



Coshocton Public Health District Minutes

September 9, 2026

Location: 637 Chestnut Street, Coshocton OH

The Coshocton Public Health District met in regular session on **Wednesday, September 9, 2026**, at 637 Chestnut Street, Coshocton. Staff members attending: Kristina Bell, Zach Fanning, Nicole Shroyer

Roll Call: The meeting was called to order by Dr. Jeff Poland at 11:04 a.m. by a roll call vote.

Board Member	Present	Excused	Unexcused	Note
Dr. Jeff Poland, President	x			
Lisa Spillman, Vice-President		x		
Dr. Stephanie Richcreek		x		
Linda Weber	x			
Don Wells	x			

Fiscal

Resolution 2026-29 New Adolescent Health 27 Grant Approval to accept:

- Discussions regarding the details of the grant funding and the staffing needs. Health Commissioner provided answers and information related to the cycle of the grant, activities in the work plan and staffing needs.
- Linda Weber motioned and Don Wells seconded a motion to approve Resolution 2026-29.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President				X	
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved.

Request to advance \$50,000 from the District Health Fund to the newly created fund for the Adolescent Health 27 Grant.

- This advance will assist in paying for the expenses related to the grant until activities and deliverables are completed and funding received for the grant.
- Don Wells motioned and Linda Weber seconded the motion to advance \$50,000 from the district health fund to the newly created fund for the Adolescent Health 27 Grant.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President				X	
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved



Personnel

Request to approve the health educator position description.

- Linda Weber motioned and Don Wells seconded a motion to approve the health educator position description.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President				X	
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved.

Request to post and hire the health educator position to fill the Adolescent Health 27 grant programming responsibilities.

- Discussion that in 2025 the position of health educator was removed from the organizational chart due to a lack of funding for the position. At this time funding has been received for a three-year cycle that requires a reestablishment of the position and hiring for it.
- Linda Weber motioned and Don Wells seconded a motion to approve post and hire of the full-time health educator position with a cap of \$24/hour to fill the Adolescent Health 247 grant programming responsibilities.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President				X	
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved

Public Comment

None

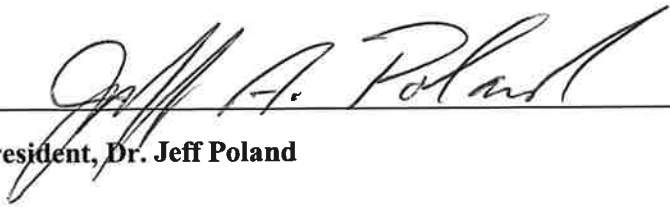
Adjourn:

- Linda Weber moved and Don Wells seconded a motion to adjourn.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	x				
Lisa Spillman, Vice-President				x	
Dr. Stephanie Richcreek				x	
Linda Weber	x				
Don Wells	x				

- Motion approved. Time was 11:20 am.



 9/17/26

Board President, Dr. Jeff Poland **Date**

Board Secretary, Kristina Bell **Date**
(Minutes were prepared by kmb)

