

# Board of Health

## Minutes

April 20, 2023

### Coshocton Public Health District

637 Chestnut Street  
Coshocton, Ohio 43812-2362  
[www.coshoctoncounty.net](http://www.coshoctoncounty.net)



**Phone:** (740) 622-1426  
**Fax:** (740) 295-7576  
**Email:** [coshcohealth@coshoctoncounty.net](mailto:coshcohealth@coshoctoncounty.net)

The Board of Health for the Coshocton Public Health District met in regular session on Thursday, April 20, 2023 in the Community Room at 637 Chestnut St.. Board members present included Scott Limburg; Don Wells; Dr. Robert Gwinn, Linda Weber, and Dr. Jeff Poland DVM. Staff members attending were Steve Lonsinger, Health Commissioner; Cindy Hilbish, Kim Arden, Brittany Taylor, and Tammy Smith. Present as public attendees were Jackie Buchanan and Kendal Jordan.

**Roll Call** – Mr. Limburg called the meeting to order at 5:30 pm. Board members present were: Mr. Wells, Dr. Poland, Linda Weber and Mr. Limburg.

**Minutes** – Dr. Gwinn moved and Mr. Wells seconded a motion to approve the minutes of the March 16, 2023 regular Board Meeting - Roll call: Mr. Wells -yes, Dr. Poland -yes, Dr. Gwinn – yes and Mr. Limburg - yes, Ms Weber – abstained. Motion carried

Mr. Wells moved and Dr. Gwinn seconded a motion to approve the minutes of the March 27, 2023 special Board Meeting. – Roll call: Dr. Gwinn -yes, Mr. Wells -yes, Mr. Limburg -yes, Dr. Poland -yes, and Ms. Weber - abstained. Motion carried

**Executive Session** – Ms. Weber moved and Dr. Gwinn seconded a motion to enter into executive session to discuss employee hiring. Roll call was unanimous. Motion carried. Time was 05:32 pm.

The Board returned to open meeting at 6:03 pm. No business was conducted during the executive session.

**Detailed Trial Balance** – Dr. Poland moved and Ms. Weber seconded a motion to accept the Detailed Trial Balance for the month ended March 31, 2023. Roll call was unanimous. Motion carried

**Resolution 2023-22** – Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2023-22, a resolution transferring funds from CN22 Contract line to CN22 Other Direct Costs. Roll call was unanimous. Motion carried

From	020-0900-5260.00 Contracts	To	020-0900-5260.00 ODC	\$6,000.00
			<b>Total</b>	<b>\$6,000.00</b>

# Board of Health

## Minutes

April 20, 2023

**Resolution 2023-23** – Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2023-23, a resolution transferring funds within WIC from Health/LF/Dental to Equipment. Roll call was unanimous. Motion carried

From	022-0200-511300 Health/LF/Dental Ins	To	022-0200-52100 Equipment	\$2,000.00
<b>Total</b>				<b>\$2,000.00</b>

**Resolution 2023-24** – Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2023-24, transferring funds within PHEP. Roll call was unanimous. Motion carried

From	132-0100-510200 Salaries	To	132-0200-510200 Salaries	\$36,602.41
From	132-0100-511000 OPERS	To	132-0200-511000 OPERS	4,814.54
From	132-0100-511100 Workers Comp	To	132-0200-511100 Workers Comp	417.00
From	132-0100-511300 HEALTH/LF/DENTAL INS	To	132-0200-511300 HEALTH/LF/DENTAL INS	4,541.84
From	132-0100-511500 MEDICARE TAX	To	132-0200-511500 MEDICARE TAX	542.32
From	132-0100-520000 ODC	To	132-0200-520000 ODC	2,490.00
	132-0100-52600 CONTRACT SERVICES	To3w	132-0200-52600 CONTRACT SERVICES	8,980.00

**Resolution 2023-25** – Ms. Weber moved and Mr. Wells seconded a motion to approve resolution 2023-25, Paying Current Expenses. Roll call was unanimous – motion carried

019-0100	Maternal and Child Health	2,582.44
020-0100	District Health	28,002.21
020-0500	Enhanced Operations	4,023.84
020-0600	Vaccine Needs Assessment	583.82
020-0700	Vaccine Equity	.00
020-0800	Workforce Development Grant	5117.29
020-0900	COVID 19 Vaccinations – CN22	.00
021-0100	Swimming Pools	.00
022-0100	WIC	337.74
024-0100	Private Water	518.00
025-0100	Construction & Demolition Debris	.00
026-0100	Campgrounds	.00

# Board of Health

## Minutes

April 20, 2023

028-0100	Food Service & Retail Food Establishments	4,604.00
130-0100	Solid Waste – CFLP Grant	.00
130-0200	Solid Waste – Non Grant	.00
131-0100	Household Sewage Treatment Systems	962.00
132-0100	Public Health Emergency Preparedness	2,245.00
	Total	48,976.34


**Resolution 2023-26** Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2023-26, a resolution appropriating additional funds in District Health Contracts. Roll call was unanimous. Motion carried.

Unappropriated Funds	To	020-0100-5260.00 Contracts	\$25,470.00
		<b>Total</b>	<b>\$25,470.00</b>

**Adjourn** – Dr. Gwinn moved and Ms. Weber seconded a motion to adjourn. Vote was unanimous. Motion carried. Time was 6:48 pm.

  
\_\_\_\_\_  
Board President, Scott Limburg

5/18/23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Board Secretary, Steve Lonsinger

5/18/23  
\_\_\_\_\_  
Date