

Coshocton County Coordinated Transportation Agency  
Minutes - Transportation Advisory Board Meeting  
December 16, 2021 @ 10 a.m. via Zoom Video Meeting

- I. Welcome/Introduction – Valerie thanked everyone for attending the CCCTA board meeting. In attendance was Ms. Becky Mason, Ms. Carol Baker, Ms. Deb Hill, Ms. Kim Alton, Ms. Nicole Smith, Mr. Billy Hamilton, Ms. Tracy Haines and Ms. Valerie Shaw.
- II. Minutes from the September 9, 2021 meeting were emailed to each member prior to the meeting. Valerie asked that if anyone did not receive them or had questions/changes to please let her know.
- III. CCCTA Updates
  - A. Staff - Drivers – Mr. Ray Massey quit on September 9, 2021 for personal reasons. Mr. Gilbert White was hired on September 27, 2021 and Mr. Timothy Kohler was rehired on October 20, 2021. That puts our total county part-time driver total to 8 with 2 full-time. Valerie explained that Warren Courtney will be out for surgery from tentatively January 3rd through April 3, 2022.

Valerie explained that at their last Driver Meeting she really spent time really just highlighting them and how thankful she and the agency are for them.

Office – Rachel Shroyer, Administrative Assistant, who is also the scheduler/dispatcher is leaving in June/July 2022. Valerie has received lot of applications since she posted it on Facebook and there are multiple people who will begin coming into shadow Rachel in the next couple months. She explained that although it takes the right person to do the job, it is also important that their personality fits in with the small office staff.

Valerie explained that in 2022 CCCTA will be going Fare Free within the County. She told the Board how charging fares actually comes off of what ODOT reimburses the agency.

Valerie mentioned that all of the 5311 CARES Act money had been expended by CCCTA as well as the rest of the systems in Ohio. They will all return to typical Reimbursement processes for the rest of the year.

- B. Ridership – Valerie stated that ridership has been pretty steady. Rides have been up near 100 per day some days. For a few months CCCTA had been so busy that schedules were being completed two weeks out. Ride denials have also increased. She mentioned that yesterday they had 129 trips!
    - C. Vehicles – No updates.
    - D. Facilities Grant – LOI was due and submitted by Valerie on December 3, 2021. The Grant App is due January 14, 2022 and she explained how excited the agency is to have this possibility. She stated how supportive the Commissioners have been in the process.

- IV. 2022 Advisory Board
  - A. New Members – Mr. Billy Hamilton from Woodforest National Bank will be joining our Board for 2022 as well as Charity Simmerman who is an SSA for County Board. Charity was not on the

meeting today, but Billy introduced himself and how he was excited to be involved in what CCCTA does. Valerie explained that Melinda Jones is retiring at the end of the month from Allwell and will be replaced by Phillip Palmer.

- B. 2022 Meeting Dates: Thursday, March 10, 2022; Thursday, June 16, 2022; Thursday, September 15, 2022; December 15, 2022. All meetings will be held at 10:00am. Valerie explained that she will be sending out a survey after the meeting and asked if everyone would please complete it ASAP. The survey will help Tracy and Valerie complete the Board process for next year.
- C. Recruitment – Valerie asked for help from the members in recruiting for potential members for next year.

V. Miscellaneous/Outreach

- A. County Fair – Valerie explained how awesome they felt about their presence at the Fair. She stated that they had a great spot on the back midway. They took a large shuttle out and put the lift down each day so that people could see it as well as get on the bus if they wanted to. She also talked about what a great crowd they had and how it was a much better spot than in years past.
- B. Warsaw Parade – Tracy and Valerie walked in the Warsaw Parade and handed out goody bags with coloring pages and crayons for the kiddos. Warren drove the bus behind them. They did up 105 bags and probably could have used about 50 more.

VI. Conferences

- A. OPTA – September 15-17 - Akron
- B. Peer Conference – October 26-27<sup>th</sup> – Salt Fork
- C. CTAA – November 7-12<sup>th</sup> – Richmond, VA. Valerie expanded on this conference and how great it was for her and Tracy both. She explained that the first 2 days were ELA Session for her and how excited she was to come back and share and implement all that she learned.

VII. Mobility Management

- A. Budget – All 2020 CARES ACT funding that was carried over from the previous year and most of the CARES ACT allocation for 2021 has been utilized. Any remaining 2021 funding will carry over to the 2022 budget however; this is the last year ODOT will allow carryover funding.
- B. CTAA Conference – Tracy stated how pleased she was that much of the conference content was directly related to Mobility Management. Tracy attended the conference with several other Mobility Managers and they all agreed that Ohio Mobility Management is well ahead of the game and are considering facilitating a session at the next CTAA Conference.
- C. RCI
  - i. Holmes County – We have registered 14 passengers and provided 145 rides from June to the end of November. Tracy has fielded concerns from those using the program about how long transportation will be available. Tracy explained the program will remain in effect until the funds are expended or December 31, 2022. Tracy encouraged the passengers to call their County Commissioners to express how important the transportation is to them and what it has done for them. Valerie has reached out to Holmes County DJFS in hopes of discussing possible ways to continue the program once the funds are exhausted but has not received a return call.

- ii. Coshocton County – We provided 401 rides and have expended all but \$21.68 of the allocated funds.
- D. Tracy is assisting an elderly couple who are in need of help with household chores and meal preparation. Tracy has contacted Adult Protective Services and the AAA9 to see what resources are available to help them. Both have fallen recently and the husband's fall resulted in him being airlifted to a Columbus hospital. They wish to remain in their home but need assistance. Tracy asked the board to share any resources they may have that would help the couple.
- E. Tracy offered CCCTA planners and MM pocket planners to the board members and to those served by their agencies.

VIII. Employment Transportation Study

- A. There were a lot of in-depth conversations between Sixmo and the core group the past month. Sixmo will submit their final report to OMEGA this week. We are very excited to review the report and develop a program to help individuals secure and retain employment.
- B. The core group will meet with Sixmo and OMEGA on January 4<sup>th</sup> at 10 a.m. to discuss the final report.

IX. Locally Developed Plan Update

- A. Tracy stated Coshocton County's survey results mirrored that of the region. The regional results were emailed to the board prior to this meeting so Tracy only shared a few pertinent results.
    - i. As a region (9 counties), we received 1,811 surveys. Coshocton received 618. Out of the 1,811 surveys, 1,136 were completed by those who were 60+ in age and 638 of the individuals completing surveys use a mobility device. We did an amazing job reaching our targeted population and Tracy thanked everyone for their efforts.
    - ii. 1,169 of the respondents use a personal vehicle, which tells us that many of our elderly population are still driving.
    - iii. When asked how would you like us to share information the top four answers were:
      - 1. Social media
      - 2. Newsletter
      - 3. Local Newspaper/TV
      - 4. Radio
    - iv. When asked about transportation issues, the need for curb ramps, lack of shelters/benches and lack of sidewalks/pathways were the top answers.
    - v. What additional accommodations would make it easier to access transportation? The most received answer was a guardian or travel companion
  - B. New unmet needs/goals/strategies were emailed to board members prior to the meeting. Two new unmet needs were identified through the survey process and by word of mouth from board members, passengers and drivers. 1) Need for a Personal Care Attendant Program and 2) Need for Mobility Independence: wheelchair ramps, assistive equipment, housing and training. Both needs were included in the 2021 regional plan update and the Mobility Manager will begin working on solutions to those needs in 2022.
- X. Multi-use Path on CR 621 - Tracy stated a meeting was held this morning at the County Engineer's office to discuss the TAP grant application. Our Letter of Intent was successful and we were offered the opportunity to apply for funding through ODOT's Transportation Alternative Program (TAP). The application is due by January 31, 2021. A public meeting will be held January 12<sup>th</sup> from 4-4:30 p.m. to discuss the project. A public notice will be ran in the Coshocton

Beacon the two weeks prior to the meeting. The project is estimated to cost \$860,906.00 and will require a 15% match. We will begin seeking letters of support and financial commitments to cover the cost of the match after the first of the year. If the application is successful, construction is expected in late 2025 or early 2026.

XI. Public Outreach

- A. In-Person Presentations – Tracy expressed her concern for not being able to conduct in-person meetings, presentation etc. The hope is we are able to reinstate this practice in 2022. Tracy offered to speak at any meetings or to any groups board members are affiliated with.
- B. Boards – As Valerie mentioned we are looking to fill additional vacancies on our board but we are also looking to participate and/or sit on boards of collaborating agencies or agencies targeting elderly, disabled and low-income populations.

XII. Discussion/Comments – Valerie asked if anyone had anything to share with the group. No one had anything to add to the meeting. She wished everyone a very Merry Christmas and a Happy and healthy New Year!

XIII. Adjourn – Valerie thanked everyone for coming to the Zoom meeting. At 10:53 a.m., the meeting was adjourned.