

**Coshocton County Board of Health
Minutes
December 15, 2022**

The Board of Health for the Coshocton County General Health District met in regular session on Thursday, December 15, 2022 in the County Services Building. Board members present included Scott Limburg; Don Wells; Linda Weber; and Dr. Jeff Poland DVM. Staff members attending were Steve Lonsinger, Health Commissioner; Cindy Hilbish, Zach Fanning, Brittany Taylor and Tammy Smith. Present as a public attendee was Jackie Buchanan.

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm.

Executive Session – Ms. Weber moved and Dr. Poland seconded a motion to enter into executive session to discuss hiring and employee compensation. Time was 5:30 p.m.

The Board returned to open meeting at 6:13 p.m. No business actions transpired during executive session.

Minutes – Dr. Poland moved and Ms. Weber seconded a motion to approve the minutes of the November 17, 2022 Board meeting.– Vote: Poland-yes, Wells-yes, Weber abstain, Limburg-yes– motion carried.

Hiring – Mr. Wells moved Dr. Poland seconded a motion to hire Joseph Garrett, REHS and Michael Timmons, RN from the Coshocton City Health Department. – Roll call was unanimous – motion carried.

NAME	Joe Garrett	NAME	Michael Timmons
POSITION	Sanitarian	POSITION	RN
STATUS	Full-Time (40hrs/wk)	STATUS	Full-Time (40hrs/wk)
RATE	\$25.00	RATE	\$21.50
START DATE	January 1, 2023	START DATE	January 1, 2023

Health Commissioner Contract – Ms. Weber moved and Dr. Poland seconded a motion to renew the contract for Health Commissioner with Steve Lonsinger from January 1, 2023 through December 31, 2023. – Roll call was unanimous – motion carried.

Medical Director Contract – Ms. Weber moved and Mr. Wells seconded a motion to renew the contract for Medical Director with Dr. Douglas Virostko from January 1, 2023 through December 31, 2023. – Roll call was unanimous – motion carried.

Detailed Trial Balance – Dr. Poland moved and Ms. Weber seconded a motion to accept the Detailed Trial Balance for the month ended November 30, 2022. – Roll call was unanimous – motion carried.

Pay Raises – Ms. Weber moved and Dr. Poland seconded a motion to grant a 5% cost of living pay raise to all current employees of Coshocton County General Health District. – Roll call was unanimous – motion carried.

Resolution 2022-61 – Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2022-61, dba Coshocton Public Health District. -- Roll call was unanimous – motion carried.

Resolution 2022-62 – Ms. Weber moved and Mr. Wells seconded a motion to approve Resolution 2022-62, transferring funds into the Environmental Reserve Fund. – Roll call was unanimous – motion carried.

024-0100-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
028-0100-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
130-0200-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
131-0100-5999.00	Transfer Out	To	136-0100-4009.00	Transfer In	2,000.00
				TOTAL	8,000.00

Resolution 2022-63 – Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2022-64, transferring monies into the District Health Reserve Fund. – Roll call was unanimous – motion carried.

From	020-0100-5999.00	Transfer Out	To	135-0100-4009.00	Transfer In	2,000.00
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Resolution 2022-64 – Ms. Weber moved and Mr. Wells seconded a motion to approve Resolution 2022-63, appropriating additional monies for District Health OPERS. – Roll call was unanimous – motion carried.

Unappropriated Funds	To	District Health OPERS	021-0100-5110.00	1,216.00
			Total	1,216.00

Resolution 2022-65 – Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2022-65, reducing appropriations in the W.I.C. fund. – Roll call was unanimous – motion carried.

Reducing Appropriations	From	WIC Salaries	022-0200-5102.00	3,900.00
Reducing Appropriations	From	WIC Other Expenses	022-0200-5400.00	4,400.00
			Total	8,300.00


FCFC Contract – Ms. Weber moved and Dr. Poland seconded a motion to approve a contract with FCFC to provide social support service for the prenatal clinic at a rate of \$26.00 per hour not to exceed \$6,760.00. – Roll call was unanimous – motion carried.

Next Meeting - A meeting date was set for January 2, 2023 at 6:30 pm for Board reorganization.

Adjournment – Ms. Weber moved and Dr. Poland seconded a motion to adjourn at 7:00 pm. – Roll call was unanimous – motion carried


 Board President, Scott Limburg

1/19/2023
 Date


 Board Secretary, Steve Lonsinger

1/19/2023
 Date