

Board of Health

Minutes

July 20, 2023

Coshocton Public Health District

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The Board of Health for the Coshocton Public Health District met in regular session on Thursday, July 20, 2023 in the Community Room at 637 Chestnut St. Board members present included Don Wells; Dr. Jeff Poland, Dr. Stephanie Richcreek, and Linda Weber. Staff members attending were Steve Lonsinger, Health Commissioner; Kim Arden, Zach Fanning, Stephanie Slifko, and Tammy Smith. Present as public attendees were Jackie Buchanan, Jeff Everhart.

Roll Call – Board Vice President, Mr. Wells, called the meeting to order at 5:30 pm. Board members present were: Mr. Wells, Linda Weber, Dr. Richcreek, and Dr. Poland.

Resignation – Ms. Weber moved and Dr. Poland seconded a motion to accept Scott Limburg’s of resignation from the Board of Health effective July 13, 2023. Roll call was unanimous. Motion carried

Minutes June 15 – Dr. Poland moved and Ms. Weber seconded a motion to approve the minutes of the June 15, 2023 regular Board Meeting - Roll call was unanimous. Motion carried

Minutes July 6 – Ms. Weber moved Dr. Poland seconded a motion to approve the minutes of the July 6 special Board of Health meeting. Roll call was unanimous. Motion carried

Detailed Trial Balance – Dr. Poland moved and Dr. Richcreek seconded a motion to accept the Detailed Trial Balance for the month ended June 30, 2023. Roll call was unanimous. Motion carried

Resolution 2023-38 – Ms. Weber moved and Dr. Richcreek seconded a motion to approve Resolution 2023-38, a resolution to pay current expenses. Roll call was unanimous. Motion carried

019-0100	Maternal and Child Health	4,130.57
020-0100	District Health	26,549.62
020-0500	Enhanced Operations	250.59
020-0600	Vaccine Needs Assessment	
020-0700	Vaccine Equity	
020-0800	Workforce Development Grant	190.06
020-0900	COVID 19 Vaccinations – CN22	
021-0100	Swimming Pools	
022-0100	WIC	710.00

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024-0100	Private Water	2,034.00
025-0100	Construction & Demolition Debris	
026-0100	Campgrounds	1,650.00
028-0100	Food Service & Retail Food Establishments	140.00
130-0100	Solid Waste – CFLP Grant	
130-0200	Solid Waste – Non Grant	
131-0100	Household Sewage Treatment Systems	1994.00
132-0100	Public Health Emergency Preparedness	680.00
	Total	\$38,328.84

Resolution 2023-39 – Dr. Poland moved and Dr. Richcreek seconded a motion to approve Resolution 2023-39, a resolution appropriating additional monies in the swimming pool fund. . Roll call was unanimous. Motion carried

Unappropriated Funds	To	State Remittances	021-0100-547000	\$185.00
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Credit Card Fraud – Fiscal Officer, Kim Arden, reported that the agency’s credit card account experienced fraudulent charges. PNC Bank put a block on the credit card. The bank removed the fraudulent charges and issued a new charge card. Also, in a separate event, the agency’s credit card processing account experienced fraudulent activity. Ms. Arden is working with Elavon to resolve those issues.

Environment Health – Ms. Weber moved and Dr. Poland seconded a motion to approved the 2024 Coshocton Fairfield Licking Perry Solid Waste District (CFLP) contract for health department solid waste enforcement activities. Roll call was unanimous. Motion carried

Public Health Nursing

- Public education about Lyme Disease and tick awareness has been provided on the health department’s Facebook page and aired on WTNS radio.
- The OSU mammography van will be at Coshocton Public Health on August 8th 9:30-3:30 depending on the number of appointments.
- Prevent Blindness – This is a program that started last week called Vision Care Outreach. It for people at or below the 200% Poverty Level. They can receive eye exams, glasses or both. They made 5 referrals in the last 2 days. We currently have 3 local providers that accept the certificates. They also provide free readers to those in need.
- Received notice of award from United Way of Coshocton in the amount of

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#38,500.00.

W.I.C. –WIC Staff have given out 114 out of 200 Farmers Market Coupon booklets at the 4 events we hosted this month (2 at the Farmers Market and 2 at Schumakers).

PHEP – Ms. Weber moved and Dr. Poland seconded a motion to approve the Epi contract with Noble County Health Department, with the insertion of the word “annually” after “\$8,980.00” in Item I.,A, 1) on page 2 of the contract. Roll call was unanimous. Motion carried

Accreditation – Stephanie Slifko, Accreditation Coordinator, provided the Board with updates on the accreditation process and trainings.

Miscellaneous

Records Commission - Ms. Weber moved and Dr. Richcreek seconded a motion to designate the Coshocton County Records Commission as the records commission for Coshocton Public Health District, authorizing the Coshocton County records Commission to exercise all of the duties and responsibilities of Coshocton Public Health District’s records. Roll call was unanimous. Motion carried

Appointment of Board Member – Coshocton Public Health District has not established a Health District Licensing Council in accordance of O.R.C. 3709.41. The District Advisory Council (DAC) will need to meet to appoint someone to fill vacant seat on the Board.


Adjourn – Ms. Weber moved and Dr. Richcreek seconded a motion to adjourn. Vote was unanimous. Motion carried. Time was 6:15 p.m.



Board Vice President, Don Wells



Date



Board Secretary, Steve Lonsinger



Date

