



637 Chestnut Street, Coshocton, OH 43812
(740) 622-1426 | (740) 295-7576 | www.coshoctoncounty.net/health

Coshocton Public Board of Health – Agenda

October 17, 2024

Roll Call

5:30pm Dr. Poland, Dr. Richcreek, Lisa Davis. Don and Linda excused absence.

Administrative

1. Approve minutes September 19, 2024 Meeting
 - a. Board approved disapproval needs changed
 - b. 1st Stephanie, 2nd dr. Poland
2. Amended minutes from Special Meeting 8/27/24 to add Grant Daugherty and Dane Shryock in attendance.
 - a. Can be done, Dr. Richcreek and Lisa abstained

Fiscal

1. Accept the Detailed Trial Balance for the month ending September 30, 2024
 - a. Lisa reviewed
 - b. 1st Lisa 2nd Dr. Richcreek
2. Resolution 2024-31 Revenue Increases
 - a. Increasing fees, left by Kim
 - b. 1st Lisa 2nd Dr. Richcreek
3. Resolution 2024-32 Approving Current Expenses
 - a. 1st Lisa, Dr. Richcreek
4. Kris shared the quarterly pay outs for staff comp and vacation time.
 - a. Kris provided staff pay outs, high comp time due to low staff and filling the gaps until hired. No money in reserves for payouts at this time. Until hire do not have options at this time.
5. Review of Resolution 2022-25 Payment of Current Expenses
 - a. Discussion to clarify the resolution. Hold all bills until after the board meeting. This may be concerning. Have late fees, if pay for vaccines timely can get a reduced price. This gives health commissioner to approve bills. To have a new one with new board members on it.

Program Updates

Environmental

Zach provided report. Fair last week stayed busy. Cost methodology. Training 2 weeks ago on food cost methodology. Finished off 2023 total fees will increase \$15,000 for the total program. \$80 increase. Need to be able to sustain a new sanitarian. These fees will help this. Working on sewage cost methodology next. Keeping up with inspections. Lot splits, sewage checking the past 5 years. Will need to be done in the future and need staff to do so.

Public Health Nursing & Clinics

Tammy provided report.

1. Have been unable to fill the CMH position

Tammy reported Denise is trying her best to meet the needs of families as they come in. Walk in Wednesdays started last week for flu and COVID vaccines. Serving county and city employees

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for vaccines. OSU mammography was here last week. 16 were scheduled. Working to set schedule for 2025, looking to add a 4th visit. Promotional flyer and brochures to Hope Clinic to provide tdap and flu and covid. Stephanie will be going down next Friday to do blood pressure checks at nursing home and looking to serve the home bound. Very much appreciated by Tammy and MCHC staff.

W.I.C.

Brittany provided report. Brittany discussed the end of the fiscal year 2024. WIC staff manage the WIC office with an average Certified Participants caseload of 644. Discussed breastfeeding rates and urgent maternal warning signs education provided this grant year. Kristin Lawrence 6 month probation ends 10/30/2024. Brittany is very please with the work she has done since hiring as the Breastfeeding Peer Helper.

PHEP & Accreditation

1. NACCHO funding for the Medical Reserve Corp
 - a. Still working with Tammy and Kris
2. ODH Accreditation Funding
 - a. 222 days until submission
 - b. Performance management
 - i. Policy and customer service
 - c. Has allowed for \$50,000 from workforce grant- waiting on revision approval.
3. Review Accreditation Support Services Proposal
 - a. Finding a developing document, review what we have put together, if documents are reviewed they can help us pass.
 - b. With staffing we have, and without working extra hours not sure how we can get it done without support.
 - c. Allowed to use for accreditation and reaccreditation, use it for trainings, overtime. Every year we have to submit something for reaccreditation.

Health Commissioner

1. PEP Liability funding for safety related supplies or education
 - a. \$1,000 you can use every year. Have reached out to the fire chief for emergency preparedness. Can look at what we need within the agency for safety preparedness.
2. ODH visit to Coshocton Public Health
 - a. Wally burden from ODH, a lot about accreditation and the money coming and workforce money. What to do for new hires and staff who have been here for many years. Need to explore alternate avenues to fill the CMH position.

Health Educator

Starting to use Olivia some for enhanced operation grants to do community education to offset workforce dollars for other staff. 55 and older fair tailoring how to prevent respiratory illness. Stephanie asked about the app. Stephanie Slifko discussed phone conversation with app rep. Rep was to provide email. Stephani Slifko discussed with rep we have legal to get out of contract. Kris to discuss with Olivia. Can't justify with lack of downloads



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Brittany provided Ohio Buckles Buckeyes Program report. 92 Child Restraint seats were provided to those eligible. The goal for Fiscal Year 25 is to organize car seat check events with our community partners to help decrease the misuse rate of seats in Coshocton County.

Old Business

Miscellaneous

1. Personnel: WIC, Fiscal Officer
2. Bonus day off Friday November 29, 2024
 - a. Motion by 1st Dr. Richcreek, 2nd Lisa
3. Discussion on Board of Health continuing education topics
 - a. 2 hours throughout the year. Present topics on a day in the life of what staff are doing. What the Coshocton population looks like now. Start in January. Services we provide and education topics. Training on acronyms. Board likes the idea. Board can bring topics they would like discussed.

Public Comment

Tammy reported the CB24 grant to create build board will be visible November 10th through December.

Kris introduced Nicole Shroyer. Nicole went to AOHC Fiscal officer training. Approval of Nicole's hiring at \$28 per hour at 40 hours. 1st Lisa, 2nd Dr. Richcreek.

Tammy has permission to hire CMH nurse. Motion 1st Dr. Richcreek, 2nd Lisa

6:21pm moved to executive. Out of executive 6:36pm

Stephanie made a motion to give Kristin Lawrence a .50 cent effective October 31, 2024. Lisa 2nd. Add to next meeting. Her pay will be \$13.50 on effective date.

Adjournment

Close 1st Lisa 2nd Dr. Richcreek 6:36pm.

[Handwritten signature]
Board President
(Vice)

11/21/24

Date

[Handwritten signature]
Board Secretary

11/21/24

Date