

COMMISSIONER'S JOURNAL

Wednesday

Regular

October 10, 2007

The Coshocton County Commissioners meet in regular session on Wednesday, October 10, 2007 with Mr. Dane Shryock, Mr. Gary Fischer and Mr. Larry Stahl in attendance. Also present was Ken Smailes, WTNS, Kathie Dickerson, The Tribune and Ms. Mary Beck, Clerk.

Approval of Minutes

Mr. Fischer made a motion, seconded by Mr. Stahl to approve the minutes as presented for Wednesday, October 3, 2007.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Approve Bills

Mr. Stahl made a motion, seconded by Mr. Fischer to approve the bills per computer printout dated 10/10/07.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Advertise Bids – SR 83 Waterline

Mr. Fischer made a motion, seconded by Mr. Stahl granting permission to Quicksall & Associates to advertise bids for SR 83 /Lake Park Water Line. Ads will appear 10/17 and 10/24, 2007. Bids will be opened on 11/7/2007 at 9:00 a.m.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

2008 CFLP Recycling Agreement

Mr. Stahl made a motion, seconded by Mr. Fischer to sign the 2008 CFLP Solid Waste District Contract in the amount of \$106,149.00 to support countywide residential and commercial recycling.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

2008 CFLP Educational Agreement

Mr. Fischer made a motion, seconded by Mr. Stahl to sign the 2008 CFLP Solid Waste District Contract in the amount of \$121,107.00 to support countywide education, litter collection and recycling collection drives consistent with the district's solid waste management plan.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

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Release Funds

Mr. Stahl made a motion, seconded by Mr. Fischer to release the funds for the Coshocton County Divorce, Dissolution & Separation Fees and Marriage Licenses Fees to be sent to First Step Family Violence Intervention Services, Inc.

Vote: Shryock yea
Fischer yea
Stahl yea

Monthly Pay-In Report

Received the Monthly Pay-In Report for the month of September from Ms. Irene Miller, Clerk of Courts.

Prisoner Maintenance Report

Receive the Prisoner Maintenance Report for the month of September 2007 from the Coshocton County Sheriff's Office.

Court Square

Mr. Fischer made a motion, seconded by Mr. Stahl granting permission to Ms. Irene Miller use of the Court Square on Wednesday, October 10, 2007 for the introduction of the candidate for US Senate.

Vote: Shryock yea
Fischer yea
Stahl yea

CHIP Home Grant

Mr. Stahl made a motion, seconded by Mr. Fischer to sign Grant Agreement B-C-07-016-2, CFDA No. 14.239 in the amount of \$329,000.00 for the purpose of providing for the performance of the Home Investment Partnerships Program.

Vote: Shryock yea
Fischer yea
Stahl yea

CHIP CDBG Program Grant

Mr. Fischer made a motion, seconded by Mr. Stahl to sign Grant Agreement B-C-07-016-2, CFDA No. 14.228 in the amount of \$161,900 for providing for the performance of the CDBG Community Housing Improvement Program.

Vote: Shryock yea
Fischer yea
Stahl yea

Additional Appropriations – Hopewell

Mr. Stahl made a motion, seconded by Mr. Fischer to approve an Additional Appropriations Request for Hopewell which has been certified by the County Auditor.

FROM	TO	AMOUNT
Unappropriated Fund Balance	080-0100-200.00 Supplies	\$30,000.00
	080-0100-110.01 STRS	\$35,000.00

Vote: Shryock yea
Fischer yea
Stahl yea

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Resolutions 2007-226 through 2007-230

Mr. Fischer made a motion, seconded by Mr. Stahl to sign the following Then and Now Certificate Resolutions for the following departments:

2007-226	Children Services	DJFS	090-0100-5400.01	\$342,515.32
2007-227	Children Services	DJFS	090-0100-5400.01	\$39,017.92
2007-228	County Recorder	ACS	011-0100-5260.00	\$14,560.00
2007-229	DJFS	MVESC	030-0100-5400.02	\$1,497.96
2007-230	DJFS	Stuart Brown D.O.	030-0100-5400.00	\$100.00

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Transfer Requests

Mr. Stahl made a motion, seconded by Mr. Fischer to approve the following Transfer Requests which have been certified by the County Auditor.

Auditor

FROM		TO		AMOUNT
001-0120-5200.02	Supplies – Comp	001-0120-5400.00	Other Exp.	\$ 200.00
040-0100-5260.00	Cont. Services	040-0100-5200.00	Supplies	<u>\$1,600.00</u>
			Total	\$1,800.00

Commissioners

001-0420-5102.01	Maint. Garage Salary	001-0420-5200.00	Maint. Supplies	\$2,500.00
001-0110-5101.00	Salaires Officials	001-0420-5200.00	Maint. Supplies	<u>\$2,000.00</u>
			Total	\$4,500.00

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Open Bids – 911 Dispatch Console

At 9:00 a.m. bids for the 911 Dispatch Com –Center was opened. There was no person present from the Sheriff's Office. Mr. Fischer questioned what was being replaced and if it is 911 monies being used. Ms. Beck stated that when Mr. Crawford contacted her to put the ad in the paper, he stated that it was for the 911 Com-center Console. Mr. Shryock read the bid aloud. It was from B & C Communications, Akron, Ohio with a bid of \$44,298.00. Mr. Fischer made a motion, seconded by Mr. Stahl to turn over the bids for the 911 Dispatch Console to Sheriff Tim Rogers for his recommendation.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

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Discussion – Health Department CFLP Grant 2008

Mr. Shryock stated that the CFLP Solid Waste District still has not received the Coshocton County Health Districts 2008 Grant Application for the Solid Waste Sanitarian. Mr. Shryock and Ms. Carol Phillips has contacted the Health Department but still has not received anything in reference to the grant. The Commissioners have asked Ms. Beck to send a letter to the Health Department Commissioner and President of the Health Board requesting that they get the requested information to the CFLP Solid Waste District and expressing that they take advantage of the gracious extension that was given to them by the Solid Waste District as this application was due in September. This Board feels that funding for this position is very vital for our community. The Board supplemented the Health Department earlier this year to get them through the end of 2007. They feel that the Health Department should take advantage of every available grant that they can get. This grant application was the only incomplete grant application out of all four counties in the Solid Waste District.

Discussion – Metropolitan Housing PILOT

Mr. Shryock stated that awhile back we had a request from Metropolitan Housing requesting that we waive their PILOT. We turned that over to the Prosecutor for his recommendation. He has been very busy and has not gotten this information back to us yet. Mr. Stahl stated that he feels that they should repay the monies. If they have to set-up a payment plan or something then that will be ok, but they should repay the monies. Mr. Fischer stated that we are waiting for the prosecutor to tell us if we are permitted to waive the PILOT. He feels that we should send a letter stating that we want them to repay the monies and if they would like to have an audience with the Commissioners to explain anything further then we will. Mr. Shryock stated that he agrees and a letter will be sent to Mr. Greg Darr, Mr. Paul Scherbel, and Mr. Jim Vanaman stating the Commissioners decision and also stating that they had sent a letter to Mr. Darr in December of 2006 requesting that he set up an appointment with the Commissioners to discuss this issue, but he never responded to that letter.

Employee/Employer Relations

Ms. Deana Rinehart and Ms. Joanie Durbin attended the meeting. Minutes from the last meeting were read and approved. Mr. Shryock asked for concerns. Ms. Rinehart asked if we are going to have a County Health Day and Ms. Beck stated that she will contact the Health Department to determine if they will be able to put on a Health Day for the County. She will let everyone know as soon as she finds out. Ms. Rinehart thanked the Commissioners for the carpet in the annex building. That being all, the next meeting will be held on November 14, 2007 at 10:00 a.m.

Discussion – Andrew Jones – Probationary Period

Mr. Shryock stated that tomorrow Andrew Jones's probationary period is up. He has not heard any negative comments about Mr. Jones. Mr. Stahl stated that he has been a great asset to the county. Mr. Fischer is in agreement. At 10:09 a.m. Mr. Stahl then made a motion to go into executive session to discuss compensation for Mr. Jones. Mr. Fischer seconded the motion and all vote aye. At 10:32 a.m. the meeting was returned to regular session. No action taken.

Exit Audit

Mr. Don McIntosh, Ms. Cindy Reid and Ms. Sandy Corder attended the meeting to discuss the Coshocton County Exit Audit. Ms. Reid stated that in the independent auditor's report was an unqualified opinion and this is the best opinion a county can get. She then went to the auditor's findings. There was a finding in the Highway construction grant. These are not findings for recovery. They are just things that should be improved by the departments. In the Highway Construction Grant, they are requesting that the county have better control over when the State or Federal Government pays the contractors. The County Auditor has addressed this issue. The second finding was not reporting infrastructure to the County Auditor. A process needs to be pulled

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Exit Audit Continued

into play to show a capital project so the full amount can be depreciated correctly. Ms. Corder stated that this will be corrected by creating a spreadsheet that will track all the monies by project. The next two findings deal with Highway planning and construction. There are requirements on construction jobs that require monitoring of the Davis Bacon Act. The Engineers Office stated that they do comply with the Davis Bacon Act. However, there was not documentation showing that they did do this. They now understand the importance of this and they will make certain this recommendation is followed. The final finding in the Highway Planning and Construction was that the Guardrail Project that is a joint effort with Guernsey County does not show that it comes through the county. It must be included in the county books. The County Auditor has discussed this with the Engineer and they will make certain it is done in the future. The next thing she went over was the prior audit findings. These issues have been addressed and should not be a problem in the future. Ms. Corder then went over some of the non-compliance issues from 2005. There are a couple that are still being worked on and she hopes to have them done by the end of this year. Ms. Corder stated that she feels the County is in very good shape. Ms. Reid complimented the county on our responses to any problems and the knowledge and helpfulness of the county employees. The Commissioners thanked them for attending and thanked Ms. Corder and her staff for all their hard work in cooperation with the State Auditors and making this a good audit.

Discussion – Fred Wachtel

Mr. Wachtel stated that the Engineers Office is researching the possibility of an Early Retirement Incentive Plan for their department. He is looking at a two year buy-out as it would help their department by approximately \$200,000.00. The Commissioners stated that if it makes sense and can save monies, they are in favor of it. Also, for the Three Rivers Peninsula Project, they have several people interested in the acquisition of their properties. The Friends of the Park now owns the Blue Trailer on CR 1A. He is requesting that he can utilize Mr. John Fielden, Litter and Recycling Prevention, to clean-up this area. The Commissioners stated that they will contact Ms. Carol Phillips to determine if this is possible. Mr. Wachtel then stated that maybe they can utilize the County Maintenance Department and some trustees to go over and get it all cleaned-up. He also stated that he has contacted the Health Department to see if they have any options. Mr. Shryock stated that if the Health Department is unable to help in any way, then he feels it will be in the best interest of the County to have this place cleaned-up. The other two Commissioners are in agreement. Also, they are still in the process of acquiring further property, but might need to have it run through the Commissioners Office. The Commissioners stated that they have no problem putting the property in the County's name.

Recess

At 12:00 p.m. Mr. Shryock moved the meeting to recess. At 1:06 p.m. the meeting was returned to regular session.

Shremshock Architects

Mr. Rick Axline attended the meeting and presented an agenda of items for discussion today. We are in the middle of a needs assessment at this time. He hopes to have this completed by November 1st. They are in the process of determining the site selection. The functionality of the jail and also the architectural program should be complete by November 1st. Once they complete the staff analysis, operational / Constructional costs, they hope to have a concept design in place by January 2, 2008. They will then submit Phase I Package to the Bureau of Adult Detention for their approval. He would like to have the Community Outreach Team Members in place by January 7, 2008. This will allow the community to become involved with the project and have input. A PowerPoint presentation will be presented and training will be given to those team members. These members will then go into the community to present the project. Mr. Axline then went over the

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boilerplate contract. He stated that it is a boilerplate contract and should be looked over by the County Prosecuting Attorney. If there is any changes that will be needed they can be addressed. Once any changes are made, a final agreement will be drawn-up for signatures. He then went over the contract. He explained the percentages of charges in phase I and phases II of the project. He went over the compensation. It is estimated the project will cost \$12,000,000.00 by the time the project is bid in two years time. They will get 8% of the total cost. It will be broken down in payments by Phase I and Phase II. The total architectural costs for phase I is: \$151,500.00 and Phase II: \$885,500.00. Any additional services will be broken down into hourly rates. He then stated that his company is working with many other counties at this time. He stated that other counties call their facility a public safety facility. He would like to do that with this project as well. The Commissioners asked him to contact the Sheriff about doing this. He then talked about a site on Third Street that had been investigated for the facility. Is that site still available? Mr. Shryock stated that he contacted the Sheriff about the sit as it was noticed that it is being auctioned at the end of this month, but has not heard from him about this. He will contact the Sheriff again about this site. Mr. Axline stated that in order to meet all the time lines he spoke of they need to have all these issues in place. He would like to have a written decision letting them know what site they have selected. Mr. Shryock asked in order to turn this in to site selection at the Bureau of Adult Detention we must have a site selected. Mr. Axline stated that in order for the architect to design the facility, he will have to consider many things and it must be designed to fit the site. Mr. Shryock then stated that previously Mr. Axline had stated that our main goal should be to have phase I in place so that if the monies become available we would be in line to get those funds. He then stated that the Commissioners did not understand that a site had to be selected in order to proceed with Phase I. Mr. Axline stated that it was probably his fault that he did not explain well enough that he has to supply the Bureau of Adult Detention with a planned facility. However, he thinks that if that is the only issue that is outstanding, the county will be still in a position to get those funds if and when it becomes available. Mr. Fischer then asked if Mr. Axline could design a facility based on the square footage of a site. Mr. Axline stated that possibly that could work. But, sometimes it will not work. It is more a design issue rather than a square footage issue. Mr. Axline then went to a meeting with Sheriff Tim Rogers and they returned to the Commissioners office. Mr. Axline suggested that the Commissioners consider looking at a site that the Commissioners feel will work for them. He will consider that site as the site and have the phase I package ready to go. If another site would need to be utilized, if the plans do not work for the new site, he will give his time to re-adjust the site for free. He cannot speak as to what the engineers will do, but he feels this is necessary to proceed. Mr. Shryock stated that we pulled the minutes from April when he was here and he had stated then that the grant applications for this project will be due in September of 2008. Mr. Axline stated that yes, September of 2008 is still the application date, but this could still possibly change. Mr. Shryock stated that the Commissioners have been asking some difficult questions to architects and engineers that would like to work in Coshocton County. The Commissioners feel this is a very necessary project and if funding is going to become available they hope to be able to take advantage of this. He is concerned, that if the county moves forward on this project and is in the construction phase, would monies still be available to the county. Mr. Axline stated that he is not positive but he understands that in Mercer County they can still get funds even though they have begun their process. He will contact the bureau or the Sheriff can contact Mercer County Sheriff to see if this is possible. Mr. Fischer stated that he feels it is very important to make certain that we position ourselves to be in line for this funding if it is available. Mr. Fischer asked how much acreage will be needed for the jail. Mr. Axline stated that 3 – 4 acres are optimum. General discussion ensued but no action was taken.

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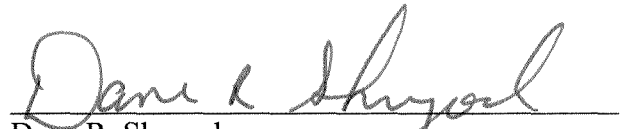
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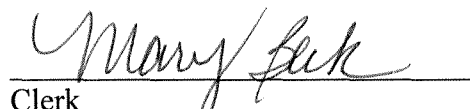
Adjourn

At 3:45 p.m. Mr. Shryock adjourned the meeting.


Dane R. Shryock


Gary L. Fischer


Larry K. Stahl


Clerk