



637 Chestnut Street, Coshocton, OH 43812  
(740) 622-1426 | (740) 295-7576 | [www.coshoctoncounty.net/health](http://www.coshoctoncounty.net/health)

**Coshocton Public Health District  
Board of Health – Agenda  
January 15, 2026 @ 5:30 pm**

**Roll Call:**

- \_\_\_ 1. Jeff Poland      \_\_\_ 2. Stephanie Richcreek      \_\_\_ 3. Lisa Spillman  
\_\_\_ 4. Linda Weber      \_\_\_ 5. Don Wells

**Administrative:**

1. Approve minutes from December 2025 board meeting
2. Review & Approval Interpretation Services Policy & Procedure

**Fiscal:**

1. Accept Detailed Trial Balance for the month ending December 31, 2025
2. Resolution 2025-40 approving current expenses/Bill Run 01/07/2026
3. Review and approval of Final 2026 Budget
4. Amended Resolution 2025-38 Annual Appropriations 2026

**Program Updates:**

**1. Environmental:**

- a. Monthly updates
- b. Resolution 2026-02 Pool Fees, 1<sup>st</sup> Reading
- c. Resolution 2026-03 Campground Fees, 1<sup>st</sup> Reading
- d. Resolution 2025-35 Retail Food Establishment and Food Service Operation Fees, Final Reading
- e. Resolution 2025- Establishment of Plumbing Fees (Commercial & Residential)

**2. Public Health Nursing & Clinics**

- a. Monthly updates
- b. Resignation of Kristen Kennedy, LPN

**3. W.I.C.**

- a. Monthly updates for WIC

**4. PHEP & Accreditation**

- a. PHEP monthly updates
- b. Accreditation monthly updates

**5. Health Education**

- a. Monthly updates

**6. Health Commissioner**

- a. Committees

- **Finance Committee** Report: Meets March 19, 2026 at 4:30 pm

*Members: Lisa Spillman, Dr. Jeff Poland, Kristina Bell, & Nicole Shroyer*

*Rev. 05/2024 ode*



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- **Environmental Health Committee** Report: Meets April 2, 2026 at noon  
*Members: Don Wells, Dr. Stephanie Richcreek, Zach Fanning & EH Staff, Kristina Bell*
- **Personnel Committee** Report: Meets April 9, 2026 at 1 pm. *Members: Linda Weber, Dr. Jeff Poland, Tammy Smith, Brittany Taylor, Kristina Bell*
- **Nursing Committee** Meeting: Meets March 20, 2026 at noon  
*Members: Dr. Virostko, Dr. Richcreek, Tammy Smith, Kristina Bell*

b. Monthly Updates

**Personnel: None**

**Old Business: None**

**Miscellaneous:**

1. Board of Health Continuing Education verification of completion
  - a. Module 4: Data Visualization for Public Health (10:30)

Local Boards of Health Continuing Education Lectures | College of Public Health | Kent State University

\_\_\_ Jeff Poland

\_\_\_ Stephanie Richcreek

\_\_\_ Don Wells

**Public Comment:**

**Adjournment:**