



637 Chestnut Street, Coshocton, OH 43812
(740) 622-1426 | (740) 295-7576 | www.coshoctoncounty.net/health

**Coshocton Public Health District
Board of Health – Agenda
September 18, 2025 @ 5:30 pm**

Roll Call:

- ___ 1. Jeff Poland ___ 2. Stephanie Richcreek ___ 3. Lisa Spillman
___ 4. Linda Weber ___ 5. Don Wells

Administrative:

1. Approve minutes from August 21, 2025 board meeting

Fiscal:

1. Accept Detailed Trial Balance for the month ending August 31, 2025.
2. Resolution 2025-26 approving current expenses/Bill Run 9/2/2025

Program Updates:

1. Environmental

- a. Monthly updates
- b. **Rabies Program** *Notice of Hearing Request* for failure to submit proof of health and rabies vaccinations for:
 - i. Ryan Kline
 - ii. Renee Mizer
 - iii. Lillian Darby
 - iv. Katelynn Crouch
 - v. Helen Dayton (cat bite)
 - vi. Kyle Bryant
- c. **Rabies Program** *Request for Referral to Prosecutor* for failure to abate a declared health nuisance failing to submit required vaccination record after a bite:
 - i. Jeremy Smuker, failure to respond to request for proof of rabies vaccination and hearing citation.
- d. **Food Program** *Board Hearing Request* for sale of food without a license:
 - i. Carolyn Sturtz dba Trending Treat, failure to respond to Cease and Desist Letter
- e. **Food Program** *Updates*
 - i. Super 8 has a new owner
 - ii. The Coshocton Village Inn is transitioning to new ownership.
 - iii. We are working with both new owners to update information for their pools and food services to transfer the licenses.

2. Public Health Nursing & Clinics

- a. Monthly updates

3. W.I.C.

- a. Monthly updates for WIC



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4. PHEP & Accreditation

- a. PHEP monthly updates
- b. Accreditation monthly updates

5. Health Education

- a. Monthly updates

6. Health Commissioner

- a. Committees
 - **Finance Committee** Report: Meets October 16th at 4:30 pm
Members: Lisa Spillman, Dr. Jeff Poland, Kristina Bell, & Nicole Shroyer
 - **Environmental Health Committee** Report: Meets October 8th at noon
Members: Don Wells, Dr. Stephanie Richcreek, Zach Fanning & EH Staff, Kristina Bell
 - **Personnel Committee** Report: Meets October 8th at 1 pm. *Members: Linda Weber, Dr. Jeff Poland, Tammy Smith, Brittany Taylor, Kristina Bell*
 - **Nursing Committee** Meeting: Meets September 19th at noon
Members: Dr. Virostko, Dr. Richcreek, Tammy Smith, Kristina Bell
- b. Monthly Updates

Personnel:

7. Health Commissioner Contract Renewal

Old Business:

1. Legal review of the CPHD personnel policy

Miscellaneous:

2. Board of Health Continuing Education
 - a. Module 3: Ohio Ethics Laws (related to revolving door employment after service as a public employee or member of a public board) (16:16)
 - b. [Local Boards of Health Continuing Education Lectures | College of Public Health | Kent State University](#)

Public Comment:

Adjournment: