

Coshocton County Coordinated Transportation Agency/Coshocton County Mobility Management  
Minutes - Transportation Advisory Board Meeting  
September 19, 2024 @ 10 a.m.  
401 Main Street, Coshocton, OH 43812

- I. Welcome - Valerie welcomed everyone to first quarterly CCCTA/CTMM board meeting of 2024. She asked that everyone please sign in and thanked everyone for coming. Attending the meeting was Ms. Kim Alton, RHDD; Ms. Trinity Werning, Guernsey County CDC; Ms. Megan Daugherty, CBHC; Ms. Barbara Bergerson, Client; Ms. Heather Newell, Juvenile Court; Ms. Amy Crown, Chamber; Ms. Safa Saleh, OMEGA; Ms. April George; Senior Center; Ms. Jean Jacobs, Senior Center; Ms. Tracy Haines and Ms. Valerie Shaw
- II. Minutes from June 20, 2024 meeting were passed out to members. Valerie asked if anyone had questions/changes to please let her know. No one had any questions or changes to the minutes.
- I. CPT Update
  - A. Employee Update
    - i. Tom Knepper hired as a PT driver on June 24, 2024
    - ii. Mady Holand hired as seasonal office Intern for the 2024-25 school year from the CCCC. Her first day was August 19, 2024 and Valerie decided to pay her after her first successful month, which started this week.
    - iii. Shannon Roof hired as a PT driver Monday, September 16, 2024.
    - iv. Very hopeful to have the PT Dispatch position filled by the end of September. Staff has been filling in until 5:30pm for the past few months.
    - v. Still actively looking to hire PT drivers as well as Independent Contractors.
  - B. Vehicles
    - i. Received all 8 of expected vehicles this year.
    - ii. Parking Lot – Utilizing old EMS lot/garages on Chestnut Street
    - iii. Dispositioned #2 and #4 in order to use for requested community events.
  - C. Rebranding
    - i. Name Change = Coshocton Public Transit
    - ii. Logo – New Logo – Blue/Lime Green
    - iii. Motto – ‘Your Journey. Our Mission.’
    - iv. Buses – New wraps coming soon on the 8 new ones!
  - D. Service Updates
    - i. Saturday Service
    - ii. Online Scheduling, Canceling, Ready for Pick-up.
  - E. Grants
    - i. Awarded up to \$20,000 reimbursement from ODOT for the 8 new bus wraps
    - ii. Awarded some dollars from ODOT to update Marketing materials
    - iii. Awarded \$25,766 from Coshocton Foundation for Cameras in the 8 new buses
    - iv. SFY26 LOI was submitted September 3, 2024. Applications open November 1 – December 31.
    - v. Awarded \$9,050 for 6 new computers through current ODOT SFY25.

Coshocton County Coordinated Transportation Agency/Coshocton County Mobility Management  
Minutes - Transportation Advisory Board Meeting  
September 19, 2024 @ 10 a.m.  
401 Main Street, Coshocton, OH 43812

F. Community Fund

- i. Pot of money for special events we are requested to provide transportation for.

G. Fair Booth

- i. We will be in the back midway again! Hopefully with a new tent and sign!

II. Mobility Management Update

A. Performance Measures

- i. 50 unduplicated individuals served one-on-one
- ii. 21 elderly (65+)
- iii. 2 disabled
- iv. 2 disabled & elderly
- v. 25 others
- vi. 45 informational packets provided
- vii. 8 referrals made
- viii. 37 requests taken
- ix. 43 gas vouchers provided

- B. OMEGA – Tracy informed the board of the hiring of Safa Saleh as the Regional Mobility & Transit Planner. Safa introduced herself. A Steering committee meeting was held 9-9-24 and will be held monthly going forward. Trinity Werning, Mobility Manager for Guernsey and Muskingum Counties was also introduced. Tracy thanked her for stepping up and facilitating a Carfit Training/Clinic while Tracy was off unexpectedly for medical reasons.

- C. Unmet Needs Survey – Tracy and Valerie reviewed past surveys and reduced the number of questions and used questions capable of producing unmet needs and ultimately measureable outcomes. Surveys will be conducted between now and December 31<sup>st</sup>. Board members were given flyers containing the QR code for accessing the survey and asked to assist in disseminating the survey to those served by their agencies.

- D. Regional Coordinated Plan – OMEGA provided ODOT with an update for 2024. Safa has begun to gather statistics and information that will be used in the plan rewrite due to ODOT by 6-30-25. We will consistently be asking for provider information over the next few months and involved the board in Identifying unmet needs, setting goals and developing strategies/action steps to meet those goals.

E. Projects

- i. CART Program is going well. CPT drivers are assembling the carts for distribution to their riders.
- ii. CR 621 Multi-Use path – everything is in place and construction will begin Spring 2025

Coshocton County Coordinated Transportation Agency/Coshocton County Mobility Management  
Minutes - Transportation Advisory Board Meeting  
September 19, 2024 @ 10 a.m.  
401 Main Street, Coshocton, OH 43812

1. Fred Wachtel, Coshocton Co. Engineer has applied for funding to complete a study on how/where to install phase III of the CR 621 project, which will run along Airport Road, across SR 36 and connect with newly constructed Genesis sidewalks.
- III. Discussion/Comments – There were none.
- IV. Next meeting: December 19, 2024 at 10:00 am
- V. Adjourn – At 10:39 am the meeting was adjourned.