

**Request to Broadcast, Televise, Record, or Photograph inside the Court of Common Pleas,  
Probate and Juvenile Division**

*Form must be faxed to 740-623-6514 or filed at the Court*

**Part I: MEDIA GUIDELINES:**

- Broadcasting, televising, recording, and photographing by news media or other parties during or between court sessions shall not be permitted unless authorized by the Court.
- Requests for permission to broadcast, televise, record, or photograph shall be in writing to the Judge or Magistrate presiding over the hearing. The request shall be made as far in advance as reasonably possible, but in no event later than 24 hours before the hearing in question. The Judge or Magistrate may waive the advance notice provision for good cause shown.
- The Judge or Magistrate presiding over the hearing may require media representatives to pool resources during Courtroom proceedings due to space limitations.
- Proper Courtroom decorum must be shall be maintained at all times.
- Filming, videotaping, recording, or photographing of a victim, witness, juror is prohibited without specific authorization of the Court. If the subject matter of the proceeding is a child, the name or identity of any party, witness, child, parent, or participant shall not be disclosed unless by specific authorization of the Court.

*I hereby acknowledge the above guidelines.*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Signature of Media Representative*

**Part II: Request to Broadcast, Televise, Record, or Photograph a session of the Court of  
Common Pleas, Probate & Juvenile Division, Coshocton County, Ohio**

Media Representative \_\_\_\_\_

Media Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Date of Court Session \_\_\_\_\_ Case No. \_\_\_\_\_

Case Name \_\_\_\_\_

Medium to be used (check all that apply)     Broadcast     Televise     Record     Photograph

Names of all Media Representatives attending Court Sessions:

\_\_\_\_\_  
\_\_\_\_\_

Approved     Not Approved

\_\_\_\_\_  
Jason W. Given, Judge