



637 Chestnut Street, Coshocton, OH 43812  
(740) 622-1426 | (740) 295-7576 | [www.coshoctoncounty.net/health](http://www.coshoctoncounty.net/health)

**Coshocton Public Health District  
Board of Health – Agenda  
April 16, 2026 @ 5:30 pm**

**Roll Call:**

- \_\_\_ 1. Jeff Poland                      \_\_\_ 2. Stephanie Richcreek                      \_\_\_ 3. Lisa Spillman  
\_\_\_ 4. Linda Weber                      \_\_\_ 5. Don Wells

**Administrative:**

1. Approve minutes from March 19, 2026 board meeting

**Fiscal:**

1. Accept Detailed Trial Balance for the month ending March 31, 2026
2. Resolution 2026-10 approving current expenses/Bill Run 04/01/2026
3. Resolution 2026-12 approving current expenses/Bill Run 04/15/2026
4. Approval to sign and submit the Certification of Compliance with Standards for State Subsidy 2025:
  - a. See standards included in packet

**Personnel:**

1. Approval of Leave without Pay for Kristin Lawrence

**Program Updates:**

**1. Environmental:**

- a. Monthly updates
- b. Resolution 2026-11 Water Pollution Control Fund
- c. Hearing: Food License Cease & Desist
  - i. Studio 117: Failure to renew license
  - ii. Family Dollar 8090: Failure to renew license
  - iii. Family Dollar 32515: Failure to renew license
- d. Hearing: Rabies
  - i. Timothy Lindell: Failure to provide proof of good health and rabies vaccination after a bite.

**2. Public Health Nursing & Clinics**

- a. Monthly updates

**3. W.I.C.**

- a. Monthly updates for WIC
- b. Request for approval to apply for FY 27 WIC grant (competitive year)

**4. PHEP & Accreditation**

- a. PHEP monthly updates
- b. Accreditation monthly updates



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## 5. Health Commissioner

### a. Committees

- **Finance Committee** Report: Meets Thursday, June 18<sup>th</sup> 4:30 pm. *Members: Lisa Spillman, Dr. Jeff Poland, Kristina Bell, & Nicole Shroyer*
- **Environmental Health Committee** Report: Meets Thursday, July 2<sup>nd</sup>, at noon. *Members: Don Wells, Dr. Stephanie Richcreek, Zach Fanning & EH Staff, Kristina Bell*
- **Personnel Committee** Report: Meets July 9<sup>th</sup> at 1 pm. Request to move to Wednesday, October 8<sup>th</sup> at 1 pm. *Members: Linda Weber, Dr. Jeff Poland, Tammy Smith, Brittany Taylor, Kristina Bell*
- **Nursing Committee** Meeting: Meets Friday, April 17<sup>th</sup> at noon. *Members: Dr. Virostko, Dr. Richcreek, Tammy Smith, Kristina Bell*

### b. Monthly Updates

## Old Business:

1. **2027 Project Budget request for approval**
2. **Budget Projections review**
3. **Request for performance raise for:**
  - a. Tina Albertson
  - b. Kristin Lawrence
4. **COLA increase for staff**

## Miscellaneous:

1. Board of Health Continuing Education: Board of Health Continuing Education: Module 5: Utilizing Financial Health Indicators for Informed Decision Making. [Local Boards of Health Continuing Education Lectures | College of Public Health](#)
  - a. Linda Weber

## Public Comment:

## Adjournment: