



Environmental Services

637 Chestnut Street, Coshocton, OH 43812

(740) 622-1426 | (740) 295-7576 | www.coshoctoncounty.net/health

STEPS FOR HOMEOWNERS TO OBTAIN SEWAGE PERMITS

1. Property owners contacts a **soil evaluator** to obtain a “site and soil evaluation” that accurately describes the lot and soil characteristics.
2. Property owner takes site and soil evaluation report to a system designer who will design a sewage treatment system based on the site and soil evaluation and the homeowner’s particular plans and needs.
3. The property owner then submits a “**Site Review Application**” along with **both copies** of the completed site and soil evaluation and the completed system design to the health department.
4. Health Department staff will review the application and accompanying information to determine whether the proposed plans are applicable and in compliance with the rules and regulations.
5. After the application has been approved, the property owner can then obtain an **installation permit** from the health department to have the sewage treatment system installed by a registered contractor.
6. After the system is installed, the installer and designer will provide an “**as built record**” and warrant that the system was installed according to the approved plan.
7. The health department will then inspect the installation and approve the as built record.
8. The property owner will be issued an **operation permit** to use the sewage system. Operation permits are valid for five years and must be renewed by the health department.
9. **Keep all records or pumping information** as part of the operation and maintenance tracking program. Recommend to pump every 2-3 years based on usage

Present fees are:	Site Review Application	\$150.00
	Septic Installation permits	\$450.00 (\$376 local fee, \$74 state fee)
		\$50.00 (Operation & Maintenance fee - 5 years)

Visit the Health District’s website: www.coshoctoncounty.net/health, for a list of sewage contractors, soil evaluators, system designers and application forms. (Rev. 04/09/2024 ode)



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APPLICATION FOR PERMIT TO INSTALL OR ALTERA SEWAGE TREATMENT SYSTEM

Owner: _____ Phone: _____

Applicant: _____ Phone: _____

Current mailing address: _____

Address of Property: _____

Township: _____

Sewage Treatment System (STS)

() New or Replacement System \$376.00
() Alteration of an existing STS \$180.00
\$376.00

() ODH fee for New or Replace. \$ 74.00
() ODH fee for Alteration STS \$ 35.00

() Operation Permit fee \$ 50.00
(collected with permit to install fee)

Gray water Recycling System (GWRS)

() New or Replacement GWRS Type 1 \$100.00
() New or Replacement GWRS Type 2,3 & 4

() ODH fee for New or Replacement GWRS* \$ 74.00
() ODH fee for Alteration GWRS* \$ 35.00
(*GWRS Type 2,3 and 4)

Total fees due _____

Site review Plan has been approved by: _____ Date: _____

Name of Installer: _____ Estimated Cost of STS: _____

Address of Installer: _____

I hereby apply for a permit to install a Home Sewage Treatment System. I agree to comply with all rules and regulations of the Coshocton Public Health District and of the Ohio Department of Health governing the installation and operation of Sewage Treatment Systems. I also understand that the issuance of this permit is conditioned upon the right of any agent of the Coshocton Public Health District to enter upon the premises of the Sewage Treatment System at any reasonable time prior to, during, or after completion of the work to determine compliance with all applicable regulations.

Date: _____ Applicant: _____

For Office Use Only

Receipt#: _____ Audit# _____

Receipt Date: _____ Permit# _____

Application approved by: _____ Date: _____ (Rev. 04/04/2024 ode)



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SEWAGE TREATMENT SYSTEM

Site Review Application (\$150.00)

Owner/Applicant _____ Phone _____

Current mailing address: _____

Email: _____

Property location: _____

_____ Township: _____

The following information must be submitted before the Site Review Application will be processed:

_____ Completed site and soil evaluation

_____ Completed design plan or layout plan (two copies)

I hereby apply for a Sewage Treatment System Site Review. I agree to comply with all rules and regulations of the Coshocton Public Health District and of the Ohio Department of Health governing the permitting and installation of Sewage Treatment Systems. I also understand that the submission of this application grants the right of any agent of the Coshocton Public Health District to enter upon the premises of the Sewage Treatment System at any reasonable time prior to, during, or after completion of the work to determine compliance with all applicable regulations.

Date _____ Applicant _____

Receipt# _____

Site and soil evaluation reviewed _____ Date _____

Design plan or layout plan reviewed _____ Date _____

Environmental Health

Coshocton Public Health District
637 Chestnut St., Coshocton, OH 43812
(www.coshoctoncounty.net/health)
(P) 740-622-1426
(F) 740-295-7576



HOMEOWNER ACKNOWLEDGEMENT FORM

The owner of the property must sign and agree to the following requirements for HSTS Operations and Maintenance. Failure to sign this agreement does not excuse homeowners from meeting the applicable requirements and regulations as specified in Ohio Administrative Code (OAC) 3701-29 Sewage Treatment System Rules.

ACKNOWLEDGEMENT OF REGULATIONS AND REQUIREMENTS FOR HSTS OPERATION AND MAINTENANCE:

- I have been explained the household sewage treatment system options (including estimated cost, required maintenance, etc.) that I have available for HSTS installation. I have addressed any question that I have with my designer/installer and/or Coshocton Public Health District Staff.
- I understand that all household sewage treatment systems must have an up-to-date O&M Permit and that I am responsible for the applicable maintenance on my HSTS at the frequency specified in my O&M Permit.
- I understand that if I do not demonstrate that I have completed the requirements of O&M permit and return the renewal notice and fee if applicable, at the end of a permit cycle the Coshocton Public Health District may inspect my HSTS and I will be responsible for any associated inspection fee.
- Experimental (by variance) sewage treatment systems and holding tanks may be evaluated annually by Coshocton Public Health District.
- An on-lot household sewage treatment system that has a mechanical pretreatment component is required to maintain a service contract with an authorized service provider for the lifetime of the HSTS. See O&M Permit for specific HSTS requirements.
- An Off-lot discharging household sewage treatment system is required to have an annual service contract with an authorized service provider for the lifetime of the HSTS.
- If applicable, a National Pollutant Discharge Elimination System (NPDES) permit issued for the HSTS must be maintained/renewed/transferred for the lifetime of the HSTS.
- If applicable, I understand that if I do not maintain my required service contract agreement for my HSTS the Coshocton Public Health District may inspect my HSTS and I will be responsible for any associated inspection fees.
- Upon property transfer, information for required Operation and Maintenance, service contract, NPDES permit, and all other applicable information pertaining to my HSTS should be disclosed to subsequent homeowners.

Owner's Name:

Phone:

Property Address:

Township:

Property Owner's Signature

Date

This agreement must be signed by the property owner and submitted to CPHD before an installation permit will be issued for a HSTS.

Receipt #

Permit #

Local Health District

Permit To Install or Alter a Sewage Treatment System

The issuance of this permit confirms that all requirements of OAC rule 3701-29-09(B) are complete as documented below.

☐ Site Review Application, associated fees, and the following:

☐ Completed Soil Evaluation in accordance with OAC rule 3701-29-07, If waived by the Board of Health, state why: _____

☐ Completed STS Design, in accordance with OAC rule 3701-29-10

Estimated System Cost: \$ _____

☐ If applicable, Incremental replacement plan as per OAC rule 3701-29-09 (C).

☐ Application for Permit and associated fees

☐ Proof of registration with the Ohio EPA Class V injection well program ☐ N/A

This sewage treatment system permit is being issued to:

Owner's or Designate Representative's Name (printed)

Township

Property Street Address, City, OH (location of the installation, replacement or alteration)

STS Contractor(s) performing the work.

1 Company Name:

Installer Registration #:

Company Address:

2 Company Name:

Installer Registration #:

Company Address:

Notice to the Owner and STS Contractor:

- The installation, replacement or alteration shall comply with the approved site review, any conditions of this permit, and any conditions of a product approval, the design, and Chapter 3701-29 of the Administrative Code.
- The owner of the STS and/or an authorized agent shall be responsible for all coordination between the local health district, designer, soil evaluator, installer, and Ohio EPA, if applicable.
- The protection of the sewage treatment system area is required prior to, during, and after construction.
- This installation, replacement or alteration permit may be revoked by the board of health prior to its expiration if a change in site conditions, the quality of the work, or if other conditions arise that are not in compliance with Chapter 3701-29 of the Administrative Code.
- This permit is valid for one (1) year from the date issued by the Board of Health.

Sewage Treatment System Permit Requirements ☐ Installation ☐ Replacement ☐ Alteration

Sewage Treatment System:

1. ☐ Soil Absorption 2. ☐ NPDES System 3. ☐ Non-NPDES System 4. ☐ Tank Replacement

Gray Water Recycling System:

1. ☐ Type 1 2. ☐ Type 2 3. ☐ Type 3 4. ☐ Type 4

System Description:

1. ☐ Septic tank to shallow leach lines 2. ☐ Pretreatment to shallow leach lines 3. ☐ Septic tank to 18"-30" leach lines
4. ☐ Pretreatment to 18"-30" leach lines 5. ☐ Septic tank to sand mound 6. ☐ Pretreatment to sand mound
7. ☐ Septic tank to drip distribution 8. ☐ Pretreatment to drip distribution 9. ☐ NPDES System
10. ☐ Other _____ 11. ☐ Septic Tank to LPP 12. ☐ Pretreatment to LPP
13. ☐ Spray Irrigation 14. ☐ Privy or Holding tank 15. ☐ Sand Lined Systems

Soil Depth Credit (if applicable)

1. ☐ One foot credit allowed 2. ☐ Two foot credit allowed ☐ Six inch credit allowed

Was a variance granted by the Board of Health prior to this permit being issued? ☐ Yes ☐ No

Date Approved (If Yes):

Variance requested for OAC 3701-29- _____

Comments:

PROPERTY OWNER or DESIGNATE REPRESENTATIVE SIGNATURE (if applicable)

DATE OF SIGNATURE:

THIS PERMIT IS VALID ONE (1) YEAR FROM THE DATE ISSUED.

DATE ISSUED

PLACE AUDIT STICKER BELOW

PERMIT ISSUED BY (RS or SIT only)

SIGNATURE

PERMIT EXTENSION

Approved By

Date Approved

Date Expires

Site/Soil Evaluators
Coshocton Public Health District
637 CHESTNUT ST COSHOCTON, OHIO 43812
COSHOCTON, OH 43812
Phone: 1-740-295-7305 Fax: 1-740-295-7576

ID #	BUSINESS NAME / PHONE / CONTACT	ADDRESS
2	A HORIZON LLC 1-740-632-3826 MICHAEL THOMPSON	DILLONVALE, OH 43917
11	DIVERSIFIED ENGINEERING INC 1-330-364-1631 BRIAN W. STULL	225 FAIR AVE NE NEW PHILADELPHIA, OH 44663
8	FLOWERS SEPTIC SYSTEM DESIGN 1-740-587-7363 MARK FLOWERS	263 PARK TRAILS COURT NEWARK, OH 43055
12	GRIFFIN SOIL INVESTIGATIONS 1-740-273-2426 RICK GRIFFIN	937 LAUREL AVE ZANESVILLE, OH 43701
16	HAMMONTREE & ASSOCIATES LTD 1-330-417-1411 ANDREW DEMARCO	5233 STONEHAM RD NORTH CANTON, OH 44720
0	HAWKHAVEN SOILS CONSULTING LLC BARRY D CAVANNA CPSS	4686 VALLEY RD WOOSTER, OH 44691
9	HST SERVICES 1-419-606-2625	1566 - A BLANEY RD ASHLAND, OH 44805
0	J & L ENVIRONMENTAL SOLUTIONS LLC 1-330-262-1744 BARRY CAVANNA	5457 CAMP RD WEST SALEM, OH 44287
14	JEFF RICE / CPSS 1-330-499-8817 JEFF RICE	
4	JOSEPH STEIGER 1-740-454-3734	3940 MOOREHEAD AVE ZANESVILLE, OH 43701
7	L. WOOD CONSULTING LLC 1-330-464-4722 DUANE WOOD	8830 JAMES RD WOOSTER, OH 44691
6	MARVIN F. BUREAU 1-330-264-5861 MARVIN BUREAU	241 IHRIG AVE WOOSTER, OH 44691
10	ROXSOL, LLC 1-740-704-1879 KYLE BALDWIN, GEOLOGIST	975 MCINTIRE AVE ZANESVILLE, OH 43701
13	SMART SERVICES, INC 1-740-345-4700 MITCHEL R. STRAIN	88 W. CHURCH ST NEWARK, OH 43055
1	SOIL & ENVIRONMENTAL SERVICES 1-614-579-1164 STEVEN MILLER	1974 N. 3 BS AND K ROAD SUNBURY, OH 43074

Site/Soil Evaluators
Coshocton Public Health District
637 CHESTNUT ST COSHOCTON, OHIO 43812
COSHOCTON, OH 43812
Phone: 1-740-295-7305 Fax: 1-740-295-7576

ID #	BUSINESS NAME / PHONE / CONTACT	ADDRESS
15	TERRAGENESIS, LLC 1-440-570-1298 DANIEL KING	MEDINA, OH
5	TERRY PRIEST 1-740-767-3982 TERRY PRIEST	P O BOX 53 CORNING, OH 43730

17 TOTALS

Sewage Treatment System Designers

The Health District is providing this list as a convenience and does not particularly recommend or endorse any particular firm on this list.

BUSINESS NAME / PHONE	ADDRESS
A HORIZON, LLC 1-740-632-3826	DILLONVALE, OH 43917
ACCURATE ONSITE SEPTIC PLANNERS 1-330-465-0964	161 BADGER CIRCLE WOOSTER, OH 44691
BEAGLE HILL SERVICES 1-740-403-7203	11333 HAMBY HILL RD FRAZEYSBURG OH 43822
BROWN & ASSOCIATES 1-740-622-7599	31269 SR 541 COSHOCTON, OH 43812
CHEM-TECH CONSULTANTS 1-419-886-4375	559 STATE ROUTE 97 E BELLVILLE, OH 44813
CROUP DESIGN & CONSULTING LLC 1-330-231-3400	9461 TR 301 MILLERSBURG, OH
DIVERSIFIED ENGINEERING INC. 1-330-364-1631	225 FAIR AVE NE NEW PHILADELPHIA, OH 44663
FLOWERS SEPTIC SYSTEM DESIGN 1-740-587-7363	263 PARK TRAILS COURT NEWARK, OH 43055
GT SERVICES 1-330-353-0087	8077 HARRISON RD FREDERICKSBURG, OH 44627
HAMMON TREE & ASSOCIATES LTD 1-330-499-8817	5233 STONEHAM RD NORTH CANTON, OH 44720
HAMMONTREE & ASSOCIATES, LIMITED 1-330-417-1411	5233 STONEHAM RD NORTH CANTON, OH 44720
HST SERVICES 1-419-606-2625	1566-A BANEY RD ASHLAND, OH 44805
J & L ENVIRONMENTAL SOLUTIONS, LLC 1-330-262-1744	5457 CAMP RD. WEST SALEM, OH 44287
JACKET EXCAVATING 1-740-627-0733	8639 NEW DELAWARE RD MOUNT VERNON, OH 43050
L WOOD CONSULTING LLC 1-330-695-9399	3830 JAMES RD WOOSTER, OH 44691
ONLOT SYSTEMS LLC 1-740-342-4413	P.O. BOX 2412 ZANESVILLE, OH 43702
ROXSOL, LLC 1-740-704-1879	976 MCINTIRE AVE ZANESVILLE, OH 43701
SOIL & ENVIRONMENTAL SERVICES 1-614-579-1164	1974 N 3 BS AND K ROAD SUNBURY, OH 43074
THE ENTERPRISE GROUP LTD	P O BOX 2412 ZANESVILLE, OH 43701
ZEMBA BROS 1-740-452-1880	ZANESVILLE, OH 43701

TOTALS

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Registered Installers for Household Sewage Treatment Systems

Coshocton Public Health District
637 CHESTNUT ST COSHOCTON, OHIO 43812
COSHOCTON, OH 43812
Phone: 1-740-295-7305 Fax: 1-740-295-7576

Registration	Business Name / Address	Installer's Name	Phone/Website
119	ACTIVE WASTEWASTE SYSTEMS LLC P O BOX 1101 SUNBURY OH 43074	JOHNN A. GRAVES	1-614-554-5481
1	ALLEN CONTRUCTION, LLC P.O BOX 1094 COSHOCTON, OH 43812	VIC ALLEN	1-740-623-9945
11	B & M EXCAVATING, INC 54089 SR 651 BALTIC OH 43804	MYRON TROYER	1-330-204-3786
64	BEAGLE HILL SERVICES LLC 9745 RAIDERS RD FRAZEYSBURG, OH 43822	JOE & BRENDA K CELUCH	1-740-828-9852
3	CARTER EXCAVATING 44840 SR 541 COSHOCTON, OH 43812	BO CARTER	1-740-502-6434
113	DL MILLER EXCAVATING 33946 SR 643 BALTIC, OH 43804	DAVID MILLER	1-330-407-0940
136	EDSEL'S EXCAVATING 25410 BRECKLER ROAD DANVILLE, OH 43014	EDSEL LEE BUCKLAND	1-740-599-7437
140	FIVE STAR EXCAVATING LLC 6999 CR 407 MILLERSBURG OH 44654	FELTY RABER	1-330-473-5103
132	GIBSON CONSTRUCTION 48668 TR 198 FRESNO OH 43824	MICHAEL GIBSON	1-740-202-0405
14	GILBERT EXCAVATING, LLC 16432 TR 119 NEWCOMERSTOWN, OH 43832	WILLIAM GILBERT	1-740-545-9248
115	L MILLER EXCAVATING 1549 TR 106 MILLERSBURG OH 44654	LEVI MILLER	1-330-600-4594
95	LOYALTY EXCAVATING LLC 3414 OAK RIDGE RD NW SUGARCREEK, OH 44681	LOYAL MILLER	
99	M.A.M. EXCAVATING & SEPTIC LLC 20061 CR 124 WEST LAFAYETTE, OH 43845	MARK A MCCOMBS JR	* * *
15	MCDONNELL EXCAVATING 7807 CHURCH RD S W NEWCOMERSTOWN, OH 43832	JAMES MCDONNELL	1-740-498-5716
8	MILLER'S BACKHOE SERVICE 2740 CR 70 SUGARCREEK, OH 44681	FREEMAN L. MILLER	1-330-852-4789

Registered Installers for Household Sewage Treatment Systems

Coshocton Public Health District
 637 CHESTNUT ST COSHOCTON, OHIO 43812
 COSHOCTON, OH 43812
 Phone: 1-740-295-7305 Fax: 1-740-295-7576

Registration	Business Name / Address	Installer's Name	Phone/Website
17	MOSE A. BARKMAN 33213 SR 643 FRESNO OH 43824	MOSE A BARKMAN	1-330-897-0804
23	PRODUCTIVE EXCAVATING 28471 COSHOCTON RD HOWARD, OH 43028	STEVE DENNEY	1-740-427-2094
75	R & S EXCAVATING SERVICES LLC 3137 CR 70 SUGARCREEK, OH 44681	ROBERT MILLER	1-330-893-7404
6	ROBERT R MILLER EXC 3727 CR 114 SUGARCREEK, OH 44681	ROBERT R MILLER	1-330-893-1065
24	RUSTY HAWKINS 33249 CR 452 BRINKHAVEN, OH 43006	RUSTY HAWKINS	1-330-231-5100
65	SHETLER SERVICES 7920 HARRISON RD FREDERICKSBURG, OH 44627	GREG SHETLER / WADE BULLER	1-330-695-4374
5	SIDWELL EXCAVATING 1335 BRILL RD FRAZEYSBURG, OH 43822	JOE SIDWELL	1-740-828-9177
96	VALLEYVIEW EXCAVATING 9045 TR 614 FREDERICKSBURG, OH 44627	MARTY HERSHBERGER	1-330-763-1088
31	YODER EXCAVATING 1893 TR 174 BAL TIC, OH 43804	DAVID YODER	1-330-897-4081
0	ZEMBA BROTHERS INC, 3401 EAST PIKE ZANESVILLE, OH 43701	SHALA ZEMBA	1-740-452-1880

25 TOTAL