

Board of Health Minutes

February 16, 2023

Coshocton Public Health District

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Board of Health Minutes

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The Board of Health for the Coshocton Public Health District met in regular session on Thursday, February 16, 2023 in the County Services Building. Board members present included Scott Limburg; Don Wells; Linda Weber; Dr. Robert Gwinn, and Dr. Jeff Poland DVM. Staff members attending were Steve Lonsinger, Health Commissioner; Cindy Hilbish, Zach Fanning, Brittany Taylor and Tammy Smith. Present as a public attendee was Jackie Buchanan.

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm.

Minutes – Ms. Weber moved and Dr. Poland seconded a motion to approve the minutes of the January 19, 2023 Board Meeting - Roll call: Mr. Wells -yes, Dr. Poland -yes, Ms. Weber -yes, Mr. Limburg -yes, and Dr. Gwinn -abstained. Motion carried

Dr. Gwinn moved and Mr. Wells seconded a motion to approve the minutes of the January 26, 2023 Special Meeting. – Roll call: Dr. Gwinn -yes, Mr. Wells -yes, Dr. Poland -yes, Ms. Weber -yes, and Mr. Limburg -abstained. Motion carried

Ms. Weber moved and Dr. Poland seconded a motion to approved the minutes of the February 7, 2023 meeting. Roll call – all yes. Motion carried.

Detailed Trial Balance – Dr. Poland moved and Mr. Wells seconded a motion to accept the Detailed Trial Balance for the month ended December 31, 2022. Roll call was unanimous. Motion carried

Detailed Trial Balance – Dr. Poland moved and Ms. Weber seconded a motion to accept the Detailed Trial Balance for the month ended January 31, 2023. Roll call was unanimous. Motion carried

Resolution 2023-12 – Mr. Wells moved and Ms. Weber seconded a motion to approve resolution 2023-12, Paying Current Expenses. Roll call was unanimous – motion carried

019-0100	Maternal and Child Health	491.45
020-0100	District Health	19,698.01

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020-0500	Enhanced Operations	10,779.95
020-0600	Vaccine Needs Assessment	4,554.58
020-0700	Vaccine Equity	.00
020-0800	Workforce Development Grant	5,502.23
020-0900	COVID 19 Vaccinations – CN22	57.04
021-0100	Swimming Pools	.00
022-0100	WIC	.00
024-0100	Private Water	435.00
025-0100	Construction & Demolition Debris	.00
026-0100	Campgrounds	.00
028-0100	Food Service & Retail Food Establishments	140.21
130-0100	Solid Waste – CFLP Grant	8,425.46
130-0200	Solid Waste – Non Grant	0.00
131-0100	Household Sewage Treatment Systems	16,255.25
132-0100	Public Health Emergency Preparedness	160.00
	Total	66,499.183.73

Resolution 2023-13 Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2023-13, a resolution rescinding Resolution 2023-11 that advanced funds to W.I.C (Resolution 2023-11 had errors in the fund line numbers). Roll call was unanimous. Motion carried.

Notary Public Discussion Mr. Lonsinger led a discussion explaining the need to have a notary public available on staff to be better able to serve the needs of clients and staff with processing official health department documents. Dr. Gwinn moved and Mr. Wells seconded a motion to offer a \$200 per year stipend to act as a notary public for the agency, to be paid at the end of the year. Roll call was unanimous. Motion carried.

Tuition Reimbursement Mr. Lonsinger led a discussion on a proposed tuition reimbursement policy. Board members offered additional language and changes to be incorporated into the proposed policy and then brought back to the Board for consideration.

Environmental

Resolution 2023-14 – Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2023-14, resolution to appropriate additional to CFLP reimbursement. Roll call was unanimous. Motion carried.

Unappropriated Funds	To	CFLP Reimbursement	130-0100-5400.01	8,425.46
			Total	8,425.46

Resolution 2023-15 – Dr. Poland moved and Mr. Wells seconded a motion to approve Resolution 2023-15, appropriating funds to Water Supplies. Roll call was unanimous. Motion carried

Unappropriated Funds	To	Water Supplies	024-0100-5200.00	1,000.00
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	Total	1,000.00
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Resolution 2023-17 – Ms. Weber moved and Dr. Gwinn seconded a motion to approve Resolution 2023-17, a resolution authorizing Zach Fanning to apply for, accept, and enter into a Water Pollution Control Loan Fund (WPCLF) agreement on behalf of the Coshocton Public Health District. The amount of the application is \$150,000. Roll call was unanimous. Motion carried

Public Health Nursing

United Way Grant - Ms. Weber moved and Dr. Poland seconded a motion to approve the United Way Grant application in the amount of \$43,000 (Child Health \$15,500 and Prenatal \$27,500). Roll call was unanimous. Motion carried.

WIC – Dr. Gwinn moved and Ms. Weber seconded a motion to approve Resolution 2023-16, a resolution transferring appropriation within the WIC funds. Roll Call was unanimous. Motion carried.

From	022-0100-5110.00 OPERS	To	022-0200-5110.00 OPERS	18,658.00
Total				\$18,658.00

Health Commissioner’s Report – Ms. Weber moved and Dr. Poland seconded a motion to accept Jessica Burt’s resignation effective February 24, 2023. Roll call was unanimous. Motion carried.

Executive Session – Dr. Poland moved and Dr. Gwinn seconded a motion to enter into an executive session to discuss personnel and hiring. Time was 6:40 pm.

The Board returned to open meeting at 7:37 pm. No business actions transpired during executive session

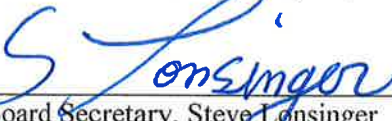
Adjourn – Ms. Weber moved and Mr. Wells seconded a motion to adjourn. Vote was unanimous. Motion carried. Time was 7:37 pm.



 Board President, Scott Limburg

3/15/23

 Date



 Board Secretary, Steve Lonsinger

3/16/23

 Date