

**Coshocton County Board of Health
Minutes
September 15, 2022**

The Board of Health for Coshocton County General Health District met in regular session on Thursday, September 19, 2022 in the County Services Building. Board of Health members present included Scott Limburg; Linda Weber; Dr. Jeff Poland DMV; Don Wells; and Robert Gwinn DO. Staff members attending were Steve Lonsinger, Health Commissioner; Tammy Smith, Zach Fanning, Brittany Taylor, and Cindy Hilbish. Present as a public attendee was Jackie Buchanan.

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm.

Minutes:

- Correction to the minutes proposed by Dr. Poland:
 - Denny Blanford should be added as in attendance as a Public attendee to the August 18, 2022 regular board of health meeting
- Dr. Poland moved to approved the minutes of the August 18, 2022 minutes with the correction, Ms. Weber seconded the motion. Roll call was unanimous – motion carried.

Detailed Trial Balance – Ms. Weber moved and Mr. Wells seconded a motion to accept the Detailed Trial Balance for the month ended August 31, 2022. Roll call was unanimous – motion carried.

Current Expenses – Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2022-37, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	2,355.22
020-0100	District Health	11,358.00
020-0500	Enhanced Operations	13,557.27
020-0600	Vaccine Needs Assessment	.00
020-0700	Vaccine Equity	.00
020-0800	Workforce Development Grant	1,626.51
020-0900	COVID 19 Vaccinations – CN22	4,526.77

021-0100	Swimming Pools	.00
022-0100	WIC	4,627.68
024-0100	Private Water	675.00
025-0100	Construction & Demolition Debris	.00
026-0100	Campgrounds	.00
028-0100	Food Service & Retail Food Establishments	165.52
130-0100	Solid Waste – CFLP Grant	95.70
130-0200	Solid Waste – Non Grant	.00
131-0100	Household Sewage Treatment Systems	8,515.00
132-0100	Public Health Emergency Preparedness	570.00
	Total	48,072.67

Ms. Weber moved and Dr. Gwinn seconded a motion to approve Resolution 2022-38, Additional Appropriations for District Health – Equipment – to purchase furniture and equipment for the new Chestnut Street building. Roll call was unanimous – motion carried.

Unappropriated Funds	To		75,000.00
		Total	75,000.00

Environmental –

- Ms. Weber moved and Mr. Wells seconded a motion to approved the Health Department Enforcement Contract for 2023 with the Coshocton-Fairfield-Licking-Perry Solid Waste District in the amount of \$5,650.00. Roll call was unanimous - motion carried

Environmental Continued –

- The Coshocton County health department wrote a letter of support for MWCD in their efforts to get a grant for the Wills Creek area trail system project.

Public Health Nursing –

- Attended Baby Expo (Presented Lyme disease prevention education)
- Lyme cases are more comparable to previous year now
- Monkeypox – Have been sharing messaging regarding prevention via behavioral changes on social media and webpage. Unable to get vaccine as prophylaxis; to contact ODH should positive case occur.

Coronavirus –

- Trends discussed
- Offering Updated Booster (bivalent) vaccine via walk-in and by appointment
 - Received another 200 doses
 - Advertised via PSA, social media, and website
 - Nursing staff will be traveling around the county to offering COVID vaccine/boosters at the various nursing facilities, and at West Lafayette Rotary Health Fair.
 - Will be attending Coshocton County Employee Health Fair offering both Flu and COVID vaccines and at the Engineers office.
- ODH notified local health departments that proctored test kits will be sent to LHDs. Those that meet the requirements for treatment, can do an online appointment to be prescribed the antiviral medication as appropriate.
 - Target audience for these proctored test kits are ideally those who cannot afford care. Will reach out to Hope Clinic and the Senior Center once received.
 - Discussion of whether the antiviral medication is free or affordable; unsure.
- Board members approved and encouraged advertising of COVID vaccination, testing, and/or prophylactic treatments as allowable by ODH guidance (via COVID grants)
 - Board members encouraged considering more unconventional methods:
 - Cindy Hilbish, Health Educator presented the possibility of looking into digital marketing which utilizes AI to place messaging strategically on search engines and social media.
 - Possibly pursue billboard ad again

MCHC – Dr. Poland moved and Dr. Gwinn seconded a motion to approve the Family and Children First Council contract for 2022. Roll call was unanimous – motion carried.

WIC –

- Participation rates increased again in August. Baby Expo was successful Baby Expo. WIC Director and WIC IBCLC/Breastfeeding Coordinator have presented at doctors' offices and talking about WIC services via lunch and learns funded by a grant through Coffective. The formula shortage continues and waivers have been extended.
 - Dr. Poland commended outreach to Genesis, Primecare and Muskingum pediatrics
- The Breastfeeding Coordinator position has yet to be posted but will be posted soon

WIC continued -

- Dr. Gwinn moved and Mr. Wells seconded a motion to approve Resolution 2022-39 – Transfer Appropriations within the District Health fund for WIC – to prevent comingling of funds between FY22/FY23 WIC grants. Roll call was unanimous – motion carried.

From	022-0100-5102.00 Salaries	To	022-0200-5102.00 Salaries	31,000.00
From	022-0100-5102.00 Salaries	To	022-0200-5110.00 OPERS	2,190.00
From	022-0100-5102.00 Salaries	To	022-0200-5113.00 Insurance	880.00
From	022-0100-5110.00 OPERS	To	022-0200-5110.00 OPERS	2,150.00
From	022-0100-5115.00 Medicare	To	022-0200-5113.00 Insurance	12.00
From	022-0100-5260.00 Contract Services	To	022-0200-5113.00 Insurance	635.00
From	022-0100-5115.00 Medicare	To	022-0200-5115.00 Medicare	450.00
From	022-0100-5260.00 Contracts	To	022-0200-5260.00 Contracts	250.00
From	022-0100-5210.00 Equipment	To	022-0200-5103.00 Emp. Bonus	200.00
Total				37,767.00

- Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2022-40 – Additional Appropriations for the District Health fund for WIC – Other Expenses – to be used for District Health indirect costs. Roll call was unanimous – motion carried.

Unappropriated Funds	To	Other Expenses	022-0200-5400.00	4,400.00
Total				4,400.00

PHEP -

- Ms. Weber moved and Dr. Poland seconded a motion to approve Resolution 2022 – 41 – Transfer Appropriations within the District Health fund for PHEP – to prevent comingling of funds between FY22/FY23 PHEP grants. Roll call was unanimous – motion carried.

From	132-0100-5102.00 Salaries	To	132-0200-5102.00 Salaries	33,176.26
From	132-0200-5110.00 OPERS	To	132-0200-5110.00 OPERS	4,538.00
From	132-0100-5113.00 Insurance	To	132-0200-5113.00 Insurance	2,181.72
From	132-0100-5115.00 Medicare	To	132-0200-5115.00 Medicare	476.79
From	132-0100-5200.00 ODC	To	132-0200-5200.00 ODC	2,640.00
From	132-0100-5260.00 Contracts	To	132-0200-5200.00 Contracts	6,735.00
Total				49,747.77

Health Educator –

- Offered nutrition education to parents at Hopewell preschool registration days
- Bike Helmets and reflectors were received via our CDC school liaison to be distributed to the participants of Safety Town 2022
- CCGHD Fair booth in commercial building #1 will be manned daily to educate on all our various programs, distribute COVID test kits, vaccine promotion items, and bike helmets/reflectors, raffle off 4 ATV helmets also received by our CDC school liaison and answer the general public's questions
- Health Educator has engagements to teach at Coshocton City Elementary School's after school program (GEARS – Growing Educated an Responsible Students), as well as at Coshocton Christian School to their 8th grade home economics class.

Accreditation – no updates

Committee to Combine –

- Lonsinger reported that he will be attending a meeting at the City Health Department with Katherine Clark and Mayor Mark Mills on Wednesday, September 21, 2022 at 2 pm. and asked if a Board member would be available to attend the meeting also. Don Wells volunteered to attend the meeting.

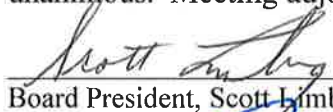
Health Commissioners Report –

- State Auditors are here – want a list of our BOH members' other board positions listed
- Insurance Bonus Discussion – consideration of whether part time bonus for waiving benefits when eligible
 - BOH members given a proposal by Steve to review

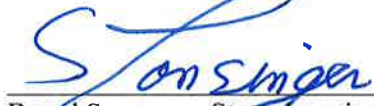
Miscellaneous –

- Zach Fanning presented a variance request by James Amore to install a holding tank as a Home Sewage Treatment System at his property on Cr 274. Dr. Gwinn moved and Mrs. Weber seconded the motion to disapprove the variance request; roll call – Dr. Gwinn, yes; Mrs. Weber, yes; Don Wells, yes; Dr. Poland, yes; with Mr. Limburg abstaining.
- Dr. Poland moved and Dr. Gwinn seconded a motion to approve the WIC IBCLC contract for FY23. Roll call was unanimous – motion carried.

Adjournment – Dr. Gwinn moved and Ms. Weber seconded a motion to adjourn. Roll call unanimous. Meeting adjourned at 6:30 pm.


Board President, Scott Limburg

10/20/22
Date


Board Secretary, Steve Lonsinger

10-20-2022
Date