

PUBLIC RECORD REQUESTS

Disclaimer: A person requesting public records need not identify themselves or the reason which they seek the records. Providing such information to the Court is entirely voluntary, although it can often clarify and expedite the release of information. Public record requests can be made by mail, in person, over the telephone, and in some limited circumstances online, Records will be released on accordance with provisions of the Ohio Public Records Act, and may be subject to legal review prior to the release.

In certain circumstances, records may be protected, sealed or limited to the parties in a case, thus identification may be required.

All public records are provided at a cost of \$0.25 per page. Other mediums such as DVD, if available, may be a different charge. The clerk's office may ask for prepayment before a request is processed. Payment (made out to Coshocton County Probate & Juvenile Court may be mailed to Coshocton County Probate & Juvenile Court, 426 Main Street, Coshocton, Ohio 43812 or paid in person by cash, check, or money order at the same address.

A phone request may be made by calling 740-622-8969 for Juvenile Records or 740-622-1837 for Probate Records; or a form may be accessed online or at the Court for completion. [9/2020](#)