

**Coshocton County Board of Health
Minutes
February 20, 2020**

The Board of Health for the Coshocton County General Health District met in regular session on February 20, 2020 in the County Services Building. Board members present included Board President, Scott Limburg; Robert Gwinn MD; Linda Weber; Don Wells; and Jeff Poland DVM. Staff members present included Health Commissioner, Steve Lonsinger; and Zach Fanning.

Roll Call – Mr. Limburg called the meeting to order at 5:30 pm. All board members were present.

Minutes – Dr. Poland moved and Dr. Gwinn seconded a motion to approve the minutes of the January 16, 2020 regular board meeting. – Roll call was unanimous – motion carried.

Current Expenses – Ms. Weber moved and Dr. Gwinn seconded a motion to approve Resolution 2020-04, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	2,743.60
020-0100	District Health	8,949.15
022-0100	WIC	121.00
024-0100	Private Water	625.00
028-0100	Food Service & Retail Food Establishments	154.27
130-0100	Solid Waste – CFLP Grant	40.16
132-0100	Public Health Emergency Preparedness	247.92
	Total	12,881.10

Detailed Trial Balance – Mr. Wells moved and Dr. Poland seconded a motion to accept the Detailed Trial Balance for the month ended January 31, 2020. – Roll call was unanimous – motion carried.

District Health Additional Appropriations – Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2020-05, appropriating the following to the District Health fund:

Unappropriated Funds	to	020-0100-5210.00	Equipment	94.00
Unappropriated Funds	to	020-0100-5400.00	Other Expenses	5,600.00
Total Additional Appropriation				5,694.00

Roll call was unanimous – motion carried.

Household Sewage Treatment System Additional Appropriations – Dr. Gwinn moved and Ms. Weber seconded a motion to approve Resolution 2020-06, appropriating the following to the HSTS fund:

Unanticipated Revenue	to	131-0100-5400.00	Other Expenses	4,673.00
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Roll call was unanimous – motion carried.

Nutrition agreement with OSU Extension

Ms. Weber moved and Dr. Gwinn seconded a motion to approve a contractual agreement between the Ohio State University Extension, Coshocton County, and the Coshocton County Board of Health. The agreement, titled a “Memorandum of Understanding” stipulates that OSU Extension will reimburse CCBOH \$29.00 per hour for Registered Dietitian Nutritionist (RDN), Licensed Dietitian (LD) services provided for OSU Extension with no maximum amount stipulated. Reimbursement will be after each occurrence. The agreement shall be in effect from April 01, 2020 thru December 31, 2020. – Roll call was unanimous – motion carried.

Executive Session – Personnel – Compensation – Dr. Poland moved and Ms. Weber seconded a motion to enter executive session to discuss personnel compensation, Roll call was unanimous – motion carried. The time was 5:37. The board returned to regular session at 5:49 stating they had transacted no business.

Environmental – Mr. Fanning reported that food license fees were coming in. The deadline to pay without a penalty is March 1.

Public Health Nursing

United Way Funding – Mr. Wells moved and Dr. Poland seconded a motion to approve applying for United Way FY21 funding for \$53,500, (\$22,500 for the Child Health Clinic and \$31,000 for the Prenatal Clinic). Ms. Weber abstained and all others voted yes. – Motion carried.

CareSource Foundation Grant – Dr. Gwinn moved and Mr. Wells seconded a motion to approve applying for the CareSource Foundation Operational Grant for \$7,000. Ms. Weber abstained and all others voted yes. – Motion carried.

Health Commissioner's Report

Mr. Lonsinger shared ODH's scripted response to media questions regarding suspected COVID-19 cases and persons exposed to COVID-19. A discussion ensued on COVID-19 talking points and monitoring protocols used by the LHDs for persons that have a travel history to China or have been exposed to a known case of COVID-19

Accreditation

Mr. Lonsinger updated the Board on the accreditation progress. The accreditation coordinator has accepted a long term substitute position that will last through the end of the school year with River View Schools. She is continuing to work on accreditation in the evenings and on the weekends. She and Mr. Lonsinger are meeting weekly to assess her progress. It was the Board's consensus and that of the Coshocton City Health Department to continue with that work arrangement. Wally Burden, Deputy Director Health Policy and Planning with the Ohio Department of Health, recommends that with the merging efforts of the health departments, that we contact PHAB regarding an application extension for accreditation. The Board concurred with ODH's recommendation.

Committee to Combine

Dr. Poland reported that Wally Burden, met with Mr. Lonsinger and himself along with Katherine Clark and Doug Speicher from City Health February 20 to get an update on the merger efforts and to offer ODH's assistance and guidance. The joint consolidation committee has been meeting monthly and will meet again after the Board meeting.

Miscellaneous

Public Comment

Adjournment

Ms. Weber moved and Dr. Poland seconded a motion to adjourn. Roll call was unanimous – motion carried. –
The time was 6:14.



Board President, Scott Limburg

5/21/2020
Date



Board Secretary, Steve Lonsinger

5/21/2020
Date