

# COMMISSIONER'S JOURNAL

**Wednesday**

**Regular**

**February 13, 2008**

The Coshocton County Commissioners meet in regular session on Wednesday, February 13, 2008 with Mr. Gary Fischer, Mr. Dane Shryock and Mr. Larry Stahl in attendance. Also present was Mr. Ken Smailes, WTNS, Ms. Kathie Dickerson, the Tribune and Ms. Mary Beck, Clerk.

## Approval of Minutes

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the minutes as presented for Monday, February 12, 2008.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Approve Bills

Mr. Stahl made a motion, seconded by Mr. Shryock to approve the bills per computer printout dated February 13, 2008.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Court Square

Mr. Shryock made a motion, seconded by Mr. Stahl granting permission to the Coshocton Fire Fighters IAFF L216 the use of the Court Square for a 5K for MDA run on August 9, 2008.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Contract Amendment – JFS/MVESC

Mr. Stahl made a motion, seconded by Mr. Shryock to sign a Contract Amendment between JFS and MVESC to change the total contract value from \$22,306.54 to 21,491.54.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Contract Amendment – JFS/Sacred Heart Preschool

Mr. Shryock made a motion, seconded by Mr. Stahl to sign a Contract Amendment between JFS and Sacred Heart Preschool to change the total contract value from \$11,400.00 to 13,360.00.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

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Contract Amendment – JFS/Kaye’s Homemaker Service

Mr. Stahl made a motion, seconded by Mr. Shryock to sign a Contract Amendment between JFS and Kaye’s Homemaker Service to change the total contract value from \$46,914.00 to \$51,604.00.

Vote: Shryock yea
Fischer yea
Stahl yea

Transfers/Additional

Mr. Shryock made a motion, seconded by Mr. Stahl o approve the following Additional/Transfer Requests which have been certified by the County Auditor.

Prosecutor

Table with 4 columns: FROM, TO, Description, AMOUNT. Rows include Revenue not anticipated, Unappropriated Fund Balance, Sheriff Salaries, and Commissioners IT Supplies/Other Expense.

Vote: Shryock yea
Fischer yea
Stahl yea

Contract Amendment – JFS/Kno-Ho-Co

Mr. Shryock made a motion, seconded by Mr. Stahl to sign a Contract Amendment between JFS and Kno-Ho-Co Home Delivered Meals to change the total contract value from \$25,000.00 to 31,395.00.

Vote: Shryock yea
Fischer yea
Stahl yea

Contract Amendment – JFS/Kno-Ho-Co

Mr. Stahl made a motion, seconded by Mr. Shryock to sign a Contract Amendment between JFS and Kno-Ho-Co Prescription Program to change the contract value from \$10,000.00 to \$3,605.00.

Vote: Shryock yea
Fischer yea
Stahl yea

Xerox Copier Lease

Mr. Shryock made a motion, seconded by Mr. Stahl to sign a 5 year lease for a Xerox Color Copier in the amount of \$713.07 per month to serve the Recorder’s Office, Auditor’s Office and the Treasurer’s Office.

Vote: Shryock yea
Fischer yea
Stahl yea

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Then and Now Certificates

Mr. Stahl made a motion, seconded by Mr. Shryock to approve the following Then and Now Certificates which have been certified by the County Auditor.

PAYEE	AMOUNT	DEPARMENT	ACCOUNT NUMBER
Van Wert County Hospital	\$67.90	DJFS	030-0100-5400.00
Twin City Hospital	\$25.00	DJFS	030-0100-5400.00
The Cell Phone Zone	\$42.79	Litter	200-0100-5200.00
Patricia Harsh	\$75.75	Safety	001-1400-5400.00
Tiffany Sharier	\$32.00	DJFS	090-0100-5400.00
Hahn Oil, Inc.	\$516.49	DJFS	030-0100-5400.05
Buckeye Career Center	\$929.00	DJFS	030-0100-5400.05
Randles Medical	\$140.00	DJFS	030-0100-5400.05
Association of Ohio Recyclers	\$200.00	Litter	200-0100-5400.08
Mission Auto	\$880.00	Litter	200-0200-5400.00
Liberty Tire	\$1,328.70	Litter	200-0200-5260.00
Fisher Scientific	\$184.38	Litter	200-0100-5200.00
Sherry Johnson	\$304.00	DJFS	090-0100-5260.00
AT&T	\$292.30	Commissioners	100-0100-5400.00
Renee Corbett	\$133.68	Commissioners	002-0100-5260.00
Newspaper Network	\$156.00	Bd. Of Elections	001-0310-5200.00
Terminix	\$349.20	DJFS	030-0101-5640.00
CFLP Solid Waste District	\$6,015.24	Litter	200-0300-5400.03
Buckeye Career Center	\$700.00	DJFS	035-0100-5260.00

Vote: Shryock      yea  
Fischer            yea  
Stahl                yea

JFS Contracts Less than \$10,000

Mr. Shryock made a motion, seconded by Mr. Stahl to approve the contracts between JFS and various contractors for less than \$10,000 that have been signed by Mr. Terry Miller, Director, JFS.

Vote: Shryock      yea  
Fischer            yea  
Stahl                yea

MRDD Board Appointment

Mr. Stahl made a motion, seconded by Mr. Shryock to appoint Mr. Casey Claxon to serve the unexpired term of Ms. Lillie Lauvray on the Coshocton County Board of MRDD. His term will commence immediately and will expire at the end of 2009. This is recommended by Ms Heather Kendall, Superintendent.

Vote: Shryock      yea  
Fischer            yea  
Stahl                yea

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## Payment and Status of Funds Report

Mr. Shryock made a motion, seconded by Mr. Stahl to sign the Request for Payment and Status of Funds Report for BF-07-016-01 in the amount of \$5,242.00 as requested by Ms. Robin Schonauer, Fiscal Officer.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

## Metropolitan Housing – PILOT Program

Mr. Greg Darr, Mr. John Vanaman, Ms. Sandy Corder, Ms. Christine Sycks attended the meeting to discuss the Metropolitan Housing PILOT Program. Mr. Darr presented a check to the county for the 2007 in the amount of \$6,752.55. They would like to set-up a payment plan for the past due payments. They intended to set something up this meeting, but Mr. Paul Scherbel is in the hospital and they want his input. Ms. Corder stated that she would like to ask if there is a contract in place at this time. Mr. Darr stated that he has in his file a contract that was drawn-up, but never executed. Ms. Corder stated that she would like to see form 2267 completed when submitting this PILOT. Mr. Darr stated that this form is no longer available. At this time, he does a calculation and he will present it with the future payments. Mr. Vanaman asked if the Commissioners are ok with this set-up. Mr. Shryock stated that the Commissioners understand that they are working to make these payment and they would like them to get with Ms. Corder to set-up these payments that are in arrears. Mr. Vanaman stated that their funding has been cut and they are trying to set-up a plan to try to bring these payments up to date. Ms. Corder asked that they first get the calculations from the delinquent payments and present them to the Commissioners. Then she will work with the Commissioners to set-up a re-payment plan. Mr. Stahl stated that he is pleased with the communications and the willingness to work together on this issue. The Commissioners thanked them for attending.

## Employee/Employer Relations

Ms. Joanie Durben, Ms. Terry Kittell, Ms. Deana Rinehart and Mr. Steve Champagne attended the meeting. Minutes from the last meeting were read and approved. Mr. Fischer opened the meeting and asked for concerns. Ms. Durben stated Ms. Kittell attended to discuss a request to put on niece and nephew to the personnel policy manual for future events when applying to sick leave usage for funeral leave. Mr. Fischer stated that the Commissioners will take this under advisements and will get back with them. Mr. Shryock stated that normally in these situations, we contact our consultant and make certain we are not missing anything. Ms. Rinehart stated that they have an issue with the cleaning at the Annex Building. The restrooms are horrible in the upstairs at the Annex Building. She wanted to make the Commissioners aware of this issue. Mr. Shryock stated that in the past, we have had issues with this company and we will contact him and bring him in to discuss this issue. Mr. Shryock stated that we would like a list of problems so that we can address it with Mr. Wood. She also asked if they can get the walls painted in the Auditor's Office. Since they had the flood in the restroom upstairs, it left stains on the walls. Mr. Fischer stated that we will contact the Maintenance Department about this issue. Mr. Champagne stated that he would like to thank the Commissioners for the canopy over the back door into the Juvenile/Probate Building. He stated that it is much better going in the office over there. The Commissioners thanked everyone for attending.

## Discussion – Tim Greer

Mr. Tim Greer and Ms. Robin Schonauer attended the meeting to discuss putting Mr. Tyler McKee full-time. Mr. Fischer stated that the Commissioners are in agreement with putting Tyler on full-time. However, with bringing him on full-time, the maintenance employees will need to watch the number of overtime hours they are working. Ms. Schonauer stated that upon hiring him full-time we will increase his hourly rate to \$9 per hour and after his probationary period, we will increase it to \$9.50 per hour. He will not require insurance at this time as well. In order to put him on at this rate, the maintenance employees will not be able to go over 5 hours overtime per pay period paid.

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### Maintenance Continued

If they go over 5 hours, it will have to be taken as comp-time. Mr. Greer stated that he will work with Ms. Schonauer with these issues. Ms. Schonauer also stated that the Commissioners intend to continue the Summer Help Program as well. So, they will have a worker for 12 weeks over the summer too. Mr. Greer stated that he can assure the Commissioners that any overtime taken can be justified. Mr. Fischer stated that he understands the need for more help in maintenance and he hopes this will give them some relief. Mr. Fischer then stated that we have had a request from the Auditor's Office to have some painting done where there was wall damage. Mr. Greer stated that he is trying to get a lot of the painting caught up in the buildings. He will check the schedule and see if he can get the request done. The Commissioners thanked him for attending.

### OMEGA

Mr. Shryock made a motion, seconded by Mr. Stahl to make the OMEGA Board Appointment as listed below:

#### OMEGA Membership Board

Gary L. Fischer, Chairman  
Dane R. Shryock, Vice Chairman  
Larry K. Stahl, Commissioner

#### OMEGA Executive Board

T.J. Justice, Coshocton Port Authority  
Gary L. Fischer, Commissioner – Alternate

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

### Discussion – Mr. Mike Perkins – EMS Billings

Mr. Mike Perkins attended the meeting to discuss the EMS Billing Contract. Mr. Shryock stated that Ms. Beck did some research on the issue of the EMS Billing. It was determined that this function would need to be bid out. However, if the contract in place had a transfer clause or something like that to transfer the contract and it would stay in place until the end of the contract. After that, it would have to be bid out. We need to determine what the contract in place at this time says. Mr. Perkins stated that he believes that the current contract is over this year. He is not certain if that is in July or December of this year. Mr. Shryock asked how the present billing company gets paid. Mr. Perkins stated that he current company does a flat rate on billable trips. They only bill on patients that are transported to the hospital. Mr. Shryock stated that he feels this should be in the bid specifications. Mr. Perkins stated that he can add that to the bid specs. Mr. Shryock asked Ms. Beck to contact the Prosecutor to determine if we are doing everything we need to be doing on this issue. The Commissioners thanked Mr. Perkins for attending.

Mr. Stahl made a motion, seconded by Mr. Shryock to sign a letter stating that Coshocton County EMS the sole provider of Emergency Medical Service for Coshocton County.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

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Ms. Kristy Turner – Handicap Access

Ms. Kristy Turner attended the meeting to request handicap access through the Commissioners Office and out the fire exit into office space she has above Dean's Jewelry. Ms. Turner stated that she interested in opening a massotherapy business in office space above Dean's Jewelry. She is asking for limited access for handicap or elderly persons. Mr. Fischer stated that she is requesting access through a fire exit, that is not a public access area and we are not certain if our insurance will even cover this. Mr. Stahl stated that he feels if we let one or two come in through our offices then he believes it may become an issue. He doesn't feel this is a request we can permit. Mr. Fischer stated that we will need to follow-up with this, but he is concerned that it will be an additional liability to the county. Mr. Shryock asked when she was planning to start her business. She stated that she would like to start in Mid-March. Mr. Fischer asked what her hours of business will be. She stated that she would like to have appointments by request only and she will schedule them during office hours. Her main concern is that according to the State of Ohio she has to have handicap accessibility. Mr. Shryock asked what her plans are about the steps down into the office space she is thinking of utilizing. Ms. Turner stated that she will look into this question. Mr. Shryock stated that the Commissioners have a concern that this will be utilized for more than just handicap persons. Mr. Fischer stated that the Commissioners will do more research and send her a letter with their decision.

Discussion – Craig Casey

Mr. Craig Casey attended the meeting on behalf of the Airport Authority to request the Commissioners co-sign on a State Infrastructure Committee Loan to proceed with the runway extension. They do have money that will be coming from the FAA to cover this loan, but they would like to proceed at a quicker pace so that when monies do become available, they will be ready to go with the project. They may or may not even draw from this loan once they get it. If they get the FAA monies prior to having to draw on this loan then they will not even need the loan. Mr. Shryock asked if the FAA loan doesn't come through, and they have to draw on these funds how they anticipate paying this loan. Mr. Casey stated that the Airport does have the funds in place to make the payments on this loan. He feels that if the FAA monies do not come through, they probably will not draw on the loan and postpone their project until they do get the monies. Once they determine if they are getting the FAA funding, they will draw on the loan and proceed with the project. They will then have the FAA funding in place to pay back the loan. He reiterated that they do not intend to draw on the loan until they are certain that they will get the funding from the FAA. Mr. Shryock stated that he attended the last airport meeting and Mr. Yager, the Airport Engineer suggested that they do apply for this loan. They also have the ability to draw on the loan if needed or not. There would be no penalty. Mr. Stahl asked what the interest rate would be if things didn't work out. Mr. Casey stated that the loan is for \$145,000 and they do not intend to draw on the loan unless they have the FAA funding, so it will not put the county on the hook for these monies. Mr. Stahl stated that he is in favor of helping the Airport if we can. Mr. Shryock also agreed. Mr. Fischer stated that this is an economic development issue and by Mr. Casey stating that they do not intend to draw these funds unless they have the FAA monies, he feels the Commissioners should agree to co-sign for this loan. The Commissioners thanked him for attending.

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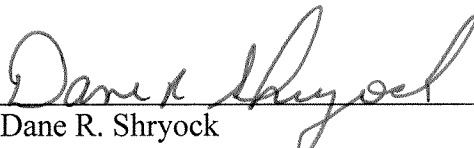
Adjourn

At 12:30 p.m. Mr. Fischer adjourned the meeting.



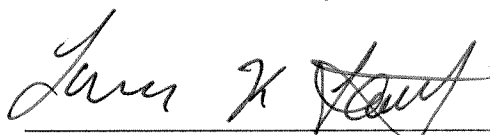
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Gary L. Fischer



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Dane R. Shryock



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Larry K. Stahl



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Clerk