

Coshocton County Coordinated Transportation Agency
Minutes - Transportation Advisory Board Meeting
September 9, 2021 @ 10 a.m. via Zoom Video Meeting

- I. Welcome/Introduction – Valerie thanked everyone for attending the CCCTA board meeting. She explained that she and Tracy wanted to hold the meeting in person but felt it was safer and more convenient for everyone to hold it via Zoom. In attendance was Ms. Deb Hill, Ms. Lisa Jackson, Ms. Becky Mason, Mr. David Evancho, Ms. Kim Alton, Ms. Pamela Pate, Ms. Stephanie Murray, Ms. Tracy Haines and Ms. Valerie Shaw.
- II. Minutes from the June 15, 2021 meeting were emailed to each member prior to the meeting. Valerie asked that if anyone did not receive them or had questions/changes to please let her know.
- III. CCCTA Updates
 - A. Drivers – Mr. Fred Shaw retired from City Fire at the end of August and has joined CCCTA full-time. Ms. Rebecca Clark-Rodocker was hired as a part-time driver on August 31, 2021. Her first day out alone was yesterday, September 8, 2021.
 - B. Ridership – Valerie stated that ridership seems to be back up recently. Last week there was anywhere from 90-105 one-way trips most days and this week most days were over 100 trips. Valerie shared some statistics: 2019 = 20,300, average trips, 1,690/month, over 10,000 were DD trips; 2021 = 9,600 trips, average 1,200/month, 1,300 = DD.
 - C. Vehicles – Valerie explained that ODOT has relayed information regarding not being able to get the vehicles that were awarded for current year. They are working on solutions, but have no timeline of when they may be received.
- IV. CCCTA Grants
 - A. 2022 ODOT Grants – ODOT Grant applications which were due April 30, 2021 have been awarded: CCCTA received \$436,802 under 5311 operating; \$35,180 under Capitalized Maintenance. The agency was also awarded funding to replace shuttle #3 and shuttle #4, but that doesn't look hopeful.
 - B. RCI Grant – CCCTA was allocated \$22,276 under the Rides to Community Immunity grant and has already utilized more than half of the funds since March.

CCCTA was also allocated \$25,575 for Holmes County and has billed about \$5,000 so far.
- V. Miscellaneous/Outreach
 - A. Preble County – Valerie stated that Curt from Preble County visited her back in June. He is trying to get a Public Transit started there and came to shadow and ask questions.
 - B. First FARM Friday – Tracy and Valerie sat up a table at this event in August. Valerie mentioned how nice it was to be able to get out and see people again!
 - C. S&W Officials Tour – Deb Bigelow reached out to Valerie months ago to ask if CCCTA could provide the transportation for their tour in August. Luckily CCCTA was able to do it under a Charter exemption rule. Valerie stated how glad she was that Deb had reached out and that the agency was able to do it.
 - D. Rotary meeting – Valerie was invited to speak at the Rotary meeting last week. This was the first time she had ever attended one and the group asked a lot of great questions!

- E. County Fair – Valerie explained that they are trying something new this year and will be out on the grounds on the back midway this year instead of inside the commercial building. She mentioned that they hope to have a vehicle parked there as long as they can get away with having one off the road.

VI. Mobility Management Office Update

- A. The 5310 Specialized Transportation grant for 2022 was approved and we were awarded \$80,121 in federal funding to support the Mobility Management program.
- B. Conferences and Trainings – Tracy stated she and Valerie will be attending the OPTA Conference in Akron next week, Peer Conference at Salt Fork State Park in October and the CTA Conference in Richmond VA in November. We are very excited for these in person conferences. Tracy along with 2 other Mobility Managers will host a panel discussion during the Ohio Aging and Disability Forum “The Link Between Community Partners and Transportation Providers” on October 12th. Tracy explained the ODOT Welcoming Committee did a survey asking other Mobility Managers if they would attend a Mobility only summit. The consensus is yes they would so the committee is in the preliminary stages of planning the summit. Tracy also attended a DRIVE recertification course in June. Tracy provides DRIVE training to CCCTA drivers and drivers from collaborating agencies at no charge.

VII. Plan Update

- A. Surveys – Tracy has distributed surveys to partnering agencies, senior housing developments, Senior Center (with home delivered meals) and The County Board. The survey was also advertised in the Coshocton Beacon, the Senior Centers newsletter and in our front window. We presented surveys to the public during First Farm Friday and will again at the Coshocton County Fair. Cut off for the annual survey is September 30th however, surveys completed at the fair will be included.
- B. Unmet needs, goals, strategies and action items were emailed to the board members prior to today’s meeting. Tracy asked the board to review the items to determine whether the needs had been met, no longer existed or are ongoing. Tracy said preliminary survey results show there is a need for a Passenger Assistant Program and will propose this be added as an unmet need. Tracy explained that OMEGA sometimes receives funding for special projects. She asked the board to consider potential projects for our County when reviewing plan documentation. Only projects that are submitted for inclusion in the regional plan will be considered under this funding source. Tracy will hold a meeting on September 23rd at 10 a.m. to discussed/approve changes to the current unmet needs, goals/strategies and action items.

VIII. Employment Transportation Study – All interviews with participating board members are complete. Brett and Sam from Sixmo have been working with Sherri Gibson and Shanna Stanton to refine the list of employers to target. They have created a preliminary list of route stops and are now working with Amy Crown from the Chamber of Commerce to begin employer interviews. Brett and Sam will be providing an in person update at the next OMEGA Steering Committee meeting on September 24th.

IX. Holmes County RCI Funding – Tracy stated she has registered 9 individuals for transportation services in Holmes County and has brokered 64 trips through August 31st. After running the ad in the Holmes County Shopper, Tracy received a call from Love Inc. (a faith-based organization). Love Inc. operates Wheels of Love, which is a volunteer program that provides rides to those in need. Tracy explained the RCI program and how it provides rides for Holmes County residents. She also

explained how transportation services are offered in Coshocton County. Tracy and Valerie met with Vicki Conn, Program Director and Ken Smailes formerly of WTNS radio to discuss the RCI funding and the possibility of initiating some form of transportation in Holmes County. Vicki will speak to her organization at their annual meeting in September about the information we shared with them.

- X. Regional Media Outreach Program – CCCTA’s billboards are up and look great. They rotate to a different spot in the county each month. Valerie and Tracy met with Kennedy Blakely and Kirby Hasseman to video a CCCTA driver and passenger. This video footage will be included in a public service announcement that includes footage from all nine counties in the OMEGA Region. The video clips will be 30-60 seconds. We are very excited to see the finished product and will share it on our social media platforms when available. Tracy has also provided local resource information to Nicki Silver, Muskingum County Mobility Manager. Nicki has initiated a Regional Resource Guide. The guide will be available online and will be updated periodically to include new information.
- XI. Multi-Use Paths – Tracy met with County officials September 7th to discuss a multi-use path along County Road 621. Kevin Buettner from OMEGA and Benjamin Boyer from ODOT District 5 were also in attendance. We decided to submit a letter of intent to ODOT to apply for TAP funding to complete the project. The letter of intent will be released October 1st and due on the 31st. If successful, the grant application will be made available December 1st and due January 31st. It is yet to be decided if the County Engineer or the Board of Commissioners will be the applicant. TAP funding is at 95% with a required match of 5%. This grant opportunity is very competitive but the group felt confident in the project. The project was initially presented as two phases. Phase 1 would be a path along State Route 36 from County Road 1A to County Road 621. Phase 2 would be the full length of County Road 621. A suggestion was made to include the Stretch of roadway along Airport Road from County Road 621 to State Route 36 and make this phase 3. The current estimated quote for phase 1 and phase 2 is \$655,029. The required 5% match would be approximately \$30,000 in non-federal funds. Tracy will be responsible for assisting with grant narratives, collecting letters of support and pictures of pedestrians, bicyclists and individuals using mobility devices along this stretch of road. Tracy asked board members to provide a letter of support if they were in favor of this project.
- XII. Discussion/Comments – Valerie asked if anyone had anything to share with the group. No one had anything to add to the meeting.
- XIII. Valerie stated that the next Board Meeting would be held on December 16, 2021.
- XIV. Adjourn – Valerie thanked everyone for coming to the Zoom meeting. At 10:34 a.m., the meeting was adjourned.