

Coshocton County Coordinated Transportation Agency/Coshocton County Mobility Management
Minutes - Transportation Advisory Board Meeting
March 21, 2024 @ 10 a.m.
401 Main Street, Coshocton, OH 43812

- I. Welcome – Valerie welcomed everyone to first quarterly CCCTA/CTMM board meeting of 2024. She asked that everyone please sign in and thanked everyone for coming. Attending the meeting was Ms. Barb Bergerson, CCCTA Client; Ms. Megan Daugherty, CBHC; Ms. Lisa Fortune, Allwell; Ms. Tiffany Swigert, Port Authority; Ms. Kim Alton, RHDD; Ms. Stephanie Murray, Kno-Ho-Co; Ms. Dawn Landis, CCCTA; Ms. Tracy Haines and Ms. Valerie Shaw.
- II. Minutes from the December 14, 2023 meeting were passed out to members. Valerie asked if anyone had questions/changes to please let her know. No one had any questions or changes to the minutes.
- III. CCCTA Update
 - A. Employee update
 - i. Frances Brown was hired March 12, 2024 as a full-time dispatcher and is well underway with training!
 - ii. The agency has 4 potential driver candidates that came in for ride a longs and hands on securement exams and Jay is looking to hire 3 as part-time drivers.
 - B. Vehicles
 - i. CCCTA Finally received three new vehicles this year! They are holding off on lettering/branding them until the agency decides what the new name/logo will be with their rebranding initiative.
 - ii. They are planning to sell their two oldest vehicles. Ms. Alton asked if she could be notified when they do sell them.
 - C. Statistics and Financials
 - i. 2023 Stats – Valerie passed out a new one pager with their stats from 2023 and asked the members if there was anything not on there that they would like to know/see to please let her know.
 - ii. ODOT Grant SFY 2025 - Operating ask was for \$637,637 in federal, \$49,936 in State GRF. CCCTA was only awarded \$360,000 in federal and \$45,000 in GRF, so the agency was shorted \$282,573 in ODOT award dollars. Valerie explained that she was not quite sure what they meant for the agency yet as she hasn't had time to sit down and look at the budget.
 - i. ODOT Capitalized Maintenance ask was \$41,000 which was fully awarded.
 - D. Technical Assistance Review with ODOT coming up May 29th and 30th
 - E. Miscellaneous
 - i. Effective March 1, 2024 if passengers have no funding source, transportation is fare free state wide.

- ii. Ohio Loves Transit Week was fabulous! Valerie mentioned that they had multiple board members ride along. They passed out candy bars, t-shirts and got to take a wonderful little boy to school one way!
 - iii. Transit Academy Mentor – Valerie explained that she was asked by ODOT to be a mentor for this years Transit Academy cohort. She said she really enjoyed it and also used it as a refresher for her in many areas!
 - iv. National Transit Employee Appreciation Day was Monday, but Valerie stated that they had been celebrating all week with goodies and treats!
- F. Mobility Ohio – Valerie filled the group in on the newest updates with M.O. including the hiring of staff for the RTRC in Zanesville and those operations are to start by July 1, 2024. She stated that she would keep them posted with what she learns in the months ahead.
- G. Transportation Development Plan (TDP) – Valerie explained that the agency was awarded grant money through ODOT to complete a 5-year TDP plan. She passed out the surveys and asked everyone to complete one as well as to take them back to their agencies and individuals they serve. Two meetings will be held today at COTC at 1pm and 5:30 pm. She urged the board members to come and participate and if they could not to please let her know their input.

IV. Mobility Management Update

- A. Performance Measures for the 4th quarter 2023
 - i. 60 unduplicated individuals received one-on-one training. 18 were elderly (65+), 2 disabled, 1 elderly/disabled and 39 others.
 - ii. 52 information packets were given to new riders and 4 agencies were provided informational materials.
 - iii. 10 referrals were made to other agencies.
 - iv. 61 transportation requests were made.
 - v. 17 gas vouchers were issued.
 - vi. Year-end totals for 2023 – 221 unduplicated individuals served, 91 elderly (65+), 20 disabled, 12 elderly/disabled and 89 others. 191 informational packets were provided to new riders, 29 referrals made, 181 requests taken and 131 gas vouchers issued.
- B. Funding – Tracy stated the Mobility Management program is funded at 100% January 1, 2024 to June 30, 2024. Tracy spoke with Carly Coe, Statewide MM Coordinator and expressed her concern for the required local match. This 6-month reprieve will allow time for securing the 20% required match for the 2025-26 fiscal year.
- C. Regional/State Staffing Changes – Deb Hill, Regional Transit & Mobility Programs Coordinator has left OMEGA to pursue other employment opportunities. It is uncertain at this time how the regional efforts will continue. Vickie King-Maple did reach out by email to inform us that the March Steering Committee meeting had been canceled and another meeting will be scheduled in the near future. We also lost Nicki Silver, Muskingum/Guernsey County MM. This is disappointing, as our pilot region has implemented several studies and programs that have proved very beneficial.

Carly Coe, Statewide Mobility Coordinator has left ODOT to pursue other employment as well. The Office of Transit has experienced a significant amount of employee turnover in the past Year. Carly's departure comes at a time where there are many new mobility managers across the state. It has previously taken 6 to 9 months to fill the Statewide Coordinator position.

- D. SROI (Social Return on Investment) – The study is complete and has generated three one-page impact reports that can be used when speaking with legislators, local decision makers and medical providers on the importance of transit support and funding. Every \$1 invested in transportation generates \$5.43 - \$9.13 of social impact.
- E. Transportation Companion Program – Tracy attended a meeting with the Leadership Tuscarawas group that is lead on this project. They are in the final stages of the project and shared the criteria and forms they have created and asked for input. They will do a complete presentation in April and the final presentation at the Leadership graduation in May. Once complete they will turn their work over to Jill Cunningham and myself for implementation in our counties.
- F. Coordinated Plan Rewrite – The regional coordinated plan re-write is due to ODOT June 30, 2024. To date we have reviewed/updated the SWOT analysis, unmet needs and regional goals. The next step will be to review and update strategies and action items for each goal. Deb Hill has been the lead on the plan re-write. We are waiting on guidance from OMEGA on how to proceed following Deb's departure. The plan is a requirement for all who received 5310 funding. This directly affects the Mobility Management Program as well as providers seeking to purchase vehicles from the 5310 Specialized Transportation program.
- V. Discussion/Comments – Valerie asked if there was any comments or concerns anyone wanted to share with the group. No one had anything to add.
- VI. Next meeting will be held on June 20, 2024 at 10am.
- VII. Adjourn – Valerie thanked everyone for coming to the meeting. At 11:09 a.m., the meeting was adjourned.