

www

August 6, 2007

Approval of Minutes

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Open Bids –Miscellaneous Structural Steel

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Victims Assistance

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

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Resolution 2007-169

Mr. Fischer made a motion, seconded by Mr. Stahl to sign Resolution 2007-169, a "Then and Now Certificate of Payment" to Leech, Scherbel & Peddicord in the amount of \$1,219.85 for services rendered to the Commissioners in the period May 2, 2007.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Monthly Mortgage Report

Received the Monthly Mortgage Report for the month of July 2007 from Mr. Dave Dilly, Coshocton County Recorder.

3rd Quarter Port Authority Payment

Mr. Stahl made a motion, seconded by Mr. Fischer to pay 3rd Quarter payment to the Coshocton Port Authority in the amount of \$10,000.00.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Additional Appropriations

Mr. Fischer made a motion, seconded by Mr. Stahl to approve an Additional Appropriations Request for Tax Map which has been certified by the County Auditor.

FROM	TO	AMOUNT
Revenue not anticipated	001-1210-5400.00 Tax Map Other	\$3,300.00

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Resolution 2007-170

Mr. Stahl made a motion, seconded by Mr. Fischer to sign Resolution 2007-170, to provide lunch for the Community Response Team (C.E.R.T.) Refresher Training scheduled August 11, 2007 as requested by Coshocton County Emergency Management Agency.

Vote:	Shryock	yea
	Fischer	yea
	Stahl	yea

Litter Report

Received the Litter Report for the month of July from Mr. Jeff Wherley, Coshocton County Litter and Prevention Program. Mr. Wherley stated that they will have a new booth at the fair this year. It will be a stand alone unit. He has lots of new giveaway plans for the fair. He has been contacted by Tiverton Township and they would like a recycling trailer in Tiverton. He does not have the funds to purchase a new trailer, so he is considering the option of sharing a trailer at two sites. Mr. Shryock asked about the possibility of purchasing a trailer from Knox County or maybe a lease option. Mr. Wherley stated that he would talk with Dumpster, the company that sells these trailers and see if they have a lease program. He is beginning work on his 2008 grant requests and he anticipates the funding will be approximately the same. He will be asking for an additional trailer

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Litter Report continued

in the Recycling Collection Grant. The Health Department would like to request a new vehicle for their Solid Waste Employee. The total grants he will be requesting for 2008 will be around \$200,000.00. Mr. Shryock asked if these requests will affect the carryover we have had in the past. Mr. Wherley stated that it should not affect it significantly. Also, Mr. Wherley stated that Licking County would like to take our old recycling collection truck now and we can utilize a smaller truck that we have on hand and get a dumpster from Skip's for the adjustment. The Commissioners feel that we should just wait until we get the new truck and once we get that we will give Licking County our old truck.

Mr. Mike Jacobs – USDA

Mr. Jacobs attended the meeting to keep the Commissioners informed about the process for the USDA to lease the County Services Building Office Space. The process is very extensive and it will probably take longer to get this completed than we have time in the lease for. Mr. Shryock stated that we can take some legal action to extend the lease on a month by month basis. Mr. Shryock asked Mr. Jacobs to look and see if we need to do anything special to extend the lease. Mr. Shryock stated that today we will note in the minutes that the Commissioners agree to extend the lease on a month by month basis not to exceed twelve months. Mr. Jacobs then stated that they and Soil and Water are growing and they may want to look for additional space. Mr. Shryock stated that the Commissioners want to continue to be able to offer office space to these entities. We already fund Soil and Water and if they moved their office space; we would have to give them additional monies for this. Mr. Jacobs asked if the county uses background checks for pre-employment services. This is required by the federal government that any employee that has access to their space. He will need all maintenance and janitorial personnel to complete these background forms and have a check done. In these forms, it would require a credit check for these employees as well. Mr. Shryock questioned if we want to require our employees to have this credit check done. This will affect six county maintenance employees. These employees will also have to be fingerprinted as well. He wanted to make certain the Commissioners were informed of all the requirements. Mr. Shryock stated that it would probably not be difficult for us to incorporate the background checks and fingerprinting for new employees. However, we will have to check with our personnel attorney to see if we can force an employee already in place to submit to these requests. The Commissioners will discuss this and get back with him. On another topic, we charge \$10.50 per square foot to lease office space. Mr. Jacobs stated that the Commissioners need to *determine if they would like to keep the lease amount the same or make a change.* The Commissioners thanked him for attending.

Animal Shelter - Ms. Chris Sturtz

Ms. Sturtz attended the meeting to discuss the contract for the running of the Animal Shelter. Mr. Shryock stated that the county entered into an agreement with the Humane Society for the running of the Animal Shelter in approximately 1989. This contract has not been updated since that time. In the past year a rough draft of a new contract has been completed. It was given to Ms. Sturtz approximately a month ago. Mr. Shryock then stated that we are permitted by the Ohio Revised Code to contract only with the Humane Association for the running of a Humane Shelter. Mr. Shryock feels that in order for this endeavor to work, guidance from the Commissioners office needs to be put in place. Mr. Fischer stated that he feels that roles need to be defined to make certain that everyone knows what they are responsible for. Ms. Sturtz presented the Commissioners with a membership list of the Humane Society. She also stated that she would like to keep things very simple in their organization. Mr. Stahl asked for a copy of their by-laws and Ms. Sturtz stated that the by-laws are very old (1968), but she will get the Commissioners a copy. Mr. Shryock stated that the Commissioners have made a couple of changes to the rough draft of the contract for the running of the Animal Shelter. The changes that were made deal with the board holding structured meetings of the Humane Society and the election of officers. Also, dogs taken to the shelter must be properly confined and not be permitted to run at large around the shelter and cats will be confined to the cat shelter. Cats will not be permitted to roam free in the office or on the counter areas. Mr. Shryock asked Ms. Sturtz to look over the contract and discuss it with the

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Animal Shelter Continued

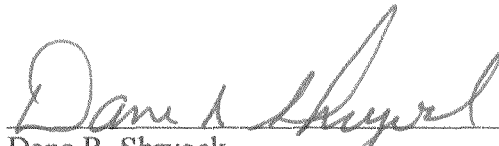
Humane Board and then get back with the Commissioners. Ms. Sturtz questioned the ability to be paid as the Humane Officer and serve as an officer on the Humane Board. Mr. Shryock stated that he did not see anything in the ORC that would not allow her to serve on the board and be the Humane Officer. Mr. Stahl stated that he will be willing to help Ms. Sturtz with the development of the by-laws if need be. Mr. Shryock stated that one other thing we might add to the contract is that no county employee can serve as the Humane Society Treasurer. Ms. Sturtz stated that she understands this request. Mr. Shryock asked Ms. Sturtz to get an estimate of the cost for the animal traps and we will discuss getting those for her with the Fiscal Officer. Mr. Shryock then stated that he wanted to make clear that no Dog & Kennel monies can be used for the care of the cats. Ms. Sturtz stated that she understands. Mr. Stahl stated that he feels maybe the Humane Society should require that board members serve volunteer time at the animal shelter. The Commissioners gave her a copy of the contract with the amendments and thanked Ms. Sturtz for attending.

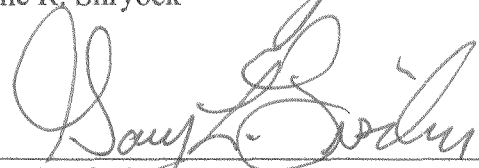
Discussion


Mr. Shryock stated that we are still looking for a volunteer to serve on the CORSA Board as our voting representative. Mr. Fischer volunteered to serve on this board. Mr. Shryock stated that he would like to have the Workers Compensation issue put on the Agenda for Monday August 13, 2007 to determine what will be done with that issue. Also, Mr. Shryock asked if we should get an estimate for the surveying of the water tower at the airport from a local surveyor. The other two Commissioners agreed. They will send a letter to all three local surveyors to get an estimate and use the lowest estimate.

Adjourn

At 2:30 p.m. Mr. Shryock adjourned the meeting.


Dane R. Shryock


Gary L. Fischer


Larry K. Stahl


Clerk