come in with level funding for 2010. Mr. Shryock stated that until we have estimated revenue from the departments and know exactly what the revenue is, then we can only hope for level funding. Mrs. Corder stated that with the recent reappraisal, we can expect a decrease of 5% in the revenue collected on real estate. Also we need to be concerned about the carryover. This is usually arrived at by the sales tax. We normally collect \$500,000 more than anticipated, but we are just collecting almost exactly what was estimated. Mr. Shryock stated that he feels that the best case scenario would be level funding, but he anticipates that we will have to make cuts. Mrs. Corder stated that by the Commissioners being proactive at the beginning of the year, the departments don't have to make additional cuts like other neighboring counties. As we sit here today, we are in pretty good shape compared to our neighboring counties. Mr. Shryock stated that the Commissioners ask that the departments be as realistic as possible when completing their estimated budgets. Anything that departments can do to reduce their costs would be a great help. Mrs. Darner stated that she was extremely encouraged by the 93% collection rate of the first half taxes collected this year. She feels this is a testament to the residents of Coshocton County. Mr. Terry Miller stated that JFS has received some good news from the senate. They will not have as severe a cut as first anticipated. As far as the WIA Stimulus funds, they are trying to open an Ice Cream Shop at Lake Park and us the monies to employ kids to work there. The Commissioners thanked everyone for attending.

Energy Systems Group

Mr. Martin Miller and Mr. Jeff Feasby, Energy Systems attended the meeting to update the Commissioners on the building surveys that were completed by their company. Mr. Miller started with the Courthouse. He stated that there are several areas that need to be addressed to save monies. Some of the areas are lighting, seals on doors and windows and plumbing fixtures can be replaced. The attic roof insulation is non-existent. There is masonry repairs needed and issues with heat pumps, boilers and cooling tower. The repairs needed to the Courthouse are as follows: lighting retrofits, water conservation retrofits, seals for windows and door entrances, replace older heat pumps and replace existing stand alone controls. The next building addressed is the Annex Building. There were many issues in this building. Lighting, seals on doors and windows,

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ESG Continued

Plumbing fixtures are high water usage models, boiler, HVAC mechanical ventilation and zoning is poor. They suggest that we do lighting retrofits, water conservation retrofits, new seals for windows and doors, replace HVAC, and replace existing stand alone controls. The next building addressed was the County Services Building. Concerns in this building are lighting, seals, tuck points needed in the blocks, and plumbing are high water usage, some older units on the HVAC, mechanical ventilation is not adequate. Solutions would be Lighting retrofit, water conservation, new seals, replace older HVAC, and replace existing stand alone controls. The Justice Center was the next building addressed. Issues in this building were lighting systems, windows in poor condition, cast iron waste piping is in poor condition, heating and cooling units are in fair condition, electric heat is used in the entry and sally port and toilet rooms. Solution in this building would be lighting retrofits, water conservation retrofits, window replacements, replace rooftop HVAC systems, and replace existing stand alone controls. They also looked at the title building and they had issues with the HVAC keeping cool in the summer, electric baseboard and wall mounted heaters supplement the furnace. To correct these conditions, the thermostat for unoccupied hours should be setback, replace gas fired furnace and provide additional air to air heat pump to allow for better zoning and the elimination of electric heat. The last building looked at was the EMS Building. There were lighting issues, exterior entrance doors are in poor condition, some issues with windows, heating system consists of packaged rooftop HVAC, controls are digital standalone and plumbing consists of high usage fixtures. To repair this building, they would upgrade the lighting, replace the gas fired rooftop HVAC, Replace exterior entrance door systems and water conservation retrofits. Other potential opportunities would be the Animal Shelter, JFS and Various County Facilities. He then discussed some renewable energy sources such as wind turbines, solar electric and geothermal heating and cooling. He went over a utility analysis for each building. The total overall savings estimated is 41% for the Courthouse, Annex, County Services, Sheriff's Office, Title Building and EMS building. The projected cost for the repair of the above mentioned issues is estimated at \$450,000. With an interest rate of 5.25% for a 10 year period, the annual loan cost would be \$58,987 monthly for a total of \$589,870. They feel that we will have an annual energy savings in the 10 year period of \$493,520 and they would have an annual operational savings of \$194,886 over the 10 year period. This would mean that the county would have an annual cash flow of 98,526 at the end of the 10 year period. Mr. Miller stated that the next step would be to advertise for an RFQ/RFP. Mr. Shryock stated the Commissioners will take the information under advisement and get back with them at a later date. He thanked them for their time and for the information provided.

Mr. Mike LaVigne – Hard Drive

Mr. Mike LaVigne and Mrs. Robin Schonauer attended the meeting. Mr. LaVigne stated that we have just about received all the equipment for the virtualization. We have received our license for the virtualization. It is for version 3.5 and just yesterday, he received version 4.0, at no additional cost to the county. However, we will need to increase the size of our hard drives. This will be an additional cost of \$1,400.00. Mrs. Schonauer stated that the funds are available. He also needs some more wire to complete the project as well. This will be an additional cost of \$200.00. The Commissioners stated that Mr. LaVigne has permission to make the above purchases.

One Community Agreement

Mr. Fischer made a motion, seconded by Mr. Lee to sign a Master Service Agreement with One Community for them to provide the county with internet access and a fiber network effective August 1, 2009 with access to deploy the solution June 15, 2009.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

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Adjourn

At 12:15 p.m. Mr. Shryock adjourned the meeting.

Dane R. Shryock
Dane R. ShryockAbsent
Gary L. FischerD. Curtis Lee
D. Curtis LeeMary Beck
Administrator/Clerk