

**Coshocton County Board of Health
Minutes
October 20, 2022**

The Board of Health for the Coshocton County General Health District met in regular session on Thursday, October 20, 2022 in the County Services Building. Board members present included Scott Limburg; Don Wells; and Dr. Jeff Poland DVM. Staff members attending were Steve Lonsinger, Health Commissioner; Jessica Burt, Zach Fanning and Brittany Taylor. Present as a public attendee was Jackie Buchanan.

Board members absent were Linda Weber and Robert Gwinn DO

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm.

Minutes – Dr. Poland moved and Mr. Wells seconded a motion to approve the minutes of the September 15, 2022 Board meeting. – Roll call was unanimous – motion carried.

Dr. Poland moved and Mr. Wells seconded a motion to authorize the use of Attorney Marc Fishel and his firm, Fishel, Downy, Albrecht & Riepenhoff for legal consultation. Need a vote– Roll call was unanimous – motion carried

Special Meeting Minutes – Mr. Wells moved and Dr. Poland seconded a motion to approve the minutes of the September 26, 2022 Special Meeting. – Roll call was unanimous – motion carried.

Detailed Trial Balance – Dr. Poland moved and Mr. Wells seconded a motion to accept the Detailed Trial Balance for the month ended September 30, 2022. – Roll call was unanimous – motion carried.

Current Expenses – Mr. Wells moved and Dr. Poland seconded a motion to approve Resolution 2022-42, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

| | | |
|----------|-------------------------------------------|-----------|
| 019-0100 | Maternal and Child Health | 1,927.36 |
| 020-0100 | District Health | 8,664.08 |
| 020-0500 | Enhanced Operations | 20,729.94 |
| 020-0600 | Vaccine Needs Assessment | .00 |
| 020-0700 | Vaccine Equity | .00 |
| 020-0800 | Workforce Development Grant | 1,501.44 |
| 020-0900 | COVID 19 Vaccinations – CN22 | 1,667.70 |
| 021-0100 | Swimming Pools | .00 |
| 022-0100 | WIC | 1,809.48 |
| 024-0100 | Private Water | 2,410.00 |
| 025-0100 | Construction & Demolition Debris | .00 |
| 026-0100 | Campgrounds | .00 |
| 028-0100 | Food Service & Retail Food Establishments | 142.85 |
| 130-0100 | Solid Waste – CFLP Grant | 46.17 |
| 130-0200 | Solid Waste – Non Grant | .00 |
| 131-0100 | Household Sewage Treatment Systems | 1,768.00 |
| 132-0100 | Public Health Emergency Preparedness | 2,245.00 |
| | Total | 42,912.02 |

Dr. Poland moved and Mr. Wells seconded a motion approving resolution 2022-43 additional appropriation – Roll call was unanimous – motion carried.

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|----------------------|----|-----------|------------------|-----------------|
| Unappropriated Funds | To | Salaries | 130-0100-5102.00 | 4,100.00 |
| Unappropriated Funds | To | OPERS | 130-0100-5110.00 | 574.00 |
| Unappropriated Funds | To | Insurance | 130-0100-5113.00 | 3,691.00 |
| Unappropriated Funds | To | Medicare | 130-0100-5115.00 | 57.00 |
| Total | | | | 8,422.00 |

Mr. Wells moved and Dr. Poland seconded a motion approving resolution 2022-44 PHEP transfers. Voiding Resolution 2022-41 – Roll call was unanimous – motion carried.

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|--------------|-------------------------------|----|----------------------------|------------------|
| From | 132-0100-5102.00 Salaries | To | 132-0200-5102.00 Salaries | 21,384.15 |
| From | 132-0200-5110.00 OPERS | To | 132-0200-5110.00 OPERS | 3,144.17 |
| From | 132-0100-5113.00 Insurance | To | 132-0200-5113.00 Insurance | 504.21 |
| From | 132-0100-5115.00 Medicare | To | 132-0200-5115.00 Medicare | 315.51 |
| From | 132-0100-5200.00 ODC | To | 132-0200-5200.00 ODC | 2,070.00 |
| From | 132-0100-5260.00 Contracts | To | 132-0200-5200.00 Contracts | 4,490.00 |
| From | 132-0100-5110.00 Workers Comp | To | 132-0200-5113.00 Insurance | 317.00 |
| Total | | | | 32,225.04 |

Environmental –

Zach Fanning reported the septic and well permits are still coming in steadily.

Public Health Nursing – Information in report. Steve Lonsinger reported they are to put COVID booster information on two billboards. Also, Ebola virus is currently being monitored, however, no cases are in Coshocton County. Steve also reported there has been an increase in influenza and the Health Department is offering flu and COVID vaccines.

Coronavirus –

Steve Lonsinger reported case numbers for COVID has dropped and the Health Department plans to prepare in case of a winter surge of COVID cases.

MCHC – Information in report

Accreditation –

Jessica Burt reported she will be working to finish the new Quality Improvement Plan and Performance Management Plan.

WIC –

Dr. Poland moved and Mr. Wells seconded a motion to approve the IBCLC contract with the approved changes. . Need a vote– Roll call was unanimous – motion carried

Dr. Poland moved and Mr. Wells seconded a motion to approve Resolution 2022-45, Advance to WIC. – Roll call was unanimous – motion carried

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|------------------|----------------------|----|------------------|-------------|-----------|
| | Unappropriated Funds | To | 020-0100-5999.00 | Advance Out | 13,500.00 |
| 020-0100-5999.00 | Advance Out | To | 022-0100-4099.00 | Advance In | 13,500.00 |

WIC Continued -

Dr. Poland moved and Mr. Wells seconded a motion to approve Resolution 2022-46, Additional Appropriation for WIC FY23. – Roll call was unanimous – motion carried

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| Unappropriated Funds | To | WIC ODC FY23 | 022-020-0200-5200.00 | 1,500.00 |
| Total | | | | 1,500.00 |

Dr. Poland moved and Mr. Wells seconded a motion to approve Resolution 2022-47, Additional Appropriation for WIC FY22. – Roll call was unanimous – motion carried

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|----------------------|----|---------|------------------|---------------|
| Unappropriated Funds | To | WIC ODC | 022-0100-5200.00 | 706.46 |
| Total | | | | 706.46 |

Health Educator – Nothing to be reported

PHEP – Nothing to be reported

Committee to Combine –

The board is planning a special Board meeting Thursday, October 27th, 2022 at 5:30pm to review the new updated contract.

Health Commissioner's Report –

Steve Lonsinger reported he was given a new anticipated completion time for the Health Department's new building. The builders anticipate to be completed by Thanksgiving.

Miscellaneous -

Mr. Wells moved and Dr. Poland seconded a motion to approve Resolution 2022-48, Additional Appropriation for EO22 Contracts. – Roll call was unanimous – motion carried

Dr. Poland moved and Mr. Wells seconded a motion to approve a bonus day off for employees on Friday, November 25, 2022. – Roll call was unanimous – motion carried

Public Comment –

Jackie Buchanan inquired what the law firm was used for and if employees can attend special meetings.

Adjournment –


- Mr. Wells moved and Dr. Poland seconded a motion to adjourn at 6:20 pm. – Roll call was unanimous – motion carried.



Board President, Scott Limburg

11/17/22

Date



Board Secretary, Steve Lonsinger

11/17/2022

Date

