



637 Chestnut Street, Coshocton, OH 43812
(740) 622-1426 | (740) 295-7576 | www.coshoctoncounty.net/health

Coshocton Public Health District
Amended Board of Health – Agenda
December 18, 2025 @ 5:30 pm

Roll Call:

- ___ 1. Jeff Poland ___ 2. Stephanie Richcreek ___ 3. Lisa Spillman
___ 4. Linda Weber ___ 5. Don Wells

Administrative:

1. Approve minutes from November 2025 board meeting

Fiscal:

1. Accept Detailed Trial Balance for the month ending November 30, 2025
2. Resolution 2025-37 approving current expenses/Bill Run 12/10/2025
3. 2026 Budget
 - a. Review & approval of salary recommendation
 - b. Review & approval of budget 2026
4. Resolution 2025-38 Annual Appropriations 2026

Program Updates:

1. Environmental:

- a. Monthly updates
- b. Amended Resolution 2025-33 HSTS Fees
- c. **Amended Resolution 2025-032 Private Water System Fees**
- d. Resolution 2025-35 Retail Food Establishment and Food Service Operation Fees, 2nd Reading
- e. Public Hearing (Resolution 2025-35 Retail Food Establishment and Food Service Operation Fees)
- f. Resolution 2025- Establishment of Plumbing Fees (Commercial & Residential)
- g. Plumbing Services Contract w/Zanesville-Muskingum County Health Department
- h. Review & approval of Landfill License renewal for
 - i. Coshocton Landfill:
 - ii. William Albert Landfill:

2. Public Health Nursing & Clinics

- a. Monthly updates

3. W.I.C.

- a. Monthly updates for WIC

4. PHEP & Accreditation

- a. PHEP monthly updates
- b. Accreditation monthly updates



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5. Health Education

- a. Monthly updates

6. Health Commissioner

- a. Committees

- **Finance Committee** Report: Meets March 19, 2026 at 4:30 pm
Members: Lisa Spillman, Dr. Jeff Poland, Kristina Bell, & Nicole Shroyer
- **Environmental Health Committee** Report: Meets January 8, 2026 at noon
Members: Don Wells, Dr. Stephanie Richcreek, Zach Fanning & EH Staff, Kristina Bell
- **Personnel Committee** Report: Meets January 8, 2026 at 1 pm. *Members: Linda Weber, Dr. Jeff Poland, Tammy Smith, Brittany Taylor, Kristina Bell*
- **Nursing Committee** Meeting: Meets March 20, 2026 at noon
Members: Dr. Virostko, Dr. Richcreek, Tammy Smith, Kristina Bell

- b. Monthly Updates

Personnel: None

Old Business: None

Miscellaneous:

1. Board of Health Continuing Education verification of completion
 - a. Module 4: Data Visualization for Public Health (10:30)

[Local Boards of Health Continuing Education Lectures | College of Public Health | Kent State University](#)

___ 1. Jeff Poland ___ 2. Stephanie Richcreek ___ 3. Lisa Spillman
 ___ 4. Linda Weber ___ 5. Don Wells

Public Comment:

Adjournment: