

Coshocton County Coordinated Transportation Agency
Minutes - Transportation Advisory Board Meeting
June 16, 2022 @ 10 a.m. via Zoom Video Meeting

- I. Welcome/Introduction – Valerie thanked everyone for attending the CCCTA board meeting. Shew explained that due to the amount of people who needed to attend virtually and/or couldn't come to the meeting at all, they decided to hold it via Zoom, but that the third quarter meeting would be held in-person at the CCCTA office. In attendance was Ms. Amy Crown, Mr. Billy Hamilton, Ms. Deb Hill, Mr. Dane Shryock, Ms. Shanna Stanton, Ms. Stephanie Murray, Ms. Lisa Jackson, Ms. Tracy Haines and Ms. Valerie Shaw.
- II. Minutes from the March 10, 2022 meeting were emailed to each member prior to the meeting. Valerie asked that if anyone did not receive them or had questions/changes to please let her know. No one had any questions, additions or deletions.

III. CCCTA Update

- A. Admin – Rachel Shroyer, Scheduler/Dispatcher will be leaving at the end of the month/early July and has been replaced with Ms. Charity Hunt. Charity started at the end of March and has been training with Rachel since.

Dawn Landis was re-hired on April 7, 2022 to handle the after-hours phone calls.

In order to make the office run smoother and eliminate extra duties from Charity's plate that Rachel originally did, Valerie explained that she moved some responsibilities around. Angie, Billing Specialist, took on all of the DODD items as well as accounts receivables, pay-ins, etc.

- B. Office Hours – In the middle of March, Valerie approached the Commissioners requesting to change office hours from 7:30a-4:00p to 6:30a-3:00p. In order to accommodate the early morning driver/tablet issues, cancels, etc. Charity comes in at 5am to take care of the very early problems.
- C. Drivers – Warren Courtney has been off since April 11, 2022 due to a surgery, but still plans to return in a couple months when he is released by the Dr. Dan Arney resigned April 8, 2022. Ryan Adams was hired part-time on March 24, 2022. Valerie mentioned that she plans to put him full-time at the end of the summer.

In Valerie's ODOT operating application for 2023 that was submitted in May she applied for enough money to raise the driver's starting pay to \$15.00. She explained that they currently hire in at \$12/hr.

- D. Ridership – Valerie stated that the agency is still seeing record ride numbers. Today, the agency has 136 rides scheduled and have been having on average 130 rides per day each week.

CCCTA was approached to provide transportation for the Summer Youth Work Program through DJFS. The goal is to introduce 14 and 15-year old's to the many employment opportunities Coshocton County has to offer.

- E. Gas Prices/Fare Free – CCCTA has been Fare-Free within the County since the beginning of the year and we have recently seen an increase in-county request.

IV. Mobility Management

- A. New Riders/Gas Vouchers -- Tracy has been busy with new registrations. This would equally include elderly, employment seekers, Medicaid and the general public. As Valerie stated CCCTA is experiencing an increase in ridership and along with this increase, we have experienced more trip denials due to lack of capacity to provide the trips as well as individuals who cannot use public transportation for health reasons. Individuals who are Medicaid eligible are offered a gas voucher to help cover fuel costs for their trip. Unfortunately, funding does not exist to cover gas vouchers/transportation for those not Medicaid eligible. Tracy and Valerie will submit a Community Impact Grant application to the United Way in hopes of securing funds (\$5,000) to assist with gas vouchers or transportation costs for those who are not covered by a funding source.

- B. ODOT – Tracy explained Pamela Pate had resigned her position as the Statewide Mobility Management Coordinator. Macie Moore, the Public Transit Manager will assume the duties of the Statewide Mobility Management Coordinator until someone is hired and fully trained in the position.

Tracy's 2022 5310 allocation was originally awarded as federal funding in the amount of \$64,096.80 in federal funds which require \$16,025 local match. ODOT has issued a new contract for 2022 and has changed the allocation to \$64,096.80 in state GRF funding. State GRF funds do not require match however, the total project cost is \$80,121 thus creating a shortfall of \$16,025 so the local match is still needed to balance the MM budget. The MM grant application process will move to a 2-year cycle beginning with the 2024-2025 CY. Reporting will be semi-annual and specific to individual programs.

- C. Conference/Meetings – Tracy attended an in person MM Roundtable at ODOT on April 13th. Tracy and Valerie also attended the CTAA National Conference in Louisville, KY in May where Valerie presented the Personal Care Attendant project to the participants in the Emerging Leaders Academy of which she is a member. Valerie's project was also on display during the tradeshow. The project was of interest to many conference attendees who wanted progress updates. Tracy and Valerie also attended the Regional Coordinated Council/Steering Committee meeting in Belmont County. The meeting was facilitated by OMEGA and hosted by Senior Services of Belmont County. Tracy and Valerie will host the next in person meeting on September 21st at COTC in Roscoe Village. Tracy stated they would provide swag bags to attendees and asked anyone who was interested to provide their program literature for inclusion. Tracy will also be attending a workshop on Designing for Pedestrian Safety at ODOT in Columbus as well as the PAT Train the Trainer Course on June 28th and 29th.
- D. Survey – Annual surveys are underway. Tracy asked board members to assist in getting surveys completed by those served by their agency. The survey will be available in paper form, QR Code and by web link <https://forms.office.com/r/UWjqSVt40x> . Tracy will also place an ad in the Coshocton Beacon.
- E. Regional Plan Update – OMEGA has begun to request updated information to be included in the regional coordinated plan update. Tracy will email local goals, strategies and action steps

with updates to board members for review. We will discuss each item at the next board meeting.

- F. Multi-use Paths – Tracy stated the TAP application for phase 1 of the multi-use path on CR 621 was successful and has been funded at 95% (\$817,861) instead of 80%. This is great news as it reduces the required 20 % local match to 5%. Funding for phase 2 of the multi-use path has also been awarded. Collaborative support from Representative Kevin Miller and Senator Jay Hottinger resulted in the award of Capital funding to complete a connector path between CR 621 and the Lake Park walking path along CR 1A. Phase 2 is still in its infancy more details to come.
- G. Misc. – Tracy shared a recent regional collaboration with the board. Six agencies in three counties assisted in providing transportation to an elderly person living in Harrison County and needing medical treatment in Columbus. This person had no means to get there and had been quoted hundreds of dollars, which was cost prohibitive. After a referral from the Belmont County mobility manager, Coshocton, Harrison and Tuscarawas mobility managers and transit providers banded together and provided relays in between counties to provide her rides at the public fare rate or free. The trip was a success and they received the medical attention they needed.
- V. Discussion/Comments – Valerie asked if anyone had anything to share with the group. Ms. Shanna Stanton thanked CCCTA for providing the transportation for the Summer Youth Program.
- VI. Adjourn – Valerie thanked everyone for coming to the Zoom meeting and stated that the next meeting would be held on September 15, 2022 at 10am in-person at the CCCTA office. At 10:26 a.m. the meeting was adjourned.