



Coshocton County Board of Health Minutes

Thursday, December 21, 2023 at 5:30 PM

Location: 637 Chestnut Street, Coshocton OH (Community Room)

The Coshocton County Board of Health met in regular session on Thursday, December 21, 2023 in the Community Room located at 637 Chestnut Street, Coshocton. Board members present: Don Wells, Dr. Jeff Poland, Linda Weber, Dr. Stephanie Richcreek and Lisa Spillman. Staff members attending: Steve Lonsinger, Health Commissioner, Kim Arden, Fiscal Administrator, Brittany Taylor, WIC Director, Zach Fanning, Director of Environmental, Tammy Smith, Director of Nursing and Clinics, Stephanie Slifko, Emergency Response Coordinator and Accreditation Coordinator. Present as public attendees: Jackie Buchanan and Debra Eppley. Media present: Diane Koch, WTNS.

The meeting was called to order by Vice President, Don Wells at 5:30 p.m., by a roll call vote. All board members were present.

Administrative

A motion was made by Dr. Poland to accept the minutes as presented for the November 16, 2023 regular meeting, seconded by Dr. Richcreek, a roll call vote was called for approval, Linda Weber abstained. Motion Passed.

Steve Lonsinger, Health Commissioner brought it to the attention of the board that an error was made in the April 20, 2023 Board of Health Minutes. It did not list the rate of pay for the hiring of Stephanie Slifko, Emergency Response and Accreditation Coordinator. Discussion continued if there were enough members of the board present in April to amend the minutes. Lisa Spillman gave the suggestion to contact Mr. Ben Hall, the County Prosecutor to make sure actions taken would comply with legal and audit requirements. No action was taken, and the conversation was tabled until the next board meeting.

Steve Lonsinger presented the Medical Director, Dr. Douglas Virostko's contact for the year 2024 to the board for renewal. A motion was made by Dr. Poland to accept and renew the presented contract, the motion was seconded by Linda Weber, a roll call vote was called for approval. Motion Passed.

The Board went into executive session for the purpose of: Setting pay rates, pay raises and to discuss personnel. Linda Weber made a motion to go to executive session at 5:39 pm., seconded by Lisa Spillman, a roll call vote was called for approval. Motion Passed. The board returned from executive session at 6:32 p.m.

Dr. Poland stated that at this time they did not feel comfortable increasing the wages for WIC, as many members of the WIC staff have benefited by becoming full time employees versus part time employees, and have been given a benefits package that includes medical, dental and vision that the Board of Health is responsible for paying the premiums via WIC funding. Wage increases for WIC staff were approved in the October 30, 2023 Special Board Meeting: Increased Amanda Taylor to 27 hours per week at \$15/hr. Susan Worthington to 35 hours per week at \$16.25/hr changed to full time status. Increase Brittany Taylor to 40 hours per week (35 hours WIC and 5 hours in District Health) at \$25.20/hour change to full time status. Increase Tonya Webster to 35 hours per week at \$27.73/hr (Webster was already full time)

Linda Weber made a motion to approve the following pay rate changes and pay raises:

Staff not listed in the rate changes will receive a 5% cost of living increase, Public Health Nurses: Alisha Virostko and Denise Thompson rate will be increased to \$24.25/hr, and Beau Timmons will be increased to \$23.50/hr. Environmental Director, Zach Fanning rate will be increased to \$30.45/hr, and the same rate increase applies to Kim Arden, Fiscal Administrator of \$30.45/hr. Jackie Buchanan and Tina Albertson rate will be increased to \$17.18/hr. The motion was seconded by Dr. Richcreek, a roll call vote was called for approval. Motion Passed.

Dr. Poland stated that the Health Commissioner replacement committee consisting of himself, Linda Weber, Zach Fanning and Tammy Smith have reviewed and interviewed Health Commissioner candidates. They wanted to present to the board the committee’s recommendation of Debra Eppley. Dr. Poland made a motion to hire Debra Eppley as the new Health Commissioner with a start date of January 1, 2023, at the rate of \$39/hr with a \$1.00 increase after completing satisfactory probationary period, Dr. Richcreek seconded the motion, a roll call vote was called for approval. Motion Passed. The board welcomed Debra Eppley to the team, and Debra spent a few minutes telling the board a little bit about herself.

Fiscal

Kim Arden presented the following Fiscal Reports and resolutions to the board:

Dr. Poland made a motion to accept the Detailed Trail Balance for the month ending November 20, 2023 as presented, seconded by Linda Weber, a roll call vote was called for approval. Motion Passed.

A motion was made by Lisa Spillman to accept resolution 2023-69 Additional Appropriation District Health as presented, seconded by Dr. Richcreek, a roll call vote was called for approval. Motion Passed.

Unappropriated Funds	To	020-0100-5400.01	Expense Board Members	650.00
			Total:	\$650.00

A motion was made by Linda Weber to accept resolution 2023-70 as presented Transferring Appropriations DH Reserve as presented, seconded by Dr. Richcreek, a roll call vote was called for approval. Motion Passed.

From	020-0100-5999.00	Transfer Out	To	135-0100-4009.00	Transfer In	10,000.00
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A motion was made by Dr. Poland to accept resolution 2023-71 (amended) Annual Appropriations 2024 as presented, seconded by Dr. Richcreek, a roll call vote was called for approval. Motion carried.

Maternal and Child Health Center

019-0100-5102.00	Salaries	79,653.76
019-0100-5103.00	Employee Insurance Bonus	0.00
019-0100-5110.00	O.P.E.R.S.	11,151.53
019-0100-5111.00	Worker's Compensation	828.51
019-0100-5113.00	Health/Life/Dental Insurance	889.00
019-0100-5115.00	Medicare Tax - Employer	1,393.94
019-0100-5200.00	Office Supplies	1,500.00
019-0100-5200.01	Medical Supplies	3,000.00
019-0100-5210.00	Equipment	0.00
019-0100-5260.00	Contract Services	27,000.00
019-0100-5300.00	Travel/Training	0.00
019-0100-5400.00	Other Expenses	2,000.00
019-0300-520000	Office Supplies - AH	500.00
019-0300-520001	Medical Supplies - AH	21,000.00
	Total Budget	\$148,916.74

District Health

020-0100-5102.00	Salaries	355,843.32
020-0100-5103.00	Employee Insurance Bonus	400.00
020-0100-5110.00	O.P.E.R.S.	49,818.06
020-0100-5111.00	Worker's Compensation	2,486.00
020-0100-5113.00	Health/Life/Dental Insurance	107,032.00
020-0100-5115.00	Medicare Tax	5,159.73
020-0100-5200.00	Office Supplies	8,500.00
020-0100-5200.01	Medical Supplies	0.00
020-0100-5210.00	Equipment	0.00
020-0100-5260.00	Contract Services	15,200.00
020-0100-5300.00	Travel/Training	2,000.00
020-0100-5400.00	Other Expenses	95,680.00
020-0100-5400.01	Board Expenses	1,000.00
020-0100-5999.00	Transfer Out	10,000.00
	Total Budget	\$653,119.11

EO23

020-0500-5102.00	Salaries	70,996.12
020-0500-5110.00	OPERS	9,939.46
020-0500-5111.00	Workers Comp	0.00
020-0500-5115.00	Medicare	1,029.44
020-0500-5200.00	Other Direct Costs	19,746.00
020-0500-5210.00	Equipment	5,500.00
020-0500-5260.00	Contract Services	10,000.00
	Total Funds Available	\$117,211.02

Workforce Development

020-0800-5400.00	Other Expense	40,000.00
020-0801-5102.00	Salaries	49,140.00
020-0801-5103.00	Employee Retention Bonus	0.00
020-0801-5110.00	O.P.E.R.S.	6,879.60
020-0801-5115.00	Medicare	712.53
020-0801-5200.00	Other Direct Costs	15,500.00
020-0801-5113.00	Health/Life/Dental Insurance	15,372.00
020-0801-5260.00	Contract Services	0.00
020-0801-5210.00	Equipment	0.00
	Total Budget	\$87,604.13

Swimming Pool Program

021-0100-5102.00	Salaries	3,804.84
021-0100-5110.00	O.P.E.R.S.	532.68
021-0100-5111.00	Worker's Compensation	17.49
021-0100-5115.00	Medicare Tax	55.17
021-0100-5200.00	Supplies	500.00
021-0100-5470.00	State Remittance Fees	860.00
	Total Budget	\$5,770.18

WIC

022-0100-5102.00	Salaries	154,052.73
022-0100-5103.00	Employee Insurance Bonus	200.00
022-0100-5110.00	O.P.E.R.S.	21,567.38
022-0100-5111.00	Worker's Compensation	2,410.86
022-0100-5113.00	Health/Life/Dental Insurance	15,930.00
022-0100-5115.00	Medicare Tax - Employer	2,233.76
022-0100-5210.00	Equipment	0.00
022-0100-5260.00	Contract Services	4,000.00
022-0100-5200.00	Other Direct Costs	30,948.75
	Total Budget	\$231,343.48

WIC Reserve

023-0100-5102.00	Retirement / Termination Pay-out	0.00
	Total Budget	\$0.00

Private Water Systems

024-0100-5102.00	Salaries	20,278.44
024-0100-5110.00	O.P.E.R.S.	2,838.98
024-0100-5111.00	Worker's Compensation	107.03
024-0100-5113.00	Life/Health/Dental	22,417.00
024-0100-5115.00	Medicare Tax - Employer	294.04
024-0100-5200.00	Supplies	500.00
024-0100-5210.00	Equipment	500.00
024-0100-5260.00	Contract Services	6,000.00
024-0100-5470.00	State Remittance Fees	8,000.00
024-0100-5999.00	Transfer to Reserve	2,000.00
	Total Budget	\$62,935.49

Construction and Demolition Debris Program

025-0100-5102.00	Salaries	.00
025-0100-5110.00	O.P.E.R.S.	.00
025-0100-5111.00	Worker's Compensation	.00
025-0100-5115.00	Medicare Tax - Employer	.00
025-0100-5200.00	Supplies	.00
025-0100-5470.00	E.P.A. Remittance Fees	500.00
	Total Budget	\$500.00

Coshocton County Board of Health

Coshocton County Board of Health - Annual Appropriation Resolution - 2023

Campgrounds

026-0100-5102.00	Salaries	3,722.16
026-0100-5110.00	O.P.E.R.S.	521.10
026-0100-5111.00	Worker's Compensation	41.01
026-0100-5115.00	Medicare Tax - Employer	53.97
026-0100-5200.00	Supplies	250.00
026-0100-5470.00	State Remittance Fees	1,650.00
	Total Budget	\$6,238.24

Food Service and Retail Food Establishments Program

028-0100-5102.00	Salaries	46,271.68
028-0100-5110.00	O.P.E.R.S.	6,478.04
028-0100-5111.00	Worker's Compensation	193.17
028-0100-5113.00	Life/Health/Dental	22,417.00
028-0100-5115.00	Medicare Tax - Employer	670.94
028-0100-5200.00	Supplies	2,000.00
028-0100-5210.00	Equipment	1,000.00
028-0100-5470.00	State Remittance Fees	5,040.00
028-0100-5999.00	Transfer to Reserve	2,000.00
	Total Budget	\$86,070.83

CFLP Solid Waste Grant

130-0100-5102.00	Salaries	3,100.24
130-0100-5110.00	OPERS	465.04
130-0100-5111.00	Worker's Compensation	395.97
130-0100-5113.00	Health/Life/Dental Insurance	0.00
130-0100-5115.00	Medicare Tax - Employer	44.95
130-0100-5200.00	Supplies	500.00
130-0100-5300.00	Travel/Training	500.00
130-0100-5400.01	Reimbursement	0.00
	Total Budget	\$5,006.20

Solid Waste Program

130-0200-5102.00	Salaries	5,180.24
130-0200-5110.00	OPERS	751.13
130-0200-5111.00	Worker's Compensation	33.06
130-0200-5113.00	Health/Life/Dental Insurance	0.00
130-0200-5115.00	Medicare	75.11
130-0200-5210.00	Equipment	0.00
130-0200-5400.00	Other Expenses	0.00
130-0200-5470.00	E.P.A. Remittance Fees	30,000.00
130-0200-5999.00	Transfer to Reserve	2,000.00
	Total Budget	\$38,039.54

Household Sewage Treatment Systems

131-0100-5102.00	Salaries	64,712.44
131-0100-5110.00	O.P.E.R.S.	9,059.74
131-0100-5111.00	Worker's Compensation	448.91
131-0100-5113.00	Life/Health/Dental	22,596.00
131-0100-5115.00	Medicare	938.33
131-0100-5200.00	Supplies	1,000.00
131-0100-5210.00	Equipment	0.00
131-0100-5400.00	Other Expenses	147,000.00
131-0100-5470.00	Remittance Fees	4,810.00
131-0100-5999.00	Transfer to Reserve	2,000.00
	Total Budget	\$252,565.42

Public Health Infrastructure Grant

132-0100-5102.00	Salaries	46,726.37
132-0100-5103.00	Employee Insurance Bonus	0.00
132-0100-5110.00	O.P.E.R.S.	6,541.69
132-0100-5111.00	Worker's Compensation	624.90
132-0100-5113.00	Health/Life/Dental Insurance	13,500.00
132-0100-5115.00	Medicare Tax - Employer	677.53
132-0100-5200.00	Other Direct Costs	2,820.00
132-0100-5210.00	Equipment	0.00
132-0100-5260.00	Contract Services	8,980.00
	Total Budget	\$79,870.49

District Health Reserve

135-0100-5102.00	Retirement / Termination Pay-out	14,003.39
135-0100-5115.00	Medicare	200.00
	Total Budget	\$14,203.39

Environmental Reserve

136-0100-5102.00	Retirement / Termination Pay-out	20000.00
136-0100-5115.00	Medicare	300.00
	Total Budget	\$20,300.00

AND, BE IT FURTHER RESOLVED THAT: the following anticipated revenue be certified.

Maternal and Child Health Center

	Estimated Carry Over from 2023	87,466.00
019-0100-4001.02	Inter-governmental/Local	0.00
019-0100-4006.00	Patient Fees	3,000.00
019-0100-4006.01	Medicaid	22,000.00
019-0100-4006.02	Private Insurance	0.00
019-0100-4006.04	Fee for Services	0.00
019-0100-4006.06	Medicaid Admin. Claims	8,200.00
019-0100-4010.00	Charitable Contributions	45,000.00
019-0300-400600	Fees-Patient Payments - AH	20,000.00
019-0300-400601	Fees - Medicaid	2,000.00
019-0300-400602	Private Insurance	2,000.00
	Total Anticipated Revenue	\$102,200.00
	Total Funds Available	\$189,666.00

District Health

	Estimated Carry Over from 2023	544,365.00
020-0100-4000.00	WIC Federal Funds	22,700.00 ✓
020-0100-4001.00	State Subsidy	7,000.00 ✓
020-0100-4001.02	Intergovernmental/Local	329,500.00 ✓
020-0100-4003.00	BCMh	24,000.00 ✓
020-0100-4003.03	Patient Fees	0.00 ✓
020-0100-4003.05	ODH Fees - State	0.00 ✓
020-0100-4003.06	Tattoo License Fees	850.00 ✓
020-0100-4000.04	EO23	170,301.00 ✓
020-0100-4005.00	OMHC Contract Inspections	1,925.00 ✓
020-0100-4006.06	MAC Billing	44,000.00 ✓
020-0100-4010.00	Vital Statistics	70,000.00 ✓
020-0100-4011.00	Charitable Contributions	0.00 ✓
020-0100-4013.00	Miscellaneous	700.00 ✓
020-0100-4015.00	Transfer In	0.00 ✓
020-0100-4016.00	Advance In	
	Total Anticipated Revenue	670,976.00
	Total Funds Available	\$1,215,341.00

EO23

Estimated Carry Over from 2023		.00
020-0100-4001.08	Federal Grant	\$106,555.47
020-0100-4001.09	Indirect Costs	\$10,655.55
Total Anticipated Revenue		117,211.02
Total Funds Available		117,211.02

WFD

Estimated Carry Over from 2023		39,271.13
020-0100-4000.01	FY23 Public Health Workforce - Direct	\$116,003.75
020-0100-4000.02	FY23 Public Health Workforce - Indirect	\$11,600.38
020-0100-4001.07	Federal Grant	
Total Anticipated Revenue		127,604.13
Total Funds Available		\$166,875.26

Swimming Pool Program

Estimated Carry Over from 2023		6,516.00
021-0100-4001.00	License Fees	5,404.00
Total Anticipated Revenue		5,404.00
Total Funds Available		11,920.00

WIC

Estimated Carry Over from 2023		7,168.00
022-0100-4001.00	Federal Funds	228,037.00
Total Anticipated Revenue		228,037.00
Total Funds Available		\$235,205.00

Private Water Systems

Estimated Carry Over from 2023		51,928.00
024-0100-4001.00	Installation Permits	26,100.00
024-0100-4002.00	Alteration Permits	1,705.00
024-0100-4002.01	Water Haulers	80.00
024-0100-4003.00	Water Testing	4,500.00
024-0100-4004.00	Well Certifications	450.00
Total Anticipated Revenue		32,835.00
Total Funds Available		\$84,763.00

Construction and Demolition Debris Program

Estimated Carry Over from 2023		2,672.00
025-0100-4001.00	Tipping Fees	0.00
Total Anticipated Revenue		0.00
Total Funds Available		\$2,672.00

Campgrounds

Estimated Carry Over from 2023		4,853.00
026-0100-4001.00	Campground License Fees	5,844.00
Total Anticipated Revenue		5,844.00
Total Funds Available		\$10,697.00

Food Service and Retail Food Establishments Program

Estimated Carry Over from 2023		41,496.00
028-0100-4001.00	FSO Licenses	49,500.00
028-0100-4002.00	Temporary Licenses	1,400.00
028-0100-4003.00	RFE Licenses	26,000.00

Solid Waste

Estimated Carry Over from 2023		42,298.00
130-0100-4001.00	Landfill License Fees	35,000.00
130-0100-4002.00	Hauler Fees	1,400.00
130-0100-4006.00	CFLP Grant	5,000.00
Total Anticipated Revenue		41,400.00
Total Funds Available		\$83,698.00

Household Sewage Treatment Systems

Estimated Carry Over from 2023		70,478.00
131-0100-4001.00	State EPA Grant	150,000.00
131-0100-4004.00	Certifications	500.00
131-0100-4005.00	Site Review Permit	9,750.00
131-0100-4005.01	Installations	29,250.00
131-0100-4005.02	Alterations	430.00
131-0100-4005.03	Operation Permits	9,000.00
131-0100-4005.04	Installers	6,000.00
131-0100-4005.05	Vehicle Permits	1,450.00
131-0100-4005.06	Variances	0.00
131-0100-4010.00	Split/Lot Reviews	15,000.00
Total Anticipated Revenue		221,380.00
Total Funds Available		\$291,858.00

Public Health Emergency Preparedness Grant

Estimated Carry Over from 2023		57,449.00
132-0100-4001.01	Federal Funds	68,729.00
Total Anticipated Revenue		68,729.00
Total Funds Available		\$126,178.00

District Health Reserve

135-0100-4009.00	Transfer In	2,000.00
Total Funds Available		\$2,000.00

Environmental Reserve

136-0100-4009.00	Transfer In	8,000.00
Total Funds Available		\$8,000.00

A motion was made by Lisa Spillman to accept resolution 2023-72 Transferring Appropriations Environmental Reserve as presented, seconded by Linda Weber, a roll call vote was called for approval. Motion carried.

024-0100-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
028-0100-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
130-0200-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
131-0100-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
				TOTAL	\$8,000.00

A motion was made by Lisa Spillman to accept resolution 2023-73 Appropriation Reductions WIC – Replacing Resolution 2023-67 as presented, seconded by Linda Weber, a roll call vote was called for approval. Motion carried.

Reducing Appropriations	From	Salaries	022-0200-5102.00	31,103.44
Reducing Appropriations	From	Employee Bonus	022-0200-5103.00	200.00
Reducing Appropriations	From	OPERS	022-0200-5110.00	3,656.40
Reducing Appropriations	From	Health/LF/Dental Ins	022-0200-5113.00	2,509.89
Reducing Appropriations	From	Medicare	022-0200-5115.00	509.59
Reducing Appropriations	From	Other Direct Costs	022-0200-5200.00	4,225.50
Reducing Appropriations	From	Equipment	022-0200-5210.00	1,067.83
Reducing Appropriations	From	Contract Services	022-0200-5260.00	650.00
Reducing Appropriations	From	Other Expense	022-0200-5400.00	13,824.57
			Total	\$57,747.22

A motion was made by Linda Weber to accept resolution 2023-74 Approving Current Expenses as presented, seconded by Dr. Richcreek, a roll call vote was called for approval. Motion carried.

019-0100	Maternal and Child Health	4,600.25
020-0100	District Health	1,321.06
020-0500	Enhanced Operations	72.00
020-0600	Vaccine Needs Assessment	
020-0700	Vaccine Equity	
020-0800	Workforce Development Grant	886.85
020-0900	COVID 19 Vaccinations - CN22	
021-0100	Swimming Pools	
022-0100	WIC	424.72
024-0100	Private Water	332.00
025-0100	Construction & Demolition Debris	
026-0100	Campgrounds	
028-0100	Food Service & Retail Food Establishments	
130-0100	Solid Waste - CFLP Grant	
130-0200	Solid Waste - Non Grant	
131-0100	Household Sewage Treatment Systems	
132-0100	Public Health Emergency Preparedness	205.00
Total		\$7,841.88

***PNC/VISA STATEMENT - Included**

A motion was made by Dr. Poland to accept resolution 2023-76 Additional Appropriation MCHC as presented, seconded by Linda Weber, a roll call vote was called for approval. Motion carried.

Unappropriated Funds	To	Contract Services	019-0100-526000	3,500.00
			Total	\$3,500.00

A motion was made by Lisa Spillman to accept resolution 2023-77 Revenue Increases as presented, seconded by Linda Weber, a roll call vote was called for approval. Motion Passed.

Child & Family Health Services

Account	Description	From	To	Increase of
019-0100-400602	Private Insurance	0.00	500.00	500.00
			Total	5500.00

District Health

Account	Description	From	To	Increase of
020-0100-400001	FY23 PH WF- Direct	0.00	850.93	860.93
020-0100-400002	FY23 PH WF- Indirect	0.00	85.09	85.09
020-0100-400107	WF Development Grant	220,800.00	276,328.76	55,528.76
020-0100-400300	Fees Crippled Children	21,000.00	23,300.00	2,300.00
020-0100-400306	Tattoo License Fees	1,200.00	1,450.00	250.00
020-0100-401300	Other Rec-Non-Rev	1,400.00	2,702.05	1,302.05
			Total	560,326.83

Swimming Pool

Account	Description	From	To	Increase of
021-0100-400100	License Fees	3,485.00	5,404.00	1,919.00
			Total	51,919.00

WIC

Account	Description	From	To	Increase of
022-0100-400100	FY22 Federal & State	12,412.66	37,207.86	24,795.20
022-0100-400101	FY23 Fed & State	175,356.34	176,046.57	690.23
022-0100-400900	Transfer In	0.00	15,000.00	15,000.00
022-0100-401300	Other Rec-Non-Revenue	0.00	350.00	350.00
			Total	540,835.43

Water System

Account	Description	From	To	Increase of
024-0100-400100	Sale of Installation Perm	26,100.00	28,519.00	2,419.00

024-0100-400400	Well Certifications	750.00	1,350.00	600.00
			Total	\$3,019.00

Campground

Account	Description	From	To	Increase of
026-0100-400100	Campground License Fe	5,264.00	5,844.00	580.00
			Total	\$580.00

Food Service

Account	Description	From	To	Increase of
028-0100-400100	FSO Licenses	33,950.00	45,698.00	11,748.00
			Total	\$11,748.00

Household Sewage Treatment

Account	Description	From	To	Increase of
131-0100-400100	State grant-Ohio EPA	100,000.00	121,219.74	21,219.74
131-0100-400500	Site Review Permit	9,000.00	11,450.00	2,450.00
131-0100-400501	Install Replace Permits	27,000.00	35,250.00	8,250.00
131-0100-400504	Installer Permits	4,800.00	6,300.00	1,500.00
131-0100-400505	Vehicle Permits	450.00	1,500.00	1,050.00
131-0100-401000	Split/Lot Reviews	15,000.00	17,950.00	2,950.00
131-0100-401300	Misc.	0.00	3,424.06	3,424.06
			Total	\$40,843.80

PHEP Pub Health Emerg Prepared

Account	Description	From	To	Increase of
132-0100-400102	FY23 Fed Funds PHEP	0.00	51,097.00	51,097.00
132-0100-400103	FY24 Fed Funds PHEP	0.00	41,685.00	41,685.00
			Total	\$92,782.00

District Health Reserve

Account	Description	From	To	Increase of
135-0100-400900	Transfer In	2,000.00	10,000.0	8,000.00
			Total	\$8,000.00

Kim Arden discussed with the board she would be submitting to the County Auditor a Revenue Decrease Letter and an Appropriation Reduction Letter at the request of Grant Daugherty, County Auditor. She explained the process, and that a vote would not be required she just wanted to make the board aware of the request and fulfillment.

Kim Arden also provided an update on Workforce Grant 22, she stated that we would be returning close to \$40,000 back to the Ohio Department of Health. She stated that when the county and city health departments combined, the city's Workforce Grant was absorbed into the Health District. The funds were what were remaining after attempting to spend down the account.

Environmental

Zach Fanning presented his health report for November 2023 of licenses and field activities during the month.

The Board conducted the second reading, and held the public hearing (no one attended) for the 2024 Food Fees.

Zach Fanning presented to the board landfill licenses for 2024. Dr. Poland made a motion to approve 2024 licenses for Coshocton Landfill and Alberts C&DD Landfill, seconded by Linda Weber, a roll call vote was called for approval, Don Wells abstained from the vote. Motion Passed. The board had conversation about the Conesville Industrial Park Landfill License for 2024, The did not take any action because of the following: Specific to Coal Combustion Residuals (CCR) generally regulated by Division of Surface water, House Bill 33 (budget bill) took away OEPA authority concerning current Ohio EPA regulations. They do have rule making authority under Section 3734.48 of the new rules, which will take several years and cannot be more strict than federal requirements.

Public Health Nursing

Tammy Smith presented a report to the board of health reflecting Communicable Diseases Reported, Adult Health Clinic stats, BCCP Clinic held, Blood Pressure Check Clinics held, and November's Epidemiology Report.

Tammy Smith presented to the Board of Health the resignation of Public Health Nurse, Sarah Kimber effective, December 15, 2023. Linda Weber made the motion to accept the resignation of Sarah Kimber, seconded by Lisa Spillman, a roll call vote was called for approval. Motion Passed.

Tammy Smith stated that Beau Timmons the current CMH nurse expressed interest in filling Sarah Kimber's vacancy, and she asked for the board's permission to post the CMH position. The board did not make any motions but gave the green light to move forward on the presented path to fill the vacant position.

Clinics

Conversation took place about the increase of COVID-19 in the waste water data and Tammy Smith stated that she has shared the data with community partners. They are seeing around 279 COVID-19 reported cases, but she also knows that number is way higher. Reportable cases come from physicians, Urgent cares and self-reported cases. These numbers do not reflect self-treating cases who do not seek care. We are seeing several hospitalizations with COVID-19, this time around more GI symptoms are present. We are seeing clusters, and spikes in RSV and Strep throat.

Tammy Smith also presented dates have been set for OSU Mammography Mobile Van on May 8, 2024 and October 9, 2024. We do have the option of adding an August date if needed.

WIC

Brittany Taylor presented her board of health report for the month of November to the board.

Health Educator

Olivia Elson presented via board packet the monthly newsletter for January. Steve Lonsinger stated that the Phone App., is complete and work is being done to launch the app. He also stated that the app is available in App Stores for download. Stephanie Slifko and Tammy Smith have been working with the new Health Educator through the process. Stephanie Slifko stated that the app is about 92% complete.

PHEP

Stephanie Slifko stated that PHEP is moving right along. Deliverables are being met and money is being brought in. It is a new solicitation period for the grant so for the next month or so it will be a time-consuming process to get everything done and turned in by January 22, 2024.

Accreditation

Stephanie Slifko presented to the board a list of plans and policies she has been working on. The Accreditation Team continues to meet on Friday mornings at 10:00 a.m. She presented the board with a copy of the readiness overall progress which is at 73%. She stated with no objections she will submit the readiness assessment at 73%. PHAB advised to turn in the assessment well ahead of the May deadline. She stated that the goal is to continue to work on the remaining 27% as we wait for word back from the PHAB review. Linda Weber appreciated the work done on this and the forward movement shown.

Health Commissioner

Steve Lonsinger stated he receives a call, and had forwarded an email to board members from Lucy Malenke, calling for legislative reform in the states Underground Injection Well Program. Conversation continued on injections well and how it could affect the Coshocton Community. No action was taken as daily trucks have been hauling waste water from East Palestine for weeks now.

Miscellaneous

Zach Fanning presented Resolution 2023-75 Updating Resolution 2022-01 Business Name and Notification to the board for review. A motion was made by Linda Weber to accept the resolution as presented, seconded by Lisa Spillman, a roll call vote was called for approval. Motion Passed.

Dr. Poland made a motion to adjourn at 7:14 p.m.

	
Board Vice President, Don Wells	Date

Board Secretary, Steve Lonsinger	Date
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(Minutes were prepared by Stephanie Slifko)

