

- Motion approved.

Resolution 2026-01 approving current expenses/bill run 1/7/2026:

- Linda Weber motioned and Dr. Richcreek seconded a motion to approve Resolution 2026-01.

Roll call: Absent Don Wells X Dr. Jeff Poland X Linda Weber
X Dr. Stephanie Richcreek X Lisa Spillman

- Motion approved.

019-0100	MCHC – Prenatal	0.00
019-0200	MCHC – Child Health	149.50
019-0300	MCHC – Adult Health	0.00
019-0500	GVO Grant	0.00
020	District Health	217.79
020-0110	Plumbing	0.00
020-0120	Emergency Response	0.00
020-0801	Workforce Development Grant 23	0.00
021-0100	Swimming Pools	0.00
022	WIC	551.25
024-0100	Private Water	0.00
025-0100	Construction & Demolition Debris	0.00
026-0100	Campgrounds	0.00
028-0100	Food Service & Retail Food Establishments	0.00
130-0100	Solid Waste – Non-Grant	0.00
130-0200	Solid Waste – CFLP Grant	0.00
131-0100	Household Sewage Treatment Systems	0.00
132	Public Health Emergency Preparedness	0.00
		0.00
	Total	918.54

Amended Resolution 2025-38 Annual Appropriations 2026

- Lisa Spillman motioned and Linda Weber seconded a motion to approve Amended Resolution 2025-38.

Roll call: Absent Don Wells X Dr. Jeff Poland X Linda Weber
X Dr. Stephanie Richcreek X Lisa Spillman

- Motion approved.

Resolution 2026-04 approving current expenses/bill run 1/21/2026:

- Linda Weber motioned and Lisa Spillman seconded a motion to approve Resolution 2026-04.

Roll call: Absent Don Wells X Dr. Jeff Poland X Linda Weber
X Dr. Stephanie Richcreek X Lisa Spillman

- Motion approved.

019-0100	MCHC – Prenatal	0.00
019-0200	MCHC – Child Health	2,080.32
019-0300	MCHC – Adult Health	265.83
019-0500	GVO Grant	0.00
020	District Health	11,524.61
020-0110	Plumbing	0.00
020-0120	Emergency Response	0.00
020-0801	Workforce Development Grant 23	0.00
021-0100	Swimming Pools	0.00
022	WIC	4.40
024-0100	Private Water	3701.55
025-0100	Construction & Demolition Debris	0.00
026-0100	Campgrounds	0.00
028-0100	Food Service & Retail Food Establishments	22.27
130-0100	Solid Waste – Non-Grant	7.43
130-0200	Solid Waste – CFLP Grant	0.00
131-0100	Household Sewage Treatment Systems	1,116.77
132	Public Health Emergency Preparedness	74.54
		0.00
	Total	18,797.72

Program Updates

Environmental: Zach Fanning submitted report in the board packet.

Monthly updates: Zach Fanning shared a bat was brought in that was in a child’s room to be tested for rabies. Test was negative. Education focused on radon and Lyme Disease.

Resolution 2026-02 Pool Fees

- 1st Reading

Resolution 2026-03 Campground Fees

- 1st Reading
- Dr. Richcreek questioned how much the increase in fees is? Campgrounds increased \$50 and Pools are \$20 for primary pools and \$90 for special use pools. Explained that a therapy pool is an example of a special use pool.

Resolution 2025-35 Retail Food Establishment and Food Service Operation Fees, Final reading and approval

- Linda Weber motioned and Dr. Richcreek seconded a motion to approve Resolution 2025-35.

Roll call: Absent Don Wells X Dr. Jeff Poland X Linda Weber
X Dr. Stephanie Richcreek X Lisa Spillman

- Motion approved.

Resolution 2025- Establishment of Plumbing Fees (Commercial & Residential)

- Was on the agenda in error, no action taken

Public Health Nursing: Tammy Smith submitted report in the board packet.

Monthly Updates: January has 4 COVID-19 hospitalizations. She is working on the Child Fatality Review and the United Way Grant will be released soon. Child birth education classes will be suspended for now. In 2024 and in 2025 only 5 persons were served in the class and reimbursement is only \$13.75. Will have Alishia maintain her certification in case we can add this service back in the future.

Accept the resignation of Kristen Kennedy, LPN

- Lisa Spillman asked for the reason for resignation, and Tammy shared daycare costs.
- Linda Weber motioned and Dr. Richcreek seconded a motion to approve Resolution 2026-04.

Roll call: Absent Don Wells X Dr. Jeff Poland X Linda Weber
X Dr. Stephanie Richcreek X Lisa Spillman

- Motion approved.

Shared the current staffing plan for nursing. At this time will not be filling the LPN role. If needed in the future we can reevaluate. Currently reevaluating the budget and programming in the nursing department and will continue to share information with the board.

WIC: Brittany Taylor submitted report in the board packet.

Monthly updates: Focusing on outreach targeting women. Provided information to Kno-Ho-Co Ashland and Genesis Coshocton. January lost children in the program will focus on outreach for this population next. The Nutrition Fair is scheduled for April 3rd, 2026 from 1-3.

PHEP & Accreditation: Stephanie Slifko submitted report information to the board.

Monthly Updates: We are at the half way point for the PHEP grant FY26. In February we must complete a game (Jeopardy) with community partners. The FY27 application has been submitted and at this time it is assumed will be flat funding.

CPHD received the report from the accreditation site visit team and with the exception of one document all were fully or largely demonstrated. In February the PHAB committee will meet and review the report to determine the outcome. We should hear from them by the end of February 2026.

Access to Care series has started with the first featured physician being Dr. Stephanie Richcreek. The Beacon is publishing them for free and also on our social media platforms.

Health Education: Submitted report in the board packet

Kristina Bell reported that there has been a shift in some health education responsibilities in order to also meet the needs of the environmental department. Tina Albertson at the clinic front desk will be taking on some health education responsibilities including social media, Public Health Matters, the monthly newsletter, and other activities.

CPHD was awarded HEAL funding in the amount of \$12,500 from January 2026-September 2026. This is focused on Health Eating/Active Living. Kristina Bell and Tori Prindle (RN) will be working on the deliverables for this funding.

Question was asked about the funding the state is receiving for Rural Health Transformation. Provided information that ODH is releasing RFPs and at this time the 3 released focus on workforce and pharmacy.

Discussion occurred regarding the funds available related to substance use disorder and that it may be a fit for the county and the ongoing CPS increase in case load.

Health Commissioner: Submitted report in the board packet.

- Committees
 - **Finance Committee** Report: Meets March 19th 4:30 pm. *Members: Lisa Spillman, Dr. Jeff Poland, Kristina Bell, & Nicole Shroyer*
 - **Environmental Health Committee** Report: Meets April 2nd at noon. *Members: Don Wells, Dr. Stephanie Richcreek, Zach Fanning & EH Staff, Kristina Bell*
 - **Personnel Committee** Report: Meets April 9th at 1 pm. Request to move to Wednesday, October 8th at 1 pm. *Members: Linda Weber, Dr. Jeff Poland, Tammy Smith, Brittany Taylor, Kristina Bell*
 - **Nursing Committee Meeting:** Meets March 20th at noon. *Members: Dr. Virostko, Dr. Richcreek, Tammy Smith, Kristina Bell*
- Monthly Updates

Personnel

No actions taken

Old Business

No actions taken

Miscellaneous

1. Board of Health Continuing Education verification of completion
 - a. Module 4: Data Visualization for Public Health (10:30)

[Local Boards of Health Continuing Education Lectures | College of Public Health | Kent State University](#)

Completed Jeff Poland

Completed Stephanie Richcreek

Completed Don Wells

Public Comment

No comments from the public

Adjourn:

- Dr. Richcreek moved and Linda Weber seconded a motion to adjourn. Roll call:
Absent Don Wells X Dr. Jeff Poland X Linda Weber
X Dr. Stephanie Richcreek X Lisa Spillman
- Motion approved. Time was 6:20 pm.

Don Wells

2/19/26

Board President, Don Wells

Date

Board Secretary, _____

Date

(Minutes were prepared by Kris Bell)