

Coshocton County Coordinated Transportation Agency
Minutes - Transportation Advisory Board Meeting
December 15, 2022 @ 10 a.m.
401 Main Street, Coshocton, OH 43812

- I. Welcome/Introduction – Valerie thanked everyone for attending 4th and final CCCTA/CTMM board meeting. She asked that everyone please sign in and thanked everyone for coming. Attending in-person was Ms. Amy Crown, Ms. Shanna Stanton, Ms. Sherri Gibson, Mr. Dane Shyrock, Ms. Tracy Haines and Ms. Valerie Shaw.
- II. Minutes from the September 15, 2022 meeting were emailed prior to today's meeting. Valerie asked if anyone had questions/changes to please let her know. No one had any questions or changes to the minutes.
- III. CCCTA Update
 - A. Drivers – Mr. Robert Selders was hired part-time on October 3, 2022;
Steve Loggins was hired full-time October 12, 2022;
Rob Ford resigned his part-time position on December 2, 2022, worked for us for about 4 months;
Warren Courtney has finally returned part-time after about 8 months off from extensive surgery.
Valerie mentioned that they are still looking for some part-time drivers to fill in when needed. She also mentioned that she has had two gentleman who have expressed interest in driving after the beginning of the year. Valerie also informed the board that she had budgeted to hire in new drivers at \$15.00 at the start of 2023.
 - B. Narcan Training – Valerie explained to the Board that all of the drivers have had Narcan training and that they will begin to carry that on the shuttles.
 - C. Operations – With regard to rides the agency has slowed down within the last month or so. Valerie said that this is fairly normal in the winter months; although last year they did not slow down at all, so hopefully this is not a forecast for what is to come next year.
 - D. 2023 – General Public (GP) hours have been adjusted to 6am to 6pm. In the past it has been 5:30am-6:30pm, but we felt the need to just go with a straight 12-hour day. Valerie stated that this does not affect contract rides and only those who ride under a GP Account will be affected. She explained that if a Medicaid client needs to be in Columbus by, say, 7am, CCCTA can still provide that trip even though it starts prior to their posted GP hours.

The agency plans to continue to be fare-free through 2023, just as it was in 2022. Valerie explained that she feels this really does help many people in need who need to get to the grocery store, pharmacy, visit a loved one, etc.

- IV. CCCTA Performance Measures – Valerie presented the board with some non-official 2022 statistics. Through November, CCCTA has completed 17,801 rides, travelled 294,480 revenue miles and driven 14,066 revenue hours. Valerie explained how much they have increased from last year in all areas, including denials.
- V. MUI Training/Discussion and Health & Welfare Alerts – Valerie explained that it is the responsibility of all CCCTA employees as mandated reporters to follow this procedure and report when necessary. She presented the board with a handout of an example MUI form they are required to fill out if something unusual happens while transporting a County Board/Medicaid Waiver client.

Valerie also passed around the Health and Welfare Alerts that all CCCTA employees are required to read, sign off on and understand. We had discussion on both the MUI process and the Health and Welfare Alert procedures.

- VI. Mobility Management Update
 - A. ODOT Changes – ODOT is potentially moving to a fiscal year (July 1st to June 30th) instead of a calendar year. They expect the change to take place in July of 2023. ODOT will not require a letter of intent in 2023 and will move the grant application period to July instead of March. Agencies will be offered a 6-month extension on existing contracts and will have the opportunity to submit an amended budget for that period. ODOT will also be moving to a 2-year grant cycle and plan to do so in 2025. They did not want to make all the changes simultaneously.
 - B. 3rd Quarter Performance Measures – Tracy assisted 74 individuals (one-on-one) during the 3rd quarter. Of the 74 individuals, 29 were elderly (65+), 14 were disabled/elderly and 25 other individuals. Tracy distributed 70 informational packets and took 65 transportation requests.
 - C. Miscellaneous
 - i. Tracy spoke with Amy Wise, Manager of Case Management at Coshocton Regional Medical Center about transportation/mobility services. Studies show transportation is a barrier for individuals after a hospital discharge. We discussed making transportation/mobility services part of the discharge planning process. CRMC staff will make follow-up calls after discharge and will refer individuals to Tracy when transportation/mobility help is needed. Tracy will submit quarterly reports to CRMC to show referral results. Tracy and Valerie will meet with Amy and her team to discuss other opportunities to partner.
 - ii. Tracy received a call from an attorney who was seeking transportation options for a homeless person who needed a ride to Zanesville, OH. The person needed a ride to a church where he would catch a bus that would take him to a campground for a meal, shower and place to sleep. He would then need a ride home the next day. Tracy will check to see what local resources there may be to help him. Amy spoke of the Homeless Coalition that was initiated just prior to Covid. Tracy will check with the Family and Children First Council to see if the coalition is still active.

- VII. Coordinated Plan Update – Tracy distributed the proposed update to board members. The proposed update included changes discussed during the 3rd quarter advisory board meeting. She asked them to review and submit any changes as soon as they were able. Tracy will forward the update to OMEGA for inclusion in the regional plan update.
- VIII. Discussion/Comments – Valerie thanked Sherri Gibson for her support and commitment to the CCCTA program and for all of her wisdom and help throughout the year. She will be very missed, not only by us but in the County as a whole.

Valerie also thanked the rest of the board for their service to the board this year and passed out Thank You cards.

- IX. Next Year's Meeting Dates – Meetings will continue to be held on Thursdays at 10am. 2023 dates will be: March 16; June 15; September 21; December 14.
- X. Adjourn – Valerie thanked everyone for coming to the meeting and for such a great year. At 11:06 a.m. the meeting was adjourned.