



# Coshocton County Board of Health Minutes

Thursday, June 20, 2024 @ 5:30 PM

Location: 637 Chestnut Street, Coshocton OH (Community Room)

The Coshocton County Board of Health met in regular session on Thursday, June 20, 2024 in the Community Room located at 637 Chestnut Street, Coshocton. Staff members attending: Debra Eppley - Health Commissioner, Kim Arden - Fiscal Administrator, Brittany Taylor - WIC Director, Zach Fanning - Director of Environmental, Tammy Smith - Director of Nursing /Clinics, Stephanie Slifko - Emergency Response Coordinator/Accreditation Coordinator. Present as public attendees: Mary, representing WTNS.

The meeting was called to order by President, Don Wells at 5:30 p.m. by a roll call vote. Board members present: Don Wells, Linda Weber, Dr. Stephanie Richcreek, Dr. Jeff Poland and Lisa Spillman.

## Administrative

A motion was made by Dr. Poland to accept the minutes as presented for the May 16, 2024 regular meeting. The motion was seconded by Dr. Richcreek. Roll call vote was called for approval. Motion passed.

## Fiscal

Kim Arden submitted her report in the board packet and presented the following:

Kim shared the **Detailed Trial Balance** for the month ending May 31, 2024. Dr. Poland made a motion to accept the **Detailed Trail Balance** for the month ending May 31, 2024 as presented, seconded by Linda Weber. Roll call vote was called for approval. Motion passed.

Kim shared that resolution **2024-14 Current Expenses** is unchanged from the board packet and include both bill runs. A motion was made by Lisa Spillman to accept resolution **2024-14 Current Expenses** as presented, seconded by Dr. Richcreek. A roll call vote was called for approval. Motion passed

**2024-14 Current Expenses**

019-0100	Maternal and Child Health	2,546.83
020-0100	District Health	12,474.26
020-0500	Enhanced Operations 23	9,858.00
020-0801	Workforce Development Grant 23	
021-0100	Swimming Pools	
022-0100	WIC	229.15
024-0100	Private Water	362.00
025-0100	Construction & Demolition Debris	
026-0100	Campgrounds	
028-0100	Food Service & Retail Food Establishments	
130-0100	Solid Waste – CFLP Grant	
130-0200	Solid Waste – Non Grant	
131-0100	Household Sewage Treatment Systems	
132-0300	Public Health Emergency Preparedness	
	<b>Total</b>	<b>\$25,470.24</b>

Kim shared she is working on the mid-year review, and the current budget is where she predicted the cash would be related to end of year. She shared she is working on a quarterly report that will give the board awareness to sick, vacation and comp time earned for each employee as well as what payout is being carried.

**Environmental**

Zach Fanning submitted his report in the board packet and presented the following:

Zach requested approval for two (2) sewage treatment system variances related to rule 3701-29-06 (G)(3)(a)

*(3) A STS shall maintain the following minimum horizontal isolation distances:*

*(a) All components of a STS shall be at least ten feet from any utility service line, roadway or road surface, driveway or other hardscape, property line or right-of-way boundary, properly sealed well, any building or other structure, areas with recorded easements, intermittent streams, swales, geothermal horizontal closed loop systems, irrigation lines and GWRS.*

Linda Weber made a motion to approve the two (2) variances, seconded by Dr. Poland. A roll call vote was called for approval. Motion passed.

Zach also requested approval to allow the environmental services director the ability to address such variances for the sewage treatment systems rules related to rule 3701-29-06 (G)(3)(a)- specifically to cross the sewer pipe across a driveway or other hardscape. This will prevent environmental services from waiting to approve this specific variance at the following board meeting; allowing for a timelier approval process. Lisa Spillman made a motion to approve, seconded by Dr. Richcreek. A roll call vote was called for approval. Motion passed.

### **Public Health Nursing**

Tammy Smith submitted her report in the board packet and presented the following:

Tammy shared that Lyme disease is on the rise and the county has seen an almost 500% increase from the last two prior years. She shared information has been presented to the public via a press release from the health commissioner, and Olivia has been sharing education. Olivia is currently connecting with the OSU Extension office to partner in education efforts. Tammy shared that she and Beau Timmons participated in an Infectious Disease symposium at OU in Athens and listened to Dr. McDermott speak about preventing tickborne illness. She stated there will be a follow up and that she reached out to work on the possibility of getting Dr. McDermott to speak in Coshocton. To demonstrate how devastating ticks can be, she further shared that there was a previous occurrence in Monroe County that killed three cows. Much discussion ensued about variations of ticks and prevention measures.

Tammy also shared information about the Avian Flu (H5N1) and the risk to the public. There have been 3 cases noted in Ohio – workers within dairy cattle industry. She shared that humans should not consume unpasteurized milk. Education will be shared for public.

Tammy stated that the OSU Mammography Bus will return July 1<sup>st</sup>.

### **WIC**

Brittany Taylor submitted her report in the board packet and presented the following:

Brittany shared that WIC now has 100 of the 200 Farmer's Market coupons. They are advertising now. WIC will be at the Farmer's Market July 13<sup>th</sup> and July 20<sup>th</sup> and at Schumakers July 24<sup>th</sup> and July 31<sup>st</sup>. Coshocton Regional Medical Center donated funds to use for prizes for participants to have extra dollars to spend.

Brittany stated that she had not previously shared the Ohio Buckles report at the board – she is beginning that going forward. She stated that the program is not WIC associated, but makes more sense for her to provide the service as participants see the seats in WIC. She shared that her previous numbers show that she has provided 37 convertibles and 17 boosters with 42 educations. Brittany shared that the car seat shipments are delayed two months.

### **PHEP & Accreditation**

Stephanie Slifko submitted her report information to the board and presented the following:

Stephanie stated the grant year is finishing up with the next to start July 4<sup>th</sup>. There is now a new PHEP coordinator out of Muskingum County. She also shared that she has completed the ICS 400 and she is getting the final grant required trainings completed.

Stephanie shared that the accreditation application was approved and the completion date is now May 29, 2025. A video on 101 PHAB facts was shared with the directors then with at the last staff meeting. The team is working on domains and data collection. She is continuing to provide education to staff @ staffing meetings.

Stephanie requested approval for the Risk Communication Plan. Lisa Spillman made a motion to approve seconded by Dr. Richcreek. A roll call vote was called for approval. Motion passed.

Stephanie requested approval for the Non-Emergency Protocols and Procedures Plan. Dr. Richcreek made a motion to approve seconded by Lisa Spillman. A roll call vote was called for approval. Motion passed.

Don Wells began a discussion on the action of the health district having committees and the board involvement in them. Debra shared the first one has started and that Linda is working with the Personnel Committee. Debra stated they are working on policies and position description items and will share more at the next meeting with the outcomes of that group. There will be a section added to the agenda for committee updates going forward.

### **Health Commissioner**

Debra Eppley presented the following updates to the board:

Debra shared that she is to attend a meeting in Marysville June 28<sup>th</sup> to work on a committee for the AOHC to discuss the 2025 state budget initiative. She stated that there was a survey prior asking about funding and to place an order on the programs that would be at risk if funding is diminished. There should also be some legislative updates as well.

Debra shared information regarding the Avian Flu as a follow up from a conversation with Don Wells. She stated the ODH is working with the ODA on messaging around swine/poultry/dairy – with a goal to align messaging around animal and human disease prevention strategies to share with agricultural and public health communities and fair boards. Handouts were given from ODH for farm and dairy workers.

Debra informed the board that she is signing the contract for the Community Health Assessment contract and that \$5000 will be paid out upon remittance. The following \$5000 will be paid following the assessment next spring/summer.

Debra initiated conversation with the board on what the health commissioner should provide in the packet as well as what information is pertinent for them to receive. Much discussion ensued with the topics of data, education, and continued updates on the health district. Information such as how the board can share out in the community that state of the health district. Discussion was also had around the BOH members needed 2 education credits yearly – as stated in the by-laws. Debra will also re-share information on NALBOH with the board.

### **Health Educator**

Olivia Elson was not present for the meeting. She submitted her report in the board packet for the board to view regarding her outreach for May. Deb shared that the third Coffee with a Doc was last week with the Jamie Butler, Nurse Practitioner from CBHC. She stated that the turnout was very minimal and that some speculations were it may be due to the day of the week - Friday. Debra shared that Olivia provided education about Project Dawn last week at the Coshocton County Safety Council and received some great feedback from Briana Conkle and Amy Crown from the Coshocton County Chamber of Commerce. Olivia has also been talking with Anne Cornell about the possibility to collaborate in the school districts. More to come on that.

**Old Business**

Linda Weber discussed that the health district is no longer looking to hire a nurse as the budget committee did provide funds as requested to the health district for the budget year. Linda shared her concern that the health district would not have the staff necessary in the event of a community need. She stated she felt it is the right thing to do and asked the board for thoughts. Don Wells stated that it is now journalized in the minutes going forward. No further discussion had.

**Miscellaneous**

No miscellaneous.

**Public Comment**

No public comment.

**Adjourn**

Lisa Spillman made a motion to adjourn at 6:15 p.m., seconded by Dr. Richcreek. A roll call vote was called for approval. Motion passed.

*Donald S Wells*

*7/18/24*

Board President, Don Wells

Date

*Debra Eppley*

*7/19/2024*

Board Secretary, Debra Eppley

Date

(Minutes were prepared by Debra Eppley)