

COMMISSIONER'S JOURNAL

Wednesday

Regular

December 12, 2007

The Coshocton County Commissioners meet in regular session on Wednesday, December 12, 2007 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. Larry Stahl in attendance. Also present was Mr. Ken Smailes, WTNS, and Ms. Robin Schonauer, Asst. Clerk.

Approval of Minutes

Mr. Stahl made a motion, seconded by Mr. Fischer to approve the minutes as presented for Monday, ~~November 28~~, 2007.

December 10,

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Payment Request

Mr. Fischer made a motion, seconded by Mr. Stahl to approve payment to Crossroads Resource Conservation and Development in the amount of \$500.00 for 2008 Membership dues.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Appointment Library Board

Mr. Stahl made a motion, seconded by Mr. Fischer to reappoint Shelley Batchelor to the Coshocton Library Board for a new term of 7 years.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Transfer Request

Mr. Fischer made a motion, seconded by Mr. Stahl to approve the following Transfer Request which has been certified by the County Auditor.

Sheriff

| From | TO | Amount |
|------------------------------------|---------------------------|-------------------|
| 001-0610-5102.00 Salaries Employee | 001-0610-5400.02 gasoline | \$4,000.00 |
| 001-0610-5103.01 Ins Bonus | 001-0610-5210.03 uniforms | \$1,450.00 |
| 001-0610-5102.00 Salaries Employee | 001-0610-5210.03 uniforms | \$1,100.00 |
| 001-0610-5102.00 Salaries Employee | 001-0610-5111.00 | <u>\$4,000.00</u> |
| | Total | \$10,550.00 |

Commissioner

| | | |
|----------------------------|------------------------------------|------------------|
| 001-0420-5102.00 salaries | 001-0420-5113.00 Ins | \$ 965.00 |
| 001-0420-5102.00 Salaries | 001-0420-5110.00 PERS | \$ 800.00 |
| 001-0430-5113.00 Ins | 001-0430-5115.00 Medicare | \$ 80.00 |
| 001-0430-5113.00 Ins | 001-0110-5115.00 Medicare | \$ 100.00 |
| 001-0430-5113.00 Ins | 001-0110-5102.00 salaries employee | \$1,118.66 |
| 001-0430-5400.00 other exp | 001-0110-5102.00 salaries employee | <u>\$ 850.00</u> |
| | Total | \$3,913.66 |

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Airport

| | | |
|---------------------------|----------------------|---------|
| 001-0510-5102.00 Salaries | 001-0510-5113.00 Ins | \$31.25 |
|---------------------------|----------------------|---------|

JFS

| From | TO | Amount |
|--------------------------|--------------------------|--------------------|
| 030-0100-603.00 A.B.L.E. | 030-0100-102.00 Salaries | \$16,317.00 |
| 030-0100-603.00 A.B.L.E. | 030-0100-110.00 PERS | \$ 2,818.00 |
| 030-0100-603.00 A.B.L.E. | 030-0101-102.00 Salaries | \$ 8,494.00 |
| 030-0100-603.00 A.B.L.E. | 030-0100-110.00 PERS | \$ 2,751.00 |
| 030-0100-603.00 A.B.L.E. | 030-0101-113.00 Ins. | <u>\$ 2,367.00</u> |
| | Total | \$32,742.00 |

| | | |
|------------------------------|--------------------------|-----------------|
| 090-0100-602.00 Protect Ohio | 090-0300.102.00 Salaries | \$1,014.00 |
| 090-0100-602.00 Protect Ohio | 090-0300-115.00 Medicare | <u>\$ 91.00</u> |
| | Total | \$1,105.00 |

| | | |
|-----------------------------------|--------------------------|-------------------|
| 380-0100-262.00 Purchase of Serv. | 380-0100-102.00 Salaries | \$1,863.00 |
| 380-0100-262.00 Purchase of Serv | 380-0100-110.00 PERS | <u>\$2,878.00</u> |
| | Total | \$4,741.00 |

| | | |
|-----------------------------------|----------------------------------|--------------------|
| 035-0100-400.08 Rapid Response | 035-0100-260.00 Contract Service | \$40,000.00 |
| 030-0100-400.04 Co Transportation | 030-0101-400.00 Daycare | \$20,000.00 |
| 030-0100-603.00 ABLE | 030-0101-400.00 Daycare | \$ 8,000.00 |
| 030-0101-630.00 Purchase of Serv | 030-0101-400.00 Daycare | <u>\$10,000.00</u> |
| | Total | \$38,000.00 |

Juvenile Court

| | | |
|-----------------------------------|---------------------------------|------------------|
| 001-0230-400.00 Attorney Fee | 001-0230-200.00 Supply | \$2,000.00 |
| 001-0230-260.00 Contract Services | 001-0232-400.00 Detention other | <u>\$ 400.00</u> |
| | Total | \$2,400.00 |

Transportation

| | | |
|-----------------------------------|---------------------------|------------|
| 088-0100-5260.02 Contract Drivers | 088-0100-5102.00 Salaries | \$3,000.00 |
|-----------------------------------|---------------------------|------------|

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Approve Bills

Mr. Stahl made a motion, seconded by Mr. Fischer to approve bills per computer print out dated December 12, 2007

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

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Appoint CVB Board Member

Mr. Fischer made a motion, seconded by Mr. Stahl to appoint Kathy Thompson to the CVB Board for a year term to expire December 31, 2009.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Appoint CVB Board Member

Mr. Stahl made a motion, seconded by Mr. Fischer to appoint Megan Bradison to the CVB Board for a year term to expire December 31, 2009.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Sign Contract Ohio Department of Transportation

Mr. Fischer made a motion, seconded by Mr. Stahl to sign a contract with Ohio Department of Transportation to receive of \$60,000 for the period of January 1, 2008 through December 31, 2008 for Coordinated Transportation.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Reduction of Appropriations

Mr. Stahl made a motion, seconded by Mr. Fischer to approve the following Reduction Appropriations which have been certified by the County Auditor.

| From | To | Amount |
|------------------------------------|-------|-------------------|
| 011-0100-5260.00 Contract Services | | \$1,468.25 |
| 011-0100-5900.00 Tranfer out | | <u>\$2,500.00</u> |
| | Total | -\$3,968.25 |

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Notice to Proceed

Mr. Fischer made a motion, seconded by Mr. Stahl to sign a Notice to proceed on the SR 83 Waterline Extension Project with William Alberts, Inc. Commencing on December 6, 2007 with a deadline of February 4, 2008.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

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Notice of Commencement

Mr. Stahl made a motion, seconded by Mr. Fischer to sign the Notice of Commencement of a Public Improvement on the SR 83 Waterline Extension Project.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Payment Request OPWC

Mr. Fischer made a motion, seconded by Mr. Stahl to sign the second disbursement request for the Ohio Public Works Commission, SR 83 Waterline Extension Project in the amount of \$2,950.00.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Sign Renewal Amendment

Mr. Stahl made a motion, seconded by Mr. Fischer to sign Renewal Amendment for stop loss with Aultra Administrative Services

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Resolution 2007-325

Mr. Fischer made a motion, seconded by Mr. Stahl to sign Resolution 2007-325 to establish fund #560 MWCD Special Assessment fund.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Resolution 2007-326 through 2007-340

Mr. Stahl made a motion, seconded by Mr. Fischer to approve Resolution 2007-326 through 2007-340, then and now certificates of payment as listed below:

| | | | |
|----------|----------|--------------------------|-----------|
| 2007-326 | Corner | Licking County Corner | \$970.00 |
| 2007-327 | Hopewell | Nisonger Center | \$685.00 |
| 2007-328 | Hopewell | MT Business Technologies | \$172.75 |
| 2007-329 | Hopewell | Quill | \$593.47 |
| 2007-330 | Hopewell | RHDD | \$1209.00 |
| 2007-331 | Hopewell | Progressive | \$152.60 |
| 2007-332 | Hopewell | Rose Chemical | \$155.13 |
| 2007-333 | Hopewell | Republic Industrial | \$563.12 |
| 2007-334 | Hopewell | Martha Richardson | \$147.92 |

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| | | | |
|----------|----------|-------------------|----------|
| 2007-335 | Hopewell | Robert Nicholson | \$188.70 |
| 2007-336 | JFS | Radiology Assoc. | \$484.00 |
| 2007-337 | JFS | Rita Sterling | \$232.00 |
| 2007-338 | JFS | Middaugh Printers | \$421.17 |
| 2007-339 | Hopewell | AEP | \$408.22 |
| 2007-340 | Hopewell | Debbie Croft | \$111.55 |

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Road Vacation

Mr. Fischer made a motion, seconded by Mr. Stahl to Vacate Pike Township Road 1503 as requested by Pike Township Trustees.

Discussion

Mr. Stahl would like to state for the record that there was opposition by Mr. Marshall Rosen in the road vacation and he was the most professional gentleman that has had a opposition he has every dealt with in the past 30 years Mr. Fischer asked if it was correct that this road has not be used in the past 30 years and does have trees growing up in it. Roll call vote was taken and is as follows:

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

County Apiary Inspector

Mr. Stahl made a motion, seconded by Mr. Fischer to appoint Mr. James Swires as the 2008 County Apiary Inspector.

| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

Doug Little- W. E. Quicksall

Mr. Doug Little attended the meeting to present a proposal for an extension of the SR 83 waterline project. Mr. Little stated that the contractor stated that he could continue through the park to cross the river and stay with in the cost of the Engineer's original estimate of the project. A design for the EPA and an approval by the U.S. Army Corps of Engineers is what will be needed to proceed with the extension; the cost would be \$6,400.00. Mr. Shryock asked if he is correct in his thinking that there was a possibility that the County could not get its full funding from Issue II because of the bid coming so much lower then the Engineers estimate. Mr. Little stated that yes that they are not required to issue the full 70%. If the OPWC approves the full amount of the OPWC grant the additional cost to the county would be \$39,000, if they don't approve the full grant the county would be responsible for \$60,000 of the extension of the project. Mr. Stahl feels that the cost of \$60,000 is minimal for the progression of this county. Mr. Fischer feels that the contractors cost was considerable low and we my not be able to get a new bid on a stand alone project to come in at this low of a bid. Mr. Shryock asked how soon we need to make the decision to proceed with the extension with it being the end of the year it maybe best if we waited until the first of 2008.

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Mr. Fischer feels that we should proceed with the design for the EPA and the approval with U.S. Army Corps of Engineer for the \$6,400.00 at this time. Mr. Stahl also feels that we should proceed. Mr. Shryock stated that the Commissioners would be back with W.E. Quicksall next week on their decision. Mr. Little stated on other note that they are making provisions to the water study to show the main areas would benefit from the water plant he believes that there an area close to 36 that the Commissioners expressed wanting served in phase on. The property is located on CR 495 know as the Bordenkirker addition.

Records Commission

Mr. Dave Dilly, Ms. Michelle Darner, Mr. Matt Lingo, Mr. Russell Hammond, Mr. Steve Champagne, Ms. Janet Mosier, Ms. Sandra Corder and Mr. Michael LaVigne attended the meeting. Mr. Shryock asked for any records disposal request. There were no requests for record disposal. Mr. Shryock asked for concerns. Mr. Russell Hammond from the Veterans office asked what they needed to do to dispose of old log sheets. Mr. Shryock stated that records retention is listed on the county website. Ms. Darner stated that if it is not listed on the website they should be able to dispose of the record. Mr. Champagne suggested that they contact other veteran offices. Mr. Ling stated that most of the records are from the late 1950's and have no pertinent information in them. Mr. Hammond stated that there were payroll records. Mr. Shryock stated that payroll records do fall under the county records retention policy and suggested that they follow the county procedure of disposal and fill out the form. Mr. LaVigne asked what the decision was on the email retention. Mr. Shryock stated that after attending a public records request seminar that it has not yet been decided but they suggested that if it is a record that has something to do with a decision you are making for the county that it should be kept by each individual as a record. Mr. Fischer stated that as an example was given they that if you send out a picture of a new grandchild or on invitation for a party in the county that these are not public records. Mr. Shryock also stated that a public records request for all emails is not a valid request it has to be on a specific subject. Mr. LaVigne stated to everyone in attendance that he is not the keeper of the emails for the county and that each individual is responsible for keeping all their own emails. Ms. Sandy Corder request consideration for a data processing board to be put together in the county to control the installation of software that may affects the county server. Mr. Shryock stated that we have had a case already that a department wanted to install software that would jeopardize the server. In this case they were told that if they install the software they will need there own server and internet connections. Mr. Shryock asked who would set on this board. Mr. Sandra Corder stated that the board would consist of the Treasurer, Recorder, Commissioners, and 2 Board of Elections personnel, the Auditor or an appointed representative. Mr. Shryock asked who controls this board. Ms. Corder stated that it is a mutual decision making board. Mr. Shryock asked it the IT Department would still be under the Commissioners or would they be an employee of the Data board. She feels that the board would not micro manage the IT Department they would just assist with decision on the purchase of hardware and computers. Mr. Shryock asked Mr. LaVigne if a reminder has been set out to all county departments about adding new software and if it was going out at least twice a year. Mr. LaVigne stated that yes the reminder as went out to all employees. Mr. Champagne stated that he attended a meeting of the judicial system and they will not tell the Judges what to do with their records. Mr. Shryock asks for any further comments. Next meeting will be June 11, 2008, at 10 a.m.

Employer/Employee Relations

Ms. Deana Rinehart and Mr. Michael LaVigne attended the meeting. Mr. Shryock asked if there were any concerns. Mr. Shryock asked if anyone needed the minutes read from the last meeting. The minutes were not read and know one had any concerns. Ms. Rinehart wanted to remind everyone to come to the Annex for the Christmas lunch today. Mr. Stahl asked how the exercise room was coming. Ms. Rinehart stated that it was coming slow. Mr. Stahl stated that he may have a piece of exercise equipment to donate to the room. That being all, the next meeting will be January 9, 2008 at 10:00 a.m.

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Recess at 11:46 a.m. Return to session at 12:42 p.m.

At 12:42 the Commissioner went into Executive Session to discuss employee compensation. All vote yea. Returned to regular session at 1:13 p.m. No action taken.

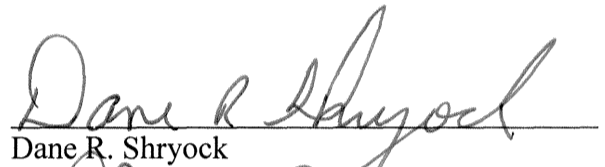
Resolution 2007-323

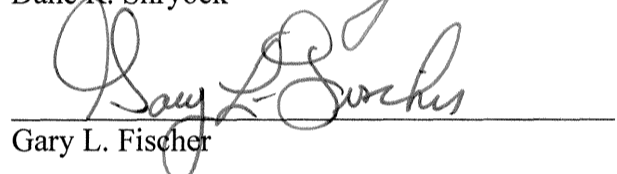
Mr. Fischer made a motion, seconded by Mr. Stahl to approve Resolution 2007-323 Requesting Certification for a 3 Mill Additional Levy for the Operation, Maintenance, Construction or Acquisition for the Coshocton County Emergency Medical Service and the Operation Maintenance, Construction or Acquisition of A Coshocton County Justice Center/Correctional Facility.

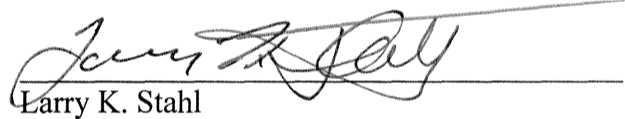
| | | |
|-------|---------|-----|
| Vote: | Shryock | yea |
| | Fischer | yea |
| | Stahl | yea |

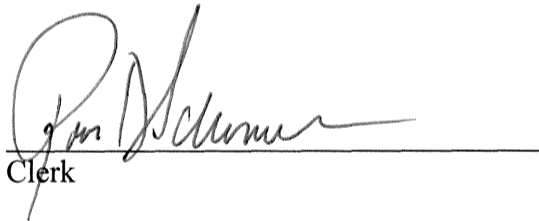
Adjourn

At 1:20 p.m. Mr. Shryock adjourned the meeting.


Dane R. Shryock


Gary L. Fischer


Larry K. Stahl


Clerk