

## COMMISSIONER'S JOURNAL

**Wednesday**

**Regular**

**February 18, 2009**

The Coshocton County Commissioners meet in Regular session on Wednesday, February 18, 2009 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. D. Curtis Lee in attendance. Also present was Mr. Ken Smailes, WTNS, Ms. Kathie Dickerson, The Tribune, and Mrs. Mary Beck, Administrator/Clerk.

### Minutes

Mr. Fischer made a motion, seconded by Mr. Lee to approve the minutes of the Wednesday, February 11, 2009 meeting.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Health/Dental Plan Document

Mr. Lee made a motion, seconded by Mr. Fischer to sign an Acceptance of Plan Document for the Coshocton County Commissioners Employee Health & Welfare Plan effective January 1, 2009.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Resolution 2009-10

Mr. Fischer made a motion, seconded by Mr. Lee to sign Resolution 2009-10 a request for Capital Appropriations from Congressman Zach Space to complete the Coshocton County Regional Airport Runway Extension to 5,000 feet.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Then and Now Certificates

Mr. Lee made a motion, seconded by Mr. Fischer to approve the following Then and Now Certificates which have been certified by the County Auditor.

<u>PAYEE</u>	<u>AMOUNT</u>	<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>
CFLP Solid Waste District	\$13,800.36	Litter	200-0300-400.03
CFLP Solid Waste District	\$11,986.87	Litter	200-0100-400.07
B & C Communications	\$440.00	Litter	200-0200-210.00
Clark Lighting	\$125.00	Litter	200-0200-210.00
Headsets.com	\$287.90	Veterans	001-0910-5210.00
Tonya Spillman	\$1,707.36	DJFS	030-0101-400.00
Amanda Finton	\$449.92	DJFS	030-0101-400.00
Learning Garden	\$8,751.52	DJFS	030-0101-400.00
Catherine Meek	\$373.59	DJFS	030-0101-400.00
Shannon Miller	\$455.82	DJFS	030-0101-400.00
Childcare Central	\$2,018.80	DJFS	030-0101-400.00
Pomerene/Burns/Skelton/France	\$695.42	DJFS	090-0100-820.00

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

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### Mutual Aid Agreement – Sheriff/West Lafayette

Mr. Fischer made a motion, seconded by Mr. Lee to sign a Mutual Aid Agreement between The Village of West Lafayette and the Coshocton County Sheriff's Office.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Letter of Agreement – Engineer/Commissioners

Mr. Lee made a motion, seconded by Mr. Fischer to sign a letter of agreement with County Engineer Fred Wachtel to allow the Engineer's Office to utilize equipment owned by the Coshocton County Commissioners and as listed on Exhibit – A of the letter.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Resolution 2009-11

Mr. Wachtel attended and requested that the Commissioners participate in this contract. Mr. Fischer made a motion, seconded by Mr. Lee to sign Resolution 2009-11 to participate in the Ohio Department Transportation Salt Contract as requested by Mr. Fred Wachtel, County Engineer.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Blanket Meeting Request – Safety

Mr. Lee made a motion, seconded by Mr. Fischer to approve a Blanket Meeting Request for Safety and Loss Control to attend meetings, conferences or training seminars for the 2009 calendar year. The cost will not exceed the line item budgeted amount.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Release of Funds

Mr. Fischer made a motion, seconded by Mr. Lee to sign a Request for Release of Funds (RROF) and Certification for Federally Funded State Projects for BF-08-016-01 as requested by Mrs. Robin Schonauer, Financial Analyst.

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

### Dog Wardens Report

Received the Dog Warden's Report for the week ending February 13, 2009 with 7 dogs left in the box, 5 dogs picked-up by the warden, 17 dogs per owner surrender, 3 dogs brought in as strays, 2 dogs destroyed, 19 warnings issued, 1 citation issued, 6 tags sold, 21 late fees paid, 7 dogs sold, 1 puppy under 90 days sold, 13 dogs/puppies sold to rescue, \$50.00 in boarding fees collected, 5 dogs redeemed for a total of \$915.00 in fees collected.

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### Transfers/Additional

Mr. Lee made a motion, seconded by Mr. Fischer to approve the following Transfers/Additional which have been certified by the County Auditor.

#### Commissioners – Transfer

FROM		TO		AMOUNT
001-0420-5200.00	Supplies	001-0250-5200.01	Postage – Clk of Cts.	\$2,900.00
001-0420-5260.00	Cont. Services	001-0250-5200.01	Postage – Clk of Cts.	\$2,366.00
001-0420-5260.08	Gas	001-0250-5200.01	Postage – Clk of Cts.	<u>\$1,800.00</u>
			Total	\$7,066.00

Vote:	Shryock	yea
	Fischer	yea
	Lee	yea

#### 1<sup>st</sup> Public Hearing – CDBG Formula 2009

At 10:00 a.m. Mr. Shryock called the public hearing to order with the following persons present: Mrs. Robin Schonauer. Mrs. Schonauer stated that we are anticipating approximately \$103,000.00 in funding for 2009. We have sent letters to all the townships and villages letting them know that this funding is available. They are to submit their projects by April 12, 2009 this year. She then went over the projects that we are doing for the 2008 grant. Mr. Shryock stated that over the past years it is very evident that townships and villages have benefited from this grant funding. He suggested that we might try to utilize some of the funds for some projects we have a need for. He suggested that we could possibly use some funding to help extend the runway at the airport. Mrs. Schonauer stated that we could possibly utilize these funds for economic developmental reasons. The Commissioners thanked everyone for attending.

#### Mr. Bernie Minet – Claim Billing Write-offs

Mr. Bernie Minet attended the meeting to discuss Claim Billing Write-offs. Mr. Minet asked how the Commissioners wanted them to report their finances. Since they receive monies from insurance companies, do they want this reported monthly or what? Another report that comes to light is write-offs. He explained that there are three different types of write-offs. The write-offs will stay on the books for 180 days. Then they are reviewed by the billing company. Once this is completed, they will then be considered a write-off for the county. If the Commissioners would like to see a monthly report of these write-offs he can supply that. He would also like permission to sign the form for the write-offs as well. Mr. Shryock stated that he feels that Mr. Minet would be the most qualified to do this. Mr. Minet stated that he and Mr. Todd Shroyer will both be signing off on these write-offs. Mr. Fischer is in agreement that Mr. Minet and Mr. Shroyer sign-off on the write-offs. Mr. Lee is also in agreement. Mr. Minet stated that if they ever would like to see a report, he will be glad to provide it. He then stated that for non-residents they balance bill the resident. Approximately 80% of the time they do not pay the balance. Also, some insurance companies will send the payment to the resident and not the EMS. He stated that they try to get the monies from the individuals, but sometimes they cannot get them to pay these monies to the EMS. He asked the Commissioners how they would like that handled. The Commissioners stated that if the monies are owed, they feel that these bills should be turned into collection. Mr. Minet stated that he will contact a company that was previously utilized for this purpose. Mr. Minet stated that if we get to the point of needing to turn something into collection, he will get the information together and meet with the Commissioners to determine if these people will be turned into collection or not. Mr. Fischer stated that he feels that if Mr. Minet feels the need to turn these payments into collection, then he should do so and does not need to get permission from the Commissioners. The other two

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Mr. Minet - Continued

Commissioners are in agreement with this. Mr. Minet reiterated that before any bill is turned into collection, it is reviewed several times. The Commissioners thanked Mr. Minet for attending.

Head Start – Update

Mr. Ken Smailes, Mr. Steve Troendly, Mr. Jim Bailer and Mr. Marilyn Todd attended the meeting to give an update on the Head Start Facility. Mr. Shryock welcomed everyone and turned the meeting over to Mr. Smailes. Mr. Smailes stated that Head Start took over the facility that was once Autumn Health Care. They looked at the facility as a one stop shop so to speak. They signed a 25 year lease with the county. One stipulation on the lease was that Head Start would take care of the maintenance and upkeep of the building. They have replaced the roof in the center part of the facility, paved the parking lots, refurbished the generator and many small things. They are operating on a temporary basis at this time. They have been working with an architect to bring the building up to date. Mr. Troendly gave a brief description of Head Start and what they do for the community. They have agreements with many secondary schools to work at Head Start to help get their educational training. He stated that they have received an award as a Three Star Site. This is a very prestigious award and they are very proud to have achieved this. He stated that they are part of the Government Stimulus Package. With that being said, he presented the Commissioners with a sketch plan of the building that was developed by their architect. He explained how they plan to remove patient room walls to reconfigure and make into classrooms. Mr. Smailes stated that they first developed these plans last fall, but decided that from a fund raising perspective it might not be the right time for this project. He stated that with the stimulus project out there now, this might be a good time to try to look at some of this type of funding. He stated that they are here today to inform the Commissioners of their intent and being that it is the property of the county, they need permission to make these changes. Mr. Shryock stated that the Commissioners are in favor of their plans. He questioned if there would be a problem with them not owning the building. Mr. Troendly stated that this will be addressed in the lease and according to the grant, when they make upgrades, the lessor cannot take the property back for a certain period of time. Mr. Shryock stated that if they are looking for a consensus of the board, they have it as this board feels this would be an improvement to the building and the community. The other two Commissioners are in agreement with this. Mr. Shryock asked them if they are under the same time constraints as the county has been for applying for the stimulus monies. Mr. Smailes stated that they are aware of the deadlines and understand how the funds might be distributed. Mr. Shryock reiterated that they definitely have this board's approval and if they need a letter or resolution of endorsement, the Commissioners will be glad to give it. Mr. Shryock also stated that we were unaware of their Three Star Accomplishment and they would like to do some type of recognition for this. Mr. Shryock asked Mrs. Beck to prepare a proclamation for this recognition. The Commissioners thanked them for attending.

Recess

At 12:00 p.m. Mr. Shryock moved the meeting to recess. At 1:00 p.m. the meeting was returned to regular session.

Dog & Kennel – Computer Access

Mr. Steve Cox and Mr. Rusty Dreher attended the meeting and asked that the Commissioners purchase a Verizon Wireless card at a cost of \$\$42.00 per month for each dog warden. They both feel this would be a great addition to the excel spreadsheet that they use on a daily basis. This would allow them to access and update the information immediately as they do the work. Mr. Shryock stated that he feels this would be a benefit to the county. Mr. Lee stated that he feels this will benefit their program greatly. Mr. Cox stated that their goal is to have sold 10,000 dog tags this year. Mr. Fischer is also in favor of this as well. Mr. Cox then stated that Mr. Dreher has completed his probationary period and he is doing a great job. He is very professional and he feels that he represents the county very well. The Commissioners thanked them for attending.

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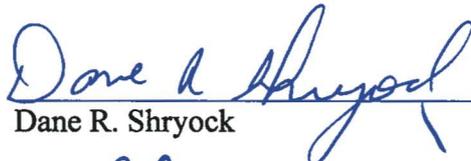
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Adjourn

At 1:55 p.m. Mr. Shryock adjourned the meeting.

  
Dane R. Shryock

  
Gary L. Fischer

  
D. Curtis Lee

  
Administrator/Clerk