

Coshocton Public Transit  
Minutes - Transportation Advisory Board Meeting  
September 18, 2025 @ 10 a.m.  
401 Main Street, Coshocton, OH 43812

- I. Valerie welcomed everyone to the third quarterly board meeting of 2025. She thanked everyone for coming. Attending the meeting was Ms. Megan Daugherty, CBHC; Mr. Andrew Taylor, CCBDD; Ms. Heather Newell, Juvenile/Probate Court; Ms. Stephanie Murray, KnoHoCo; Ms. April George, Senior Center; Mr. Doug Schaefer, Veterans Services, Ms. Barbara Bergerson, CPT Client and Ms. Valerie Shaw
- II. Minutes from the June 12, 2025 meeting were sent to board members via email.
- III. Employee Update:
  - A. Nick Williams was hired as a full-time Scheduling Coordinator June 23, 2025.
  - B. William Speaks resigned his position as a full-time driver on August 26, 2025 with no notice given.
  - C. Timothy Kohler has resigned his part-time driving position effective September 25, 2025.
  - D. Thomas Paul Morrison will be hired effective Monday, September 22, 2025 as a part-time driver/operator.
  - E. One gentleman has been offered a conditional full-time driver/operator position; waiting on all pre-employment background checks to come back.

Valerie has posted advertisements for 2 part-time (with potential to become full-time) drivers and 1 part-time office dispatcher.
- IV. Grants/Awards
  - A. Three brand new vehicles were delivered Tuesday, September 16, 2025. Two replacement vehicles were from the SFY 2025 award and one expansion vehicle from the current Mobility Ohio grant award.
  - B. For ODOT SFY 2026, Valerie had submitted an application for \$674,075 federal dollars and \$89,428 in state GRF for Operating dollars. CPT was awarded \$556,111 federal dollars and \$79,590 state dollars for Operations, which equals \$127,802 in unawarded dollars.
  - C. Valerie submitted an application for \$33,354 in federal dollars for SFY2026 Capitalized Maintenance. CPT was awarded \$27,517. \$5,837 was not awarded.
  - D. Valerie had submitted for two expansion vehicles for ODOT SFY 2026. No vehicles were awarded.
  - E. ODOT SFY 2027 Letter of Intent was submitted on September 2, 2025.
- V. Meetings/Events Attended
  - F. Valerie spoke to the Coshocton County Retired Teachers Association on June 13, 2025.
  - G. She also spoke to the Board of DD After Hours Employment Group on June 30, 2025.
  - H. Valerie was invited to speak to the Rotary group on September 9, 2025.
  - I. CPT was closed on Friday, September 12, 2025 in order for all staff to receive Defensive Drive and CPR/First Aid training.
  - J. CPT was invited to have a table at the Blue Sky Voice and Opportunity Recovery Celebration held at the Community Center from 9a-2p Saturday, September 13, 2025,

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however, Valerie had been sick and Tracy was leaving on vacation. Valerie is interested to see what their Transportation Survey consisted of and their results from it.

- K. CPT will not have a booth at the fair this year.
- VI. Mobility Ohio
  - L. Continuing to meet once a month, virtually through the summer.
  - M. Working on a design for our MO vehicles.
- VII. Miscellaneous
  - N. Updated Fare Structure took effect 9/1/25.
  - O. Barb Bergerson has volunteered to cover phones from 9:30am-10:30am every Thursday so the office can have a staff meeting.
  - P. The agency had their DODD review on September 8, 2025.
- VIII. Discussion/Comments
  - A. Megan asked how the re-brand was going since it has been a year or so since the initial implementation. Valerie said it has been very positive and many people comment on much they like it. Megan also asked if the pub crawls and special events were still a go and Valerie confirmed all is well on that end of things and will continue to make shuttles for those events happen.
  - B. Megan also brought up the fact that CPT is now dropping off and picking up in the back of CBHC. Valerie confirmed that this seems much safer than the front door considering buses are pulling up onto the sidewalk and/or blocking traffic on Walnut.
- IX. Next meeting: December 18, 2025.
- X. Adjourn – the meeting was adjourned at 10:42 am.