

# Board of Health Minutes

September 21, 2023

## Coshocton Public Health District

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The Board of Health for the Coshocton Public Health District met in regular session on Thursday, September 21, 2023 in Room 145 of the County Services Building. Board members present included Don Wells; Dr. Jeff Poland, and Lisa Spillman. Staff members attending were Steve Lonsinger, Health Commissioner; Kim Arden, Brittany Taylor, Zach Fanning, Stephanie Slifko, and Tammy Smith. Present as a public attendees were Jackie Buchanan and Susan Worthington.

**Roll Call** – Board Vice President, Mr. Wells, called the meeting to order at 5:30 pm. Board members present were: Mr. Wells, Lisa Spillman and Dr. Poland. Members, Mrs. Weber and Dr. Richcreek were absent.

**Minutes** – Dr. Poland moved and Mr. Wells seconded a motion to approve the minutes of the August 17, 2023 regular Board Meeting - Roll call Dr. Poland-yes, Mr. Wells-yes, and Mrs. Spillman-abstained.. Motion carried

**Detailed Trial Balance** – Dr. Poland moved and Mrs. Spillman seconded a motion to accept the Detailed Trial Balance for the month ended August 31, 2023. Roll call was unanimous. Motion carried

**Resolution 2023-45** - Dr. Poland moved and Mrs. Spillman seconded a motion to approve Resolution 2023-45, a resolution to Transferring Appropriations within the PHEP fund. Roll call was unanimous. Motion carried.

From	132-0200-510200 SALARIES	To	123-0300- 520000 Other Direct Costs	\$2245.00
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**Resolution 2023-46** – Dr. Poland moved and Mrs. Spillman seconded a motion to approve Resolution 2023-46, a resolution appropriating additional funds in the MCHC fund. Roll call was unanimous. Motion carried

Unappropriated Funds	To	Contract Services	019-0100-526000	\$1,300.00
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**Resolution 2023-47** – Dr. Poland moved and Mrs. Spillman seconded a motion to approve Resolution 2023-47, a resolution transferring appropriations within the Solid Waste fund. Roll call was unanimous. Motion carried

From	130-0100-511100 Workers Comp	To	130-0100-511000 OPERS	\$15.95
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**Resolution 2023-48** Dr. Poland moved and Mrs. Spillman seconded a motion to approve Resolution 2023-48, a resolution appropriating additional monies within the WIC fund. Roll call was unanimous. Motion carried.

From Unanticipated Revenue to:

022-0100-5102.00	Salaries	\$36,076.40
022-100-5103.00	Employee Ins Bonus	200.00
022-0100-51110.00	OPERS	5,200.00
022-0100-5113.00	Health/Life/Dental Ins	6,400.00
022-0100-5115.00	Medicare Tax	600.00
022- 0100-5200.00	Other Direct Costs	2,100.00
022-0100-5260.00	Contract Services	2,100.00
022-0100-5400.00	Other Expenses	5,150.00
	<b>Total Additional Appropriations</b>	<b>\$56,650.00</b>

**Resolution 2023-49** – Mrs. Spillman moved and Dr. Poland seconded a motion to approve Resolution 2023-49, a resolution appropriating additional monies within the District Health Fund for Workforce Development Grant. Roll call was unanimous. Motion carried.

From Unanticipated Revenue to:

020-0800-5400.00	Other Expenses	\$31,000.00
020-0801-5260.00	Contract Services	4,000.00
	<b>Total Additional Appropriations</b>	<b>\$35,000.00</b>

**Resolution 2023-50** – Mrs. Spillman moved and Dr. Poland seconded a motion to approve Resolution 2023-50, a resolution to pay current expenses. Roll call was unanimous. Motion carried

019-0100	Maternal and Child Health	3,276.44
020-0100	District Health	12,970.56
020-0500	Enhanced Operations	
020-0600	Vaccine Needs Assessment	

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020-0700	Vaccine Equity	
020-0800	Workforce Development Grant	891.15
020-0900	COVID 19 Vaccinations – CN22	
021-0100	Swimming Pools	
022-0100	WIC	
024-0100	Private Water	1,395.00
025-0100	Construction & Demolition Debris	
026-0100	Campgrounds	
028-0100	Food Service & Retail Food Establishments	
130-0100	Solid Waste – CFLP Grant	
130-0200	Solid Waste – Non Grant	
131-0100	Household Sewage Treatment Systems	12,714.10
132-0100	Public Health Emergency Preparedness	11.99
	<b>Total</b>	<b>\$31,259.24</b>

**Resolution 2023-51** – Dr. Poland moved and Mrs. Spillman seconded a motion to approve Resolution 2023-51, a resolution transferring appropriations within the Swimming Pool fund. Roll call was unanimous. Motion carried

021-0100-5111.00	Workers Comp	To	021-0100-5110.00 OPERS	\$14.36
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**Resolution 2023-52** – Mrs. Spillman moved and Dr. Poland seconded a motion to approve Resolution 2023-52, a resolution transferring appropriations in the WIC fund. Roll call was unanimous. Motion carried

022-0200-5113.00	Health/Life/Dental Ins	To	022-0200-5102.00	Salaries	\$4,000.00
022 0200-5113.00	Health/Life/Dental Ins	To	022-0200-5110.00	OPERS	1,200.00
022-0200-5113.00	Health/Life/Dental Ins	To	022-0200-5115.00	Medicare	100.00
				<b>Total</b>	<b>\$5,300.00</b>

**Resolution 2023-53** – Dr. Poland moved and Mrs. Spillman seconded a motion to approve Resolution 2023-53, a resolution transferring appropriations within the Private Water fund. Roll call was unanimous. Motion carried

024-0100-5111.00	Workers Comp	To	024-0100-5110.00 OPERS	\$46.06
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**Resolution 2023-54** – Dr. Poland moved and Mrs. Spillman seconded a motion to approve Resolution 2023-54, a resolution transferring appropriations within the Campground fund. Roll call was unanimous. Motion carried

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026-0100-5111.00	Workers Comp	To	026-0100-51110.00 OPERS	\$18.78
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**Resolution 2023-55** – Mrs. Spillman moved and Dr. Poland seconded a motion to approve Resolution 2023-55, a resolution transferring appropriations in the WIC fund. Roll call was unanimous. Motion carried

130-0100-5111.00	Workers Comp	To	130-0100-5110.00	OPERS	\$185.80
130-0200-5111.00	Workers Comp	To	130-0200-5110.00	OPERS	7.18
130-0200-5111.00	Workers Comp	To	130-0200-5115.00	Medicare	7.18
				<b>Total</b>	<b>\$200.16</b>

**Resolution 2023-56** – Mrs. Spillman moved and Dr. Poland seconded a motion to approve Resolution 2023-56, a resolution transferring appropriations within the HSTS fund. Roll call was unanimous. Motion carried

131-0100-5111.00	Workers Comp	To	131-0100-5115.00	Medicare	\$162.20
				<b>Total</b>	<b>\$162.20</b>

**Resolution 2023-57** – Mrs. Spillman moved and Dr. Poland seconded a motion to approve Resolution 2023-57, a resolution appropriating additional monies in the HSTS fund. Roll call was unanimous. Motion carried

Unappropriated funds	To	131-0100-5102.00	Salaries	\$17,143.42	
Unappropriated funds	To	131-0100-5110.00	OPERS	2493.28	
Unappropriated funds	To	131-0100-5115.00	Medicare	45.60	
				<b>Total</b>	<b>\$19,682.30</b>

### Environment Health

Zach Fanning reported that he had applied to OHIO EPA for 2024 round of funding in the Water Pollution Control Loan Fund (WPCLF) in the amount of \$150,000. The funds will be used to assist income eligible homeowners to replace failing sewage treatment systems.

### Public Health Nursing

Tammy Smith reported that the OSU Mammography Van is scheduled to be at Coshocton Public Health on October 3. Smith also reported that COVID and Flu vaccines were ordered and awaiting delivery.

### W.I.C.

Brittany Taylor reported that the WIC Baby Expo went well. Coshocton’s full allotment of WIC Farmers Coupons have been distributed to WIC participants.

### ACCREDITATION

Stephanie Slifko reported that the accreditation team continues to meet every Friday. A bias and equity

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training being presented by Kent State University is scheduled for October 26.

### Miscellaneous

#### Issue 2 Legalizing recreational marijuana

Dr. Poland moved and Mrs. Spillman seconded a motion that Coshocton Public Health adopt a position against the recreational use of marijuana. Through emails, Dr. Virostko and Dr. Richcreek had shared their views on the issues surrounding the legalization of recreational marijuana.

**Executive Session** – Dr. Poland moved and Mrs. Spillman seconded a motion to enter into executive session to discuss employee hiring. Roll call was unanimous. Motion carried. Time was 6:04 p.m.

The Board returned to open meeting at 6:37. No business transpired during executive session.

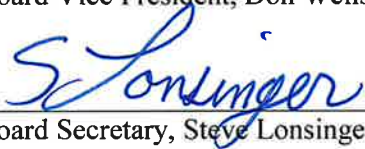
**Adjourn** – Dr. Poland moved and Mrs. Spillman seconded a motion to adjourn. Roll call was unanimous. Motion carried. Time was 7:06.



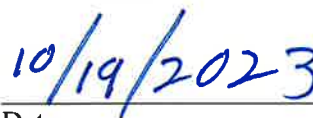
Board Vice President, Don Wells



Date



Board Secretary, Steve Lonsinger



Date

