



Coshocton Public Health District Minutes

Emergency Meeting August 12, 2026
Location: 637 Chestnut Street, Coshocton OH

The Coshocton Public Health District met in regular session on **Wednesday, August 12, 2026** at 637 Chestnut Street, Coshocton. Staff members attending:

Roll Call: The meeting was called to order by Dr. Jeff Poland at 5:28 p.m. by a roll call vote.

Board Member	Present	Excused	Unexcused	Note
Dr. Jeff Poland, President	X			
Lisa Spillman, Vice-President	X			
Dr. Stephanie Richcreek		X		
Linda Weber	X			
Don Wells	X			

Personnel

Executive Session:

- That the Board of Health enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss:
 - Employee
 - _____ appointment/reappointment
 - _____ roles & responsibilities
 - _____ compensation
- Linda Weber motioned and Don Wells seconded to move into executive session at 5:29 pm.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President	X				
Dr. Stephanie Richcreek		X		X	
Linda Weber	X				
Don Wells	X				

- 5:52 Board of Health returned from Executive Session, no decisions made.

Health Commissioner Bell requested the board approve an increase in pay for the Public Health Nurse RN for child health and prenatal health by \$1/hour.

- Linda Weber moved and Lisa Spillman seconded a motion to approve a \$1/hour pay raised for the Public Health Nurse RN for prenatal and child health.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President	X				
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved

Health Commissioner Bell request the board approve the job descriptions presented for Public Health Nurse LPN 1 and Public Health Nurse LPN 2.

- Linda Weber moved and Lisa Spillman seconded a motion to approve the job descriptions for Public Health Nurse LPN 1 & 2.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President	X				
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved

Health Commissioner Bell requested the board approve the revised pay schedule provided in the board packet with the amendments removing Accreditation Coordinator and PHEP Coordinator AND added Public Health Nurse LPN 1 & 2 to the pay schedule.

- Lisa Spillman moved and Linda Weber seconded a motion to approve the amended pay schedule as provided in the board packet with the noted changes of removing Accreditation Coordinator and PHEP Coordinator and added Public Health Nurse LPN 1 & 2.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President	X				
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved.

Public Comment:

Adjourn:

Lisa Spillman moved and Linda Weber seconded a motion to adjourn.

Board Member	Yes	No	Abstain	Absent	Note
Dr. Jeff Poland, President	X				
Lisa Spillman, Vice-President	X				
Dr. Stephanie Richcreek				X	
Linda Weber	X				
Don Wells	X				

- Motion approved. Time was 6:50 pm.

Board President, Jeff Poland

Date

Board Secretary, Kristina Bell

Date

(Minutes were prepared by KMB)