



637 Chestnut Street, Coshocton, OH 43812  
(740) 622-1426 | (740) 295-7576 | [www.coshoctoncounty.net/health](http://www.coshoctoncounty.net/health)

**Coshocton Public Health District  
Board of Health – Agenda  
December 18, 2025 @ 5:30 pm**

**Roll Call:**

- \_\_\_ 1. Jeff Poland                      \_\_\_ 2. Stephanie Richcreek                      \_\_\_ 3. Lisa Spillman  
   \_\_\_ 4. Linda Weber                      \_\_\_ 5. Don Wells

**Administrative:**

1. Approve minutes from November 2025 board meeting
2. Review & Approval of Medical Director 2026 contract

**Fiscal:**

1. Accept Detailed Trial Balance for the month ending November 30, 2025
2. Resolution 2025-37 approving current expenses/Bill Run 12/10/2025
3. 2026 Budget
  - a. Review & approval of salary recommendation
  - b. Review & approval of budget 2026
4. Resolution 2025-38 Annual Appropriations 2026

**Program Updates:**

**1. Environmental:**

- a. Monthly updates
- b. Amended Resolution 2025-33 HSTS Fees
- c. Resolution 2025-35 Retail Food Establishment and Food Service Operation Fees, 2<sup>nd</sup> Reading
- d. Public Hearing (Resolution 2025-35 Retail Food Establishment and Food Service Operation Fees)
- e. Resolution 2025- Establishment of Plumbing Fees (Commercial & Residential)
- f. Plumbing Services Contract w/Zanesville-Muskingum County Health Department
- g. Review & approval of Landfill License renewal for
  - i. Coshocton Landfill:
  - ii. William Albert Landfill:

**2. Public Health Nursing & Clinics**

- a. Monthly updates

**3. W.I.C.**

- a. Monthly updates for WIC

**4. PHEP & Accreditation**

- a. PHEP monthly updates
- b. Accreditation monthly updates



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## 5. Health Education

- a. Monthly updates

## 6. Health Commissioner

- a. Committees

- **Finance Committee** Report: Meets March 19, 2026 at 4:30 pm  
*Members: Lisa Spillman, Dr. Jeff Poland, Kristina Bell, & Nicole Shroyer*
- **Environmental Health Committee** Report: Meets January 8, 2026 at noon  
*Members: Don Wells, Dr. Stephanie Richcreek, Zach Fanning & EH Staff, Kristina Bell*
- **Personnel Committee** Report: Meets January 8, 2026 at 1 pm. *Members: Linda Weber, Dr. Jeff Poland, Tammy Smith, Brittany Taylor, Kristina Bell*
- **Nursing Committee** Meeting: Meets March 20, 2026 at noon  
*Members: Dr. Virostko, Dr. Richcreek, Tammy Smith, Kristina Bell*

- b. Monthly Updates

**Personnel: None**

**Old Business: None**

### Miscellaneous:

1. Board of Health Continuing Education verification of completion
  - a. Module 4: Data Visualization for Public Health (10:30)

[Local Boards of Health Continuing Education Lectures | College of Public Health | Kent State University](#)

\_\_\_ 1. Jeff Poland                      \_\_\_ 2. Stephanie Richcreek                      \_\_\_ 3. Lisa Spillman  
   \_\_\_ 4. Linda Weber                      \_\_\_ 5. Don Wells

**Public Comment:**

**Adjournment:**