

**Coshocton County Board of Health
Minutes
July 21, 2022**

The Board of Health for the Coshocton County General Health District met in regular session on Thursday, July 21, 2022 in the County Services Building. Board members present included Scott Limburg; Don Wells; Robert Gwinn DO; and Dr. Jeff Poland DVM. Staff members attending were Steve Lonsinger, Health Commissioner; Jessica Burt, Zach Fanning, Brittany Taylor and Cindy Hilbish. Present as a public attendee was Jackie Buchanan.

Board member absent was Linda Weber

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm.

Executive Session- Mr. Poland moved and Dr. Gwinn seconded a motion to enter into executive session to discuss employee compensation. Roll call was unanimous - motion carried. Time was 5:32 p.m. The Board returned to open meeting at 07:13 p.m., no business transpired during the executive session.

Old Business –

- **Minutes** - Mr. Wells moved and Mr. Poland seconded a motion to approve the minutes of May 19, 2022 Board meeting. Roll call was unanimous – motion carried.
- **Detailed Trial Balance** – Mr. Wells moved and Dr. Gwinn seconded a motion to accept the Detailed Trial Balance for the month ended May 31, 2022. Roll call was unanimous – motion carried
- **City Contract** – Dr. Gwinn moved and Mr. Poland seconded a motion to approve the COVID Vaccination grant CN22 with City Health Department. Roll call was unanimous – motion carried

Minutes – Dr. Poland moved and Mr. Wells seconded a motion to approve the minutes of the June 16, 2022 Board meeting. Roll call was unanimous – motion carried.

Detailed Trial Balance – Mr. Wells moved and Dr. Gwinn seconded a motion to accept the Detailed Trial Balance for the month ended June 30, 2022. – Roll call was unanimous – motion carried.

Current Expenses – Dr. Poland moved and Mr. Wells seconded a motion to approve Resolution 2022-28, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	4,477.73
020-0100	District Health	3,828.20
020-0500	Enhanced Operations	3,390.03
020-0600	Vaccine Needs Assessment	.00
020-0700	Vaccine Equity	.00
020-0800	Workforce Development Grant	1,033.89
020-0900	COVID 19 Vaccinations – CN22	998.54
021-0100	Swimming Pools	725.00
022-0100	WIC	4,073.58
024-0100	Private Water	1,754.00
025-0100	Construction & Demolition Debris	.00
026-0100	Campgrounds	1,650.00
028-0100	Food Service & Retail Food Establishments	423.79
130-0100	Solid Waste – CFLP Grant	91.35
130-0200	Solid Waste – Non Grant	.00

131-0100	Household Sewage Treatment Systems	1,589.00
132-0100	Public Health Emergency Preparedness	.00
	Total	24,035.11

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Dr. Gwinn moved and Dr. Poland seconded a motion approving resolution 2022-33 additional appropriation – Roll call was unanimous – motion carried.

Unappropriated Funds	To	Salary	020-1000-5102.00	25,000.00
Unappropriated Funds	To	OPERS	020-1000-5110.00	3,800.00
Unappropriated Funds	To	Medicare	020-1000-5115.00	400.00
Unappropriated Funds	To	ODC	020-1000-5200.00	10,000.00
Unappropriated Funds	To	Contracts	020-1000-5260.00	86,250.00
Total				125,450.00

Dr. Poland moved and Mr. Wells seconded motion to approve making Sarah Mowery a Part-Time Permanent employee and increase hourly wage to \$20.00.

Environmental –

- Dr. Gwinn moved and Dr. Poland seconded a motion approving resolution 2022-29 Enforcement authority – Roll call was unanimous – motion carried.
- Dr. Poland moved and Mr. Wells seconded a motion approving resolution 2022-30 Environmental Complaint Policy – Roll call was unanimous – motion carried.
- Mr. Wells moved and Dr. Gwinn seconded a motion approving resolution 2022-31 Environmental Health Training Policy – Roll call was unanimous – motion carried.
- Dr. Poland moved and Mr. Wells seconded a motion approving resolution 2022-32 HSTS additional appropriation – Roll call was unanimous – motion carried.

Unappropriated Funds	to	Other Expenses	131-0100-5400.00	40,000.00
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Public Health Nursing – Information in report

Coronavirus –

Steve Lonsinger reported Coshocton County is holding steady with COVID cases and hospitalizations are remaining low.

MCHC – Information in report

Accreditation –

Jessica Burt reported she is still collecting the most up-to-date documents needed and will be starting new projects in terms of the Quality Improvement Plan and Performance Management Plans.

WIC –

Brittany Taylor reported waivers for WIC are extended through January 2023. All other information is included in report.

Health Educator –

Cindy Hilbish reported she will be at the Hospital event and the car-seat check event next weekend. She also reported they will be doing vaccine promotion and putting information on the website.

PHEP – Nothing to be reported

Committee to Combine –

Dr. Poland motioned and Dr. Gwinn seconded a motion to submit the final draft contract to Jason Given for review.

Health Commissioner’s Report –

Steve Lonsinger reported he went to the new building and it is gutted and the framing inspection is done. He reported they are still on target to be completed by the end of October.

Miscellaneous -

Dr. Poland motioned and Dr. Gwinn seconded a motion to increase pay by 4% to Jessica Burt effective July 1, 2022.

Public Comment –

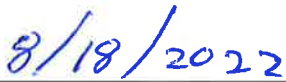
- Jackie Buchanan inquired about the following:
 - What employees would be coming from City Health when we combine
 - Rules about working remote
 - Wage amounts

Adjournment –

- Dr. Gwinn moved and Mr. Poland seconded a motion to adjourn at 7:48pm. – Roll call was unanimous – motion carried.



Board President, Scott Limburg



Date



Board Secretary, Steve Lonsinger



Date

