

COSHOCOTON COUNTY
REGIONAL PLANNING COMMISSION
401 1/2 MAIN STREET ★ COSHOCTON ★ OHIO ★ 43812
PHONE: (740) 622-7776 FAX: (740) 622-4917

CCRPC Executive Committee

Monday, September 11^{,2017@} 3:30 pm

Commissioners Conference Room

Mr. Don Wells opened the meeting with the following members present: Mr. Dane Shryock, Mr. Charles Hathaway, Mr. Curtis Garber, Mr. Steve Hall, Mr. Fred Wachtel, Mr. Steve Lonsinger as well as Mr. Alan Donaker and Mrs. Brooke Alverson

Farver Subdivision (Private Road) - located on Township Road 171 in White Eyes Township owned by Mr. Christopher Farver. This private road will service two lots, Lot 1-1.0 Acres and Lot 2-7.60 Acres. The reviewing agencies have reviewed and presented reports regarding their review.

Fred Wachtel made a motion to recommend this Private Road Subdivision to the Full Board and Dane Shryock seconded the motion. All vote Aye. The motion carried

After much more general discussion on this subdivision, it was asked if a private road is able to come off another private road. Steve Lonsinger made mention that a variance should have been asked for in this situation to allow the private road off an existing private road. General discussion followed.

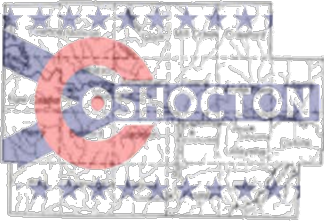
Fred Wachtel made an amended motion to allow this subdivision to go in front of the full board without a variance and Steve Lonsinger seconded the motion. All vote Aye. The motion carried.

Linda Mason Variance- This variance is due to acreage size in Tract 1 and 2, which is located on CR 9 in Oxford Township. The owner would like to sell Tract 1 with a house and Tract 2, which has a garage with a small business without combining the two. Tract 3 remainder is farmland. Tracts 1 and 2 have separate septic systems with a shared water well. All structures shown on Tract 3 have been removed. A 20' Right of Way also accesses tract 3. Dane Shryock made a motion to recommend this variance to the Full Board, seconded by Steve Hall. All vote Aye. The motion carried.

Mr. Don Wells opened the floor up for general discussion about Regional Planning.

Mr. Fred Wachtel presented an amended Memorandum of Understanding to the executive committee to administer the Regional Planning from the Engineer's office as follows:

The Coshocton County Engineer and Staff (CCEO) shall provide the Coshocton County Regional Planning Commission (CCRPC) with administration of the day-to-day operations of the CCRPC. These activities will be located at the Coshocton County Engineers Office at 23194 CR 621, Coshocton Ohio 43812. The office is staffed Monday through Friday from 7:00 am to 4:00 pm. However, people needing to discuss planning and development issues should call first to schedule an appointment to ensure that personnel will be available for consultation and guidance.



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The CCEO will be responsible for providing a recording secretary to take minutes at the Board meeting and the Executive Committee meetings.

The CCEO will meet with applicants to explain the regulations and advise them on how to comply with them.

The CCEO will review all applications for completeness, collect the appropriate fees, and distribute the applications to the reviewing agencies.

The CCEO will act as the liaison between the applicant and the reviewing agencies.

The CCEO will field review all applications.

The CCEO will respond, in writing, to the applicant with approval or denial of the proposed split.

The CCEO will keep the website current to include but not limited to contact information, current standards for review and application status.

The CCEO will manage the fees collected and process all bills for payment.

The CCEO will not need the CCRPC cell phone.

The CCEO will provide all incidentals for the administration of the CCRPC administrative functions.

When the CCRPC deems it necessary to request a legal opinion a matter, the CCEO will solicit said opinion for the counsel providing such services to the CCRPC. The legal fees will be paid out of the CCRPC funds.

The CCRPC will compensate the CCEO for these services as follows: Payment of \$1000 per month directly to the CCEO; and, 100 percent of the CCRPC split fees collected will be paid to CCEO. The current balance in the CCRPC accounts will remain with CCRPC.

This MOU will be effective October 1, 2017. The CCRPC Executive Committee and the CCEO agree to re-evaluate the terms and conditions of the MOU in April 2018 to ensure that both entities are satisfied with the service being provided. In addition, after April 2018 either party may cancel this MOU after providing 30 day written notice of that intent.

Dane Shryock made a motion to adjourn at 5:00 pm and Charles Hathaway seconded.