

**Coshocton County Board of Health
Minutes
November 19, 2020**

The Board of Health for the Coshocton County General Health District met in regular session on Thursday, November 19, 2020 in the County Services Building. Board members present included Board President, Scott Limburg; Don Wells; Jeff Poland DVM; and Robert Gwinn MD. Linda Weber was present on the telephone. Staff present included Health Commissioner, Steve Lonsinger, and Wendy Wilson.

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm.

Minutes – Ms. Weber moved and Dr. Gwinn seconded a motion to approve the minutes of the October 15, 2020 regular board meeting. Roll call was unanimous – motion carried.

Current Expenses – Dr. Poland moved and Mr. Wells seconded a motion to approve Resolution 2020-30, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	2,203.03
020-0100	District Health	1,101.12
020-0300	Coronavirus Response Grant	931.04
020-0400	Contact Tracing Grant	19,084.54
022-0100	WIC	437.67
024-0100	Private Water	605.00
026-0100	Campgrounds	49.49
130-0100	Solid Waste – CFLP Grant	25.30
131-0100	Household Sewage Treatment Systems	4,250.00
132-0100	Public Health Emergency Preparedness	2,245.00
	Total	30,932.19

Detailed Trial Balance – Mr. Wells moved and Dr. Gwinn seconded a motion to accept the Detailed Trial Balance for the month ended October 31, 2020. – Roll call was unanimous – motion carried.

Reducing MCHC Appropriations – Dr. Poland moved and Mr. Wells seconded a motion to approve Resolution 2020-31, reducing appropriations to the MCHC fund by \$16,185.00. – Roll call was unanimous – motion carried.

019-0100-5102.00	Salaries	9,000.00
019-0100-5110.00	OPERS	1,500.00
019-0100-5111.00	Workers Comp	485.00
019-0100-5200.01	Medical Supplies	5,000.00
019-0100-5300.00	Travel	200.00
	Total Reduction in Appropriations	16,185.00

Private Water System Transfer – Dr. Gwinn moved and Dr. Poland seconded a motion to approve Resolution 2020-33. – Roll call was unanimous – motion carried.

024-0100-5111.00	Workers Comp	To	024-0100-5110.00	OPERS	75.00
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HSTS Additional Appropriation – Ms. Weber moved and Dr. Gwinn seconded a motion to approve an additional appropriation to the HSTS fund. – Roll call was unanimous – motion carried.

Unanticipated Revenue	to	131-0100-5400.00	Other Expenses	20,604.00
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Annual Appropriation Resolution – Dr. Gwinn moved and Mr. Wells seconded a motion to approve Resolution 2020-35, appropriating funds for the calendar year ending December 31, 2021. Total amount appropriated is \$1,126,045.00. – Roll call was unanimous – motion carried.

New Hire – Dr. Poland moved and Dr. Gwinn seconded a motion to approve hiring Jessica Flowers as the new Accreditation Coordinator. The position is part-time permanent and she will start November 30, 2020 at \$18.00 per hour. – Roll call was unanimous – motion carried.

Health Commissioner Contract – Dr. Poland moved and Ms. Weber seconded a motion to renew a contractual agreement with Steven W. Lonsinger to serve as Health Commissioner for 2021. The contract will cover 2021 pay periods beginning December 19, 2020 and includes a 2% raise. – Roll call was unanimous – motion carried.

Medical Director Contract – Mr. Wells moved and Dr. Gwinn seconded a motion to renew a contractual agreement with Douglas Virostko MD to serve as Medical Director for 2021. Remuneration shall be \$3,090 per year, payable in bi-weekly payments of \$118.85. – Roll call was unanimous – motion carried.

Raises for 2021 – Ms. Weber moved and Dr. Poland seconded a motion to approve 2% raises for calendar year 2021 to be effective with the first pay period beginning December 19, 2020. – Roll call was unanimous – motion carried.

City Health Board Agreement for Contact Tracing – Ms. Weber moved and Dr. Gwinn seconded a motion to approve a contractual agreement between the Coshocton County Board of Health and the Coshocton City Board of Health for Coronavirus Response replacing the contractual agreement approved by this board on October 15, 2020. Agreement shall be effective retroactive to March 01, 2020 and shall remain in effect thru December 30, 2020. Amount of the agreement shall not exceed \$211,473.00. – Roll call was unanimous – motion carried.

Collaboration Community Needs Assessment – Dr. Gwinn moved and Ms. Weber seconded a motion to approve an agreement (contingent upon Jason Given's approval) with the Hospital Council of Northwest Ohio for the Collaboration Community Needs Assessment. Total cost of the assessment will be \$115,000. Coshocton County's share will be \$7,600 and is to be divided between Coshocton County and City Health Departments. – Roll call was unanimous – motion carried.

Bonus Days – Dr. Gwinn moved and Mr. Wells seconded a motion to grant a floating bonus day for staff to use at their discretion before the end of the year and to close the offices at noon on New Year's Eve while granting bonus time for the afternoon. Bonus time to be paid to those regularly scheduled to work those days. – Roll call was unanimous – motion carried.

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Health Commissioner's Report – Mr. Lonsinger reported that he would be participating in an upcoming Covid Zoom meeting with Governor DeWine, school superintendents, and other community leaders. Ms. Weber asked if there is anything more we can do to help curb the spread of the virus. Ms. Wilson suggested some type of ad campaign to encourage mask wearing.

Adjournment – Mr. Wells moved to adjourn the meeting and Dr. Poland seconded the motion. – Roll call was unanimous – motion carried. The time was 6:36 pm.



Board President, Scott Limburg

12/17/20

Date



Board Secretary, Steve Lonsinger

12/17/2020

Date