

Coshocton County Board of Health
Minutes
September 16, 2021

The Board of Health for the Coshocton County General Health District met in regular session on Thursday, September 16, 2021, in the County Services Building. Board members present included Don Wells; Linda Weber; and Jeff Poland. Staff members attending were Steve Lonsinger, Health Commissioner; Jessica Burt, Cindy Hilbish and Zach Fanning.

Roll Call – Mr. Wells-called the meeting to order at 5:30 pm. Robert Gwinn DO and Scott Limburg were absent.

Minutes – Ms. Weber moved and Mr. Wells seconded a motion to approve the minutes of the August 19, 2021 Board meeting. Roll call: Ms. Weber – yes, Mr. Wells - yes, Dr. Poland - abstained. – motion carried.

Ms. Weber moved and Dr. Poland seconded a motion to approve the minutes of the August 31, 2021 executive session. Roll call was unanimous – motion carried.

Ms. Weber moved and Dr. Poland seconded a motion to approve the minutes of the September 7, 2021 executive session. Roll call was unanimous – motion carried.

Executive Session – Ms. Weber moved to enter into executive session to discuss hiring new employees and a 3% pay adjustment for employees from the workforce grant as a one-time payment effective in October. The time was 5:32 p.m.

Board returned to open meeting at 5:57 pm. No business transpired while the board was in executive session.

Hire Case Investigators – Dr. Poland moved and Ms. Weber seconded a motion to hire Blane Alverson as a Temporary Part-time Case Investigator effective immediately. Rate of pay is \$15.00 per hour. Roll call was unanimous – motion carried

Ms. Weber moved and Dr. Poland seconded a motion to hire Kellyn Donaker as a Temporary Part-time Case Investigator effective immediately. Rate of pay is \$13.00 per hour. Roll call was unanimous – motion carried

Hire Health Educator – Dr. Poland moved and Ms. Weber seconded a motion to hire Cindy Hilbish as Health Educator effective October 1, 2021. Rate of pay is \$25.58 per hour. Roll call was unanimous – motion carried

Detailed Trial Balance – Dr. Poland moved and Ms. Weber seconded a motion to accept the Detailed Trial Balance for the month ended August 31, 2021. – Roll call was unanimous – motion carried.

Current Expenses – Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2021-27, paying current expenses. – Roll call was unanimous – motion carried. Amounts approved were:

019-0100	Maternal and Child Health	1,081.50
020-0100	District Health	7,541.98
020-0300	Coronavirus Response Grant	2,621.98
020-0600	Vaccine Needs Assessment	0.00
020-0400	Contact Tracing Grant	0.00
021-0100	Swimming Pools	725.00
022-0100	WIC	1,411.81
024-0100	Private Water	1,931.00
025-0100	Construction & Demolition Debris	0.00
026-0100	Campgrounds	1,650.00
028-0100	Food Service & Retail Food Establishments	286.11
130-0100	Solid Waste – CFLP Grant	7.70
130-0200	Solid Waste – Non Grant	0.00
131-0100	Household Sewage Treatment Systems	2,216.00
132-0100	Public Health Emergency Preparedness	0.00
	Total	19,473.08

Additional Appropriations

Environmental – Ms. Weber moved and Dr. Poland seconded a motion to approve Health Department Solid Waste Enforcement Contract application. Roll call was unanimous – motion carried

Public Health Nursing – Tammy Smith reported that the amount of COVID positive cases are to overwhelming to call every person and their contacts. Currently, going to send letters only for school cases and care facility cases.

Coronavirus –

- Mr. Lonsinger reported we will be maintaining a walk-in vaccination clinic.
- Mr. Lonsinger reported schools have spikes in quarantine cases. He has continued to strongly encourage all schools to require masks when in school to reduce the spread of COVID cases.

MCHC – Tammy Smith reported MCHC is still keeping up with regular visits

Accreditation – Jessica Burt reported she and City Health have had a main focus this past month on the Workforce Development Project, Community Health Assessment and have had multiple meetings with regional Health Departments for data and information to put these reports together. The CHA and WFDP are key reports to accreditation.

WIC –

- Cindy Hilbish reported they are up 19 participants and the farmers market coupons are being used more often. However, breastfeeding participant rates are lower.
- Cindy Hilbish reported the carseat program is starting.

PHEP –

Health Commissioner's Report –

- Mr. Lonsinger reported the statistics of COVID cases and vaccinations in Coshocton and surrounding areas.

Miscellaneous –

- Dr. Poland moved and Ms. Weber seconded a motion to approve Resolution 2021-28, Additional Appropriations to Medical Supplies – Roll call was unanimous – motion carried. Amounts appropriated were:

020-0100-5200.01	Medical Supplies	3,129.00
		3,129.00

Dr. Poland moved and Ms. Weber seconded a motion to approve a 3% staff retention bonus using workforce grant funds and other salary adjustments according to the salary adjustment pay rate schedule. Salary adjustments to be effective October 1, 2021. Roll call was unanimous – motion carried. The adjusted salary schedule is included in the minutes.

Adjournment –


- Ms. Weber moved and Dr. Poland seconded a motion to adjourn at 6:42pm. – Roll call was unanimous – motion carried.



Board President, Scott Limburg

10/21/21

Date



Board Secretary, Steve Lonsinger

10/21/2021

Date

